

William Paterson University Faculty Senate Councils Year-End Report
Academic Year 2025-2026

1. **Council:** Administrator Assessment Council
2. **Council members:** Tim VanderGast (Chair), Jacob Felson, Colon Colon, Martin Kendall, Wendy Christensen, Jorge Arevalo
3. **Council Charges and Summary of Activities:** Standing Charges:
 1. Prepare and administer assessments of the following administrators: President, Provost and Vice president, all deans, all vice presidents.
 2. An administrator will be assessed once every two years, after they have completed one year of employment. The rotation of assessments will be established by the Senate.
 3. Prepare summary reports of the results of the assessments for acceptance and transmission by the Senate (according to a schedule to be determined by the Senate).
 4. The members of the Administrator Assessment Council must be either tenured or on multi-year contracts. There will be no administrative liaison or other non-voting member.
 5. The Administrator Assessment Council will have a membership as follows: 1 faculty member from each college; 1 librarian; 1 Professional Staff member; and 1 at-large member.
4. Charge 1: Committee worked on assessment preparation towards finalization. Decision made to focus on President, Provost, and Deans at the start of the academic year. Committee met multiple times in Fall and Spring semester. This included joint meetings with AFT leadership.

Charge 2: Committee understood and accepted the schedule.

Charge 3: Committee work was focused on completing surveys, no summary report or results obtained. Draft of surveys were presented to both Senate and AFT Union for discussion. Edits were made and agreed upon by Committee, Senate, and AFT Union. Due to time constraints and changes in administration positions (i.e., Dean of COE and Provost), the council decided to implement assessment in Fall 2026 semester.

Charge 4: Committee understood and abided.

Charge 5: Committee understood and abided.
5. **Priority Charges for the Next Academic Year:**
 - Implement the survey for President and Deans.

- Collect data and conduct analysis for President and Deans.
- Prepare summary reports of the results of the assessments for Senate and AFT.
- Revisit assessment for other administrative positions.
- Discuss plan for assessment implementation for future data collection.

6. Sample Question areas:

Five-point Likert scale with a neutral response choice related to WPUNJ success, resources, work environment, and leadership.