

5 **PRESENT:** Abouk, Aktan, Ashnai (for Kothandaraman), Decker, Diamond, Duffy,  
6 Ellis, Falk-Romaine, Flores-Marti, Griswold, Harris, Kearney, Kromidas, Maduro,  
7 Makarec, Martin, O'Donnell, Perez, Potacco, Rosar, Sandmann, Scala, Schwartz, Simon,  
8 Snyder, Suess, Tardi, Tesfaye, Wallace, Watad  
9

10 **ABSENT:** Basch, Crick, Egers, Fallace, Felson, Galindo, Levitan, Magaldi, Martus,  
11 Najarian, Nyaboga, Orr, Owusu, Pozzi, Steinhart, Swanson, Vishio, Waldron, Weisberg  
12

13 **GUESTS:** Bartle, Bolyai, Chabayta, DeDeo, Feola, Ferguson, Goldstein, Green,  
14 Lincoln, Malindretos, Noonan, Refsland, Rosenberg, Zeff  
15

16 **PRELIMINARIES:** Scala called the meeting of the Faculty and Professional Staff  
17 (closed meeting) to order at 12:38PM.  
18

19 She noted that the entirety of this meeting would be devoted to discussing the forms for  
20 the Administrator Evaluations. She also urged senators to look at the big picture and  
21 approve the forms as they are, and to avoid small or large changes at this point in time.  
22 Those things can be done in the next iteration of the evaluations.  
23

24 Several members noted inconsistencies between the job descriptions and the questions on  
25 the evaluation forms. Scala replied that the Administrator Assessment Council had to rely  
26 on job descriptions supplied by Human Resources and that in the future the Council  
27 would attempt to get each administrator to comment upon the job descriptions to be used.  
28 Another member said that the forms highlight the major responsibilities of each  
29 administrator.  
30

31 Some members questioned the rating scale used and wanted definitions of each point.  
32 Another member replied that as academics we know the difference between “good” and  
33 “poor” etc.  
34

35 A member suggested taking a Senate/faculty-centric view of their performance by  
36 focusing most heavily on things of greatest import to faculty, areas where we are best  
37 able to judge them. Another member said that we should never say that we play a less  
38 important role than the Board, and senators should know what administrators are doing.  
39

40 Two members felt the process is being rushed, but will support it, if necessary.  
41

42 The Faculty and Professional Staff Meeting concluded at 12:58PM.

43 **PRELIMINARIES:** Scala called the regular meeting of the full Faculty Senate to order  
44 at 1:04PM. The Agenda, moved by Snyder and Potacco was approved unanimously. The  
45 Minutes of the January 23, 2018 meeting, moved by Potacco and Simon, were also  
46 approved unanimously.

47  
48 **CHAIR'S REPORT:** Scala reminded the Senate of the Student Forum to be held during  
49 Common Hour on Thursday, February 8<sup>th</sup>. Gary Marks will moderate a panel of five  
50 student leaders who will address academic issues of importance to students.

51  
52 She urged the campus community to attend the open meetings with the four candidates  
53 for the WPU Presidency who will be on campus during the next two weeks. Tardi  
54 outlined some of the procedures that will be used during the question periods.

55  
56 The NJ State Senate passed the 3-1 proposal. Tardi noted that the vote was 40-0.

57  
58 Jane Zeff reported that NSSE will be conducted this spring.

59  
60 **VICE-CHAIR'S REPORT:** Griswold reminded all the Senate councils that they must  
61 get their resolutions to the Senate Office no later than April 3<sup>rd</sup> if they hope to have them  
62 acted upon this academic year.

63 **ADMINISTRATOR ASSESSMENT COUNCIL: APPROVAL OF THE**  
64 **EVALUATION INSTRUMENTS:** Scala moved approval of the surveys for this year's  
65 Administrator Assessments. The instruments were approved unanimously without further  
66 debate.

67 **REPORT ON THE BOARD OF TRUSTEES FINANCE, AUDIT AND**  
68 **INSTITUTIONAL DEVELOPMENT COMMITTEE:** John Malindretos, the Senate  
69 representative to this Board committee, presented a detailed PowerPoint report on the  
70 University's budget (archived in the Packet for this meeting). Verdicchio, Potacco and  
71 Scala asked about the deficit and the use of reserve funds. Bolyai added a number of  
72 refinements to the report. Tardi pursued the issue of the use of reserves,- and asked what  
73 the University has done with the money it didn't spend during the past two years when  
74 the faculty had no contract. Bolyai said he'd have more information on all these topics at  
75 his Town Hall meeting on April 10<sup>th</sup>.

76 **ADJOURNMENT:** The Senate adjourned at 1:47PM.

77  
78 The next meeting of the Faculty Senate will be on Tuesday February 27<sup>th</sup> in Ballroom C.

79  
80 Respectfully Submitted: Bill Duffy, Secretary

81  
82

83 THIS AND OTHER SENATE DOCUMENTS ARE AVAILABLE ONLINE AT:  
84 [www.wpunj.edu/senate](http://www.wpunj.edu/senate)