



**WILLIAM  
PATERSON**  
UNIVERSITY

PURCHASING OFFICE

P.O. BOX 913 • WAYNE, NEW JERSEY 07474-0913

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WWW.WPUNJ.EDU

## **ADDENDUM #1**

Date: January 11, 2018

To: Prospective Bidders

From: Steve Sondey – Director of Purchasing

Subject: **Request for Proposal B9339318**  
**Audio Visual Equipment for Raubinger Hall Classrooms**

This Addendum forms a part of the RFP/Contract documents and modifies the original RFP documents and prior addenda, if any. **Acknowledge receipt of this Addendum in the space provided below and on the RFP Signature Page. Enclose a copy of this Addendum in the sealed bid submission.**

Company Name: \_\_\_\_\_

Company Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**WPUNJ Request for Proposal B9339318 - Audio Visual Equipment for Raubinger Hall Classrooms**  
**Addendum No. 1**

This Addendum forms a part of the RFP/Contract documents and modifies the original RFP documents and prior addenda, if any.

**1. Key Dates**

**1.1. There are no changes to the key dates:**

12/12/17	Notice to Bidders published
01/03/18	Last Day to submit questions
01/11/18	Addendum No. 1 published
01/24/18	Bid submissions due by 2:00 PM

**2. Pre-bid Meeting and Site Inspection**

2.1. There was no pre-bid meeting or site inspection scheduled for this request for proposal.

**3. Reminders**

3.1. Submission of Bid Proposal: In order to be considered for award, the bid proposal must be received by the William Paterson University Purchasing Department before or at the submission due date and time. Any bid proposal NOT received on time at the location indicated below will be rejected. The ONLY location for bid response receipt is:

William Paterson University  
Purchasing Department  
College Hall Room 320  
358 Hamburg Turnpike  
Wayne, NJ 07470

It is the responsibility of the bidder to assure its bid reaches the William Paterson University Purchasing Department on time.

#### 4. RFP/Specification Changes

##### 4.1. Change RFP Page 5 Section 1.3.3 Submission of Bid Proposal mailing address as follows:

From: William Paterson University Purchasing Department  
College Hall Room 320  
PO Box 913  
358 Hamburg Turnpike  
Wayne, NJ 07474

To: William Paterson University Purchasing Department  
College Hall Room 320  
358 Hamburg Turnpike  
Wayne, NJ 07470

#### 5. Questions and Answers

Q1. West Penn 25241B – what length rolls?

A1. One Reel/1000 feet

Q2. Will the Marshall furniture be delivered to WPU in one shipment or three?

A2. Three shipments

Q3. Are there any installation or any other services required?

A3. No.

Q4. Are there existing speakers?

A4. Yes.

Q5. Can you reveal the specification for item #1. This seems to be a customized item to the extent that Marshall has named the product “WPU”.

A5. See the attachment to this addendum

#### 6. Attachments

6.1. Attachment No. 1 - Marshal Desk Drawing – MarshallDeskDrawing\_WPU 32613  
Raubinger WPU-56 Right.pdf