

## Assessment of Tenured Faculty and Librarians

Spring 2025

NO LATER THAN	
October 3, 2024	Department Assessment Committee elected by full-time faculty from department.
March 24, 2025	Faculty member submits folder to Department Assessment Committee via online system.
April 17, 2025	Preliminary Department Assessment Committee report due.
May 12, 2025	Final Department Assessment Committee report uploaded to online system. Dean should be notified of uploaded report and a copy should be sent to individual faculty member.
May 22, 2025	Faculty member may request to confer with Dean concerning assessment report if they choose. Dean may request a meeting only if clarification is necessary prior to preparing the report.

Faculty members who indicate an intention to retire by year's end are exempt from the procedure.

When a contractual or legal deadline falls on a weekend or holiday, the deadline becomes the following business day.