

**FACULTY AND LIBRARIAN REAPPOINTMENT CALENDAR
THIRD, FOURTH, FIFTH, and SIXTH YEAR REAPPOINTMENTS**

NOTIFICATION DATE FOR NON-REAPPOINTMENT: FEBRUARY 1, 2022

NO LATER THAN	FOR LIBRARIANS	FOR FACULTY
September 14, 2021	All folders must be submitted to the Department Chairs	All folders must be submitted to the Department Chairs
September 28, 2021	Department Heads and other Supervisors evaluating probationary librarians complete required interview and necessary documentation for reappointment file for librarians and non-teaching professionals.	Departments complete required evaluations for reappointment file folders.
October 12, 2021	Library Reappointment and Promotion Committee recommendations transmitted to Dean of Library Services.	Department Reappointment Committee recommendations transmitted to College Dean. Reappointment file folder must contain computer summaries of student evaluations, peer teaching evaluations, reappointment committee's summary evaluation and recommendations and materials submitted by candidate.
October 26, 2021	All evaluation interviews completed and required written recommendations plus necessary documents sent by Dean to Provost and Senior Vice President.	After checking reappointment file folders for completeness, department recommendations including the Dean's recommendation and evaluation assembled and transmitted by College Dean to Provost and Senior Vice President.
November 9, 2021	Provost and Senior Vice President transmits total University recommendation to President for his review.	Provost and Senior Vice President transmits total University recommendation to President for his review.
November 23, 2021	President notifies candidates for reappointment of his reappointment recommendations to Board of Trustees.	President notifies candidates for reappointment of his reappointment recommendations to Board of Trustees.
December 7, 2021	Last day for appellants to request personal interview with President.	Last day for appellants to request personal interview with President.
January 11, 2022	President notifies appellants of outcome of appeal.	President notifies appellants of outcome of appeal.
January 18, 2022	Last day for appellants to submit in writing to Board of Trustees new evidence or information or argumentation to support claim of inadequate consideration.	Last day for appellants to submit in writing to Board of Trustees new evidence or information or argumentation to support claim of inadequate consideration.
February 1, 2022	Last date (per Union Agreement) for notification of nonreappointment for persons in the third, fourth, fifth, or sixth academic years of service.	Last date (per Union Agreement) for notification of nonreappointment for persons in the third, fourth, fifth, or sixth academic years of service.

Note: When a contractual or legal deadline falls on a weekend or holiday, the deadline becomes the following business day.