

William Paterson University
Student Research and Creative Expression Program

1. Applicant's Name: _____ 2. Program of Study: _____
3. Address (with city, state and zip code): _____
4. Email: _____ 4a. Banner #: _____
5. Department: _____ 6. GPA: _____ # Credits Completed: _____
7. Undergraduate: _____ Graduate: _____ 8. Student Advisor/Mentor: _____

8. Title of Project and Abstract:

9. Support is requested for (please describe):

a. Travel:

b. Supplies*:

c. Other:

*Supplies and materials are defined as those consumed, expended, or embodied in the outcome of the research or creative process for which funding is provided. Funding is not provided for books or equipment or other objects except as they conform to this definition.

10. Please indicate if funding is provided from other sources: _____

Student Signature: _____ **Date:** _____

Attach to Application: 1) Narrative; 2) Budget; 3) Letter of Support, 4) Student Travel Request and Approval Form (if applicable); and 5) A quote from a state approved vendor must accompany applications requesting supplies and materials.

Faculty Advisor/Mentor Supporting Statement: – Please write a full recommendation in support of the student you wish to sponsor.

The Student Research and Creative Expression Program funding is awarded only if an eligible student has the support and assistance of a faculty member. Your statement must be signed and dated.

Travel Policy: WP Connect / Employee Tab / Finance / Travel Menu / Travel Policy

Purchasing Policy: <http://www.wpunj.edu/purchasing/purchasing-policy>

If awarded, Student agrees to make a presentation at one of WPU's annual research forums held on campus. Initial here if in agreement: _____

Faculty Advisor/Mentor:

Signature: _____ Date: _____

Printed Name and Title: _____

Chair:

Signature: _____ Date: _____

Printed Name and Title: _____

Dean:

Signature: _____ Date: _____

Printed Name and Title: _____

Approval:

Associate Provost for Academic Affairs:

Final Award recommendation: \$ _____ Date: _____

Signature _____

Support and funding for travel and supplies under the Student Research and Creative Expression Program is limited to currently enrolled students. Students may receive funding for supplies and materials only for the awarded project, not for general laboratory, library or software purchases. Funds for travel to conferences and scholarly meetings for presentations are limited to awards made and accepted while the student was enrolled. If an award was made in the final term of a student's enrollment, supply and material awards must be expended while the student is still enrolled; travel support may be used for travel subsequent to graduation so long as the award was made while the student was enrolled.