



**WILLIAM  
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## Facility Advisory Committee Meeting Summary:

Meeting Date: May 5, 2014

### **Committee Members in Attendance:**

Steve Bolyai, Administration and Finance  
Pam Ferguson, Institutional Advancement  
Lance Risley, College of Science and Health  
Richard Stomber, Administration  
Kevin Garvey, Physical Plant Operations  
Nick Diminni, Campus and Residence Life

### **Distribution:**

Janis Strasser, College of Education  
Nina Trelisky, Registration Sabrina Grant, Athletics  
Wartyna Davis, College of Humanities and Social Sciences  
Danielle Liautaud, Academic Affairs  
Vacant, Cotsakos College of Business  
Vacant, College of Arts and Communication  
Bob Seal, President's Office

The summary of our meeting on May 5, 2014 is below. The summary is intended to include all major points of discussion. Please recommend any additions or modifications.

### **Membership:**

A response has not been received from the Deans of COAC or CCOB to designate a member from their respective areas.

### **Old Business:**

A revised estimate of cost for upgrading the football bleachers, including ADA has been received but was not reviewed. KG reported that the baseball field netting had been ordered and that the backstop padding would be evaluated next FY. PPO has made emergency repairs to the Atrium Plaza facing Shea, but CPDC is looking at the plaza for longer term improvements.

PF mentioned she was providing a document that delineates some of the areas at 1600 Valley Road that require improvement. She offered to tour the facility to provide further guidance. Some of the issues, that reflect negatively on important visitors include, painted finishes on the 1<sup>st</sup> floor, condition of private dining room, lobby flooring, lobby furniture, lobby desk, gum at the exterior entry, and the rear plaza, which may benefit from a surface application similar to Science Hall East. Representatives from the VPAF division will evaluate and report back to the committee on recommended improvements.

### **PPO Survey and Benchmarking:**

The results of PPO's Survey and Benchmarking exercise were presented to the Committee. PPO with IRA developed a survey to evaluate the maintenance levels of the Physical Plant Building trades – electricians, plumbers, HVA, painters and carpenters. The overall assessment was mixed and indicated an overall maintenance level between 2 and 3 as defined by APPA Maintenance Operational Guidelines. This is a slightly higher maintenance level than most institutions. Please note that Level 2 is higher maintenance level than 3.

Once the level of maintenance was determined the appropriate staffing level could be benchmarked. The analysis indicates that the building trades are slightly overstaffed for a level 3 institution (37 compared to 32.5) but well under the staffing for a level 2 institution (48 compared to 37).

The general consensus of the survey is that although 80 % of responding directors and academic chairs are satisfied with PPO's service, there are areas where further improvement is needed in the areas of temperature control, response time, and interior finishes. These specific areas will be followed up on over the next year.

### **FY14 and FY15 Strategic Goals:**

RS reviewed the FY14 and potential FY15 goals with the Committee that were part of the budget presentation last month. These goals are specifically related to the role of the Facility Advisory Committee with the Strategic Plan.

In addition to reviewing the current status of the Parking Garage and the Renovation of Hunziker, RS advised that construction on the New Academic Building would be starting within the next month. He suggested for clarity and planning that an official name for the building be considered. Over the summer and through September rock removal and crushing activities will create noise in the vicinity of the Coach House and Water Tower sites. Rock crushing at the Water Tower site will not start until 9am due to the proximity near the Residence Halls. SB suggested advising the Registrar in case there is an opportunity to relocate summer session classes to less noisy locations. PF asked if the main lobby could be called the Coach House Lounge or Café.

SB reported that while the Residential Zone Plan has not been reviewed by the Board, the Cabinet will consider the recommendations and findings of the plan after graduation.

RS reviewed the approved 3 year capital plan for FY15 – FY17, which includes approximately \$5 million a year for smaller “non-capital” projects.

While discussing sustainability goals, LR noted that the computer kiosk that provides real time information on the solar array is seldom working. KG will investigate whether a web link can be provided and the kiosk can be eliminated.

RS also noted that while significant improvements have been planned and completed for Shea and Wightman over the last few years, similar needs exist for Ben Shahn and Overlook. Hunziker has extensive needs that are intended to be addressed as part of the renovation. PF noted that while alumni are enthusiastic about renovated areas like the Hobart TV Studios, there are concerns expressed about the quality of athletic facilities.

#### **Parking Garage and Transportation Projects:**

SB advised that the Board of Trustees had approved the renaming of the continuous loop road of East Road, Mills Drive and College Road to University Drive. The change involves incremental steps and coordination with public entities prior to the official conversion

RS reported that East Road will have work to run sewer lines for the New Academic Building and will be subject to lane closures this summer. The road will be reoriented in FY2015 and the on-street parking will be eliminated.

RS also advised the committee of the Parking Sub-Committee’s recommendation to switch the locations for reserved and visitor parking with the handicapped parking at 1600 Valley Road. The route between the new handicapped parking will be made accessible and is a shorter walking distance than existing.

A suggestion was made that a sidewalk at Pompton Road between entries 2 and 4 be installed for pedestrian safety. The current pedestrian circulation intention is that students walk through parking areas and use the pedestrian bridge to cross the road. The existing clearances and geography make it impractical to install sidewalk at this time. If developments to reorient Entries 3 and 4, as envisioned in the Transportation Plan are pursued, a sidewalk will be one of the considerations.

#### **Table and Chair Rental for Events:**

LR advised, as has been previously expressed by other members of the committee, the difficulty in obtaining tables and chairs for events without incurring the cost of renting. RS and SB advised that the PPO is not sufficiently supported with resources, including funding,

equipment, vehicles and storage space to serve as centralized supplier for event rentals. It is believed that the needs for smaller events outside of the Ballrooms are best served by renting at this time.