

Senate Budget & Planning Council
Minutes for October 7, 2014
UC 325

Members present: J. Matthew, H. Wilder, J. Mohlman, J. Pinkston, J. Lee, S. Bolyai
(administrative rep)
Absent: B. McClosky, D. Miller
Visiting: P. Winslow

Meeting convened: 11:10am

- Minutes from Sept. 11 meeting were approved
- S. Bolyai noted that he will be presenting a university Town Hall meeting to present the FY2015 budget at 3:00 on Wednesday, Oct. 15.
 - Council members are asked to publicize this event in order to get good attendance from their respective units.
 - The operating budget book will be available at the end of the month at <http://www.wpunj.edu/budget/operating-budget.dot>
- Content for the upcoming December presentation for the Chairs' Council, which we will co-present with the Budget Office, was discussed.
 - P. Winslow shared documents and charts that will be used to provide information on the generic budget process, including approximate timelines for the FY2016 budget and diagrams showing the approval process.
 - H. Wilder has contacted the co-chairs of the Chairs' Council in order to set a date.
 - P. Winslow asked council members to get back to her with any feedback, etc. from their respective units so that she can address these items in the presentation.
 - At the request of J. Matthew, the Budget Office website will include the past three years of approved projects, so that departments can have an idea of what is reasonable to propose.

Meeting adjourned: 11:50am
H. Wilder, Minute taker