MEETING OF THE BOARD OF TRUSTEES OF THE
WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

Tuesday, July 24, 2012

The meeting was called to order at approximately 9:05 a.m. in the College Hall Board Room.

BOARD MEMBERS PRESENT: Mr. Adzima, Ms. Conway via teleconference, Mr. Gruel, Mr. Guarasci, Ms. Mascolo, Mr. Mazzola, Ms. Niro, Mr. Pesce, and President Waldron

ABSENT: Dr. Pruitt, Mr. Tolud

OTHERS PRESENT: Provost and Senior Vice President Weil, Vice President Bolyai, Vice President Cohen, Vice President Ferguson, Associate Vice President Glen Sherman, Associate Vice President Goldstein, Executive Director DeDeo, Chief of Staff Seal, General Counsel Jones, Mrs. Santaniello, Mrs. Barone, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:
In accordance with the “Open Public Meetings Act,” the Chairperson publicly announced and had entered into the minutes that “adequate notice” of this meeting was provided. In compliance with the Statute, this notice was posted on the University’s web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution:

07-12-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

The resolution was unanimously adopted.

At approximately 11:10 a.m., the Public Session resumed.

APPROVAL OF MINUTES, MAY 4, 2012 BOARD OF TRUSTEES MEETING:
The minutes of the May 4, 2012 Board meeting were approved as distributed.

CHAIR’S REPORT:
Mr. Mazzola welcomed everyone to the last Board meeting of the academic year. He reported that New Jersey has passed the Higher Education Budget for Fiscal Year 2013 and provided funding for the nine state colleges and universities in the amount of $243.6M which is the same as the appropriation for 2011, and almost the same as the appropriation for 1995. Funding has not kept pace over the years with the increases in enrollment and costs. A referendum is proposed for the November ballot for capital bond issue to expand and upgrade facilities at New Jersey public and private colleges and universities and the community colleges and we strongly support it.

The Board will take action on setting tuition and fees for the academic year 2013-2014. Mindful of the economic crisis and the fiduciary responsibility it bears, the Board undertakes this action with careful and thoughtful consideration of the financial hardships faced by our students and their families. Keeping tuition as affordable as possible is an important value for this Board and it has incorporated that value into the newly adopted Strategic Plan 2012-2022.
The Board has completed its annual Presidential performance review in accord with best practices as promoted by the Association of Governing Boards. The Board has determined that President Waldron has met or exceeded her goals for the University including the successful development and adoption of a 10 year Strategic Plan, the expansion of academic programs including eight new bachelor's degree programs and the recruitment of new faculty. Mr. Mazzola noted that President Waldron has not received any increase in compensation since joining the University in August, 2010. In recognition of her performance and achievement of goals set by the Board, the Executive Committee recommends the following resolution.

Mr. Pesce introduced the resolution on presidential compensation.

It was moved and seconded to adopt the following resolution:

07-12-25 – RESOLUTION, PRESIDENTIAL COMPENSATION (Appendix 25)

The resolution was unanimously adopted.

PRESIDENT'S REPORT:
President Waldron thanked the Board for their action on her compensation and for the well-structured performance process. She thanked the Board for being so engaged and keeping the best interests of the University paramount in all they do. The President also introduced new staff including Associate Provost for Academic Development, Claudia Schrader; Chief Information Officer, Eric Rosenberg; and Director of Major Gifts, Stephen Michalek. President Waldron prepared a written report and it is made a part of the minutes.

COMMITTEE REPORTS:
FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE:
Ms. Niro reported that the Committee met on July 12, 2012. The Committee members met privately with the University Internal Auditor prior to the meeting. VP Ferguson presented a statement on Institutional Advancement’s preliminary year end results. VP Bolyai spoke about the FY2013 preliminary budget. He provided a comparison of tuition and fees at New Jersey public institutions. VP Bolyai spoke about the proposed tuition and fees and bid waivers which were recommended for approval. The Committee recommended the following resolutions for Board approval:

It was moved and seconded to adopt the following resolution:

07-12-2 – RESOLUTION, TUITION AND FEES, 2012-2013 (CONSENT AGENDA) (Appendix 2)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-3 – RESOLUTION, TUITION AND FEES COHORT PROGRAMS, 2012-2013 (CONSENT AGENDA) (Appendix 3)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:
07-12-4 - RESOLUTION, RESIDENCE HALL ROOM RATES AND MEAL PLAN RATES, 2012-2013 (CONSENT AGENDA) (Appendix 4)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-5 - RESOLUTION, LATE PAYMENT FEE (Appendix 5)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-6 - RESOLUTION, PARKING AND TRANSPORTATION FEE (Appendix 6)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-7 – RESOLUTION, BID WAIVER, TNT EDUCATIONAL SERVICES, INC. (Appendix 7)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-8 – RESOLUTION, BID WAIVERS, LIBRARY (CONSENT AGENDA) (Appendix 8)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-9 – RESOLUTION, BID WAIVERS, LIBRARY VALE (CONSENT AGENDA) (Appendix 9)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-10 – RESOLUTION, BID WAIVERS, AUXILIARY SERVICES, CONTINUING EDUCATION AND DISTANCE LEARNING, CAPITAL PLANNING, DESIGN AND CONSTRUCTION, UNIVERSITY ADVANCEMENT AND MARKETING, AND THE RUSS BERRIE INSTITUTE FOR PROFESSIONAL SALES (CONSENT AGENDA) (Appendix 10)

The resolution was unanimously adopted.
It was moved and seconded to adopt the following resolution:

07-12-11 – RESOLUTION, BID WAIVERS, INFORMATION SYSTEMS, ENROLLMENT MANAGEMENT AND MISCELLANEOUS (CONSENT AGENDA) (Appendix 11)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-19 – RESOLUTION, FISCAL YEAR 2013 BUDGET (Appendix 19)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-20 – RESOLUTION, NJEFA MODIFICATION TO PROJECT FINANCED BY NJEFA (Appendix 20)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-21 – RESOLUTION, OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECTS COSTS FROM PROCEEDS OF DEBT OBLIGATIONS (Appendix 21)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:


The resolution was unanimously adopted.
It was moved and seconded to adopt the following resolution:

07-12-23 – RESOLUTION, ADOPTION OF EMERGENCY OPERATIONS (Appendix 23)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-24 – RESOLUTION, DISPOSAL OF UNIVERSITY PROPERTY IN BETHEL, NEW YORK (Appendix 24)

The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE:
Ms. Mascolo reported for Dr. Pruitt. The Committee met on July 11, 2012 and discussed new faculty appointments. The following resolution was recommended for approval by the Board:

It was moved and seconded to adopt the following resolution:

07-12-12- RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA) (Appendix 12)

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE:
Mr. Pesce reported that the Educational Policy and Student Development Committee met on July 10, 2012. He highlighted the great increase in the number and amount of grants received by the University and he commended the team that develops the grant proposals and all the follow-up involved, and the cover story in the Hispanic Outlook in Higher Education which featured the Financial Planning Program at WPU and Professor Lukas Dean.

The Committee recommended the following resolution for approval:

It was moved and seconded to adopt the following resolution:

07-12-13- RESOLUTION, ON THE PHYSICIAN ASSISTANT ARTICULATED PROGRAM BETWEEN WILLIAM PATERSON UNIVERSITY AND THE UNIVERSITY OF MEDICINE AND DENTISTRY OF NEW JERSEY (Appendix 13)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-14- RESOLUTION, ON THE POLICY ON INSTRUCTIONAL PROGRAMS AND EVENTS FOR MINORS AND POLICY ON MINORS USING CAMPUS FACILITIES AND CAMPUS VISITATION (Appendix 14)

The resolution was unanimously adopted.
NOMINATIONS AND GOVERNANCE COMMITTEE:
Ms. Mascolo reported that the Committee met on July 12, 2012. The Committee discussed the year-long review of Board policies and bylaws resulting in several changes and updates. The Committee also discussed the establishment of the honorary status of Trustee Emeritus. The Committee recommended the following resolutions for approval.

It was moved and seconded to adopt the following resolution:

07-12-15 – RESOLUTION, ON THE AMENDMENTS OF POLICY STATEMENTS FOR THE POLICIES ON EXTRACURRICULAR ACTIVITIES; THE NAMING OF SCHOOLS, BUILDING, OR PARTS THEREOF; AWARDING OF POSTHUMOUS DEGREES; AND GRADUATE ASSISTANT TUITION WAIVERS (Appendix 15)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-16 – RESOLUTION, ON THE ADOPTION OF NEW BOARD POLICIES ON FACULTY PROMOTIONS, FACULTY RETENTION, RETENTION OF LIBRARY PROFESSIONALS, RETENTION OF PROFESSIONAL STAFF (Appendix 16)

The resolution was unanimously adopted.

07-12-17- RESOLUTION ON THE ESTABLISHMENT OF THE HONORARY STATUS OF TRUSTEE EMERITUS (Appendix 17)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

07-12-18- RESOLUTION, ON THE ADOPTION OF NEW BYLAWS FOR THE WILLIAM PATERSON UNIVERSITY BOARD OF TRUSTEES (Appendix 18)

The resolution was unanimously adopted.

OTHER BUSINESS:
President Waldron thanked Mr. Mazzola for his service and leadership as Chair of the Board. A new slate of officers will be installed at the September, 2012 meeting.

At approximately 12:00 p.m., there being no further business, a motion was made and seconded for the meeting to be adjourned. The motion carried unanimously.

Respectfully submitted,

Donna Santaniello
Assistant to the President
and Board of Trustees

7/24/12
RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public’s exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication with the Deputy Attorney General, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.
RESOLUTION, TUITION AND FEES, 2012-2013
(CONSENT AGENDA)

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey establishes in-state and out-of-state tuition and fee charges effective for Fall 2012 for undergraduate flat rate charge for tuition and fees/full time students, per-credit charges for tuition and fees/part time students, doctorate of nursing practice tuition and fees, winter session 2012-2013 tuition and fees, and summer session 2013 tuition and fees described and specified in the attached documents.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLVED: That the Board of Trustees of William Paterson University of New Jersey establishes the following flat-rate charge for tuition and fees effective for the 2012 Fall Semester for full-time undergraduate students taking courses on campus who enroll for 12 to 19 credits:

<table>
<thead>
<tr>
<th>In-State</th>
<th>Out-of-State</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5847.00 per semester</td>
<td>$9547.00 per semester</td>
</tr>
</tbody>
</table>

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLVED: That the Board of Trustees of William Paterson University of New Jersey establishes the following schedule of tuition and fee per-credit charges for part-time students taking classes on campus effective for the 2012 Fall Semester:

<table>
<thead>
<tr>
<th></th>
<th>In-State</th>
<th>Out-of-State</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNDERGRADUATE:</td>
<td>$375.00 per credit</td>
<td>$618.00 per credit</td>
</tr>
<tr>
<td>(Taking less than 12 credits)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GRADUATE:</td>
<td>$637.00 per credit</td>
<td>$991.00 per credit</td>
</tr>
</tbody>
</table>

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
DOCTORATE OF NURSING PRACTICE TUITION AND FEES

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following per credit tuition and fee structure effective Fall 2012:

<table>
<thead>
<tr>
<th></th>
<th>In-State</th>
<th>Out-of-State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctorate</td>
<td>$676.00</td>
<td>$1057.00</td>
</tr>
</tbody>
</table>

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure for courses effective Winter Session 2012-2013:

<table>
<thead>
<tr>
<th></th>
<th>In-State</th>
<th>Out-of-State</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>One-Credit</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>$403</td>
<td>$646</td>
</tr>
<tr>
<td>Graduate</td>
<td>$672</td>
<td>$1026</td>
</tr>
<tr>
<td><strong>Two-Credit</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>$686</td>
<td>$1173</td>
</tr>
<tr>
<td>Graduate</td>
<td>$1224</td>
<td>$1933</td>
</tr>
<tr>
<td><strong>Three-Credit</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>$969</td>
<td>$1699</td>
</tr>
<tr>
<td>Graduate</td>
<td>$1775</td>
<td>$2839</td>
</tr>
<tr>
<td><strong>Four-Credit</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>$1252</td>
<td>$2225</td>
</tr>
<tr>
<td>Graduate</td>
<td>$2327</td>
<td>$3746</td>
</tr>
</tbody>
</table>

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure for courses effective the Summer Session 2013:

<table>
<thead>
<tr>
<th>In-State</th>
<th>Out-of-State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>$313.00 per credit</td>
</tr>
<tr>
<td>Graduate</td>
<td>$583.00 per credit</td>
</tr>
</tbody>
</table>

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
7-12-3  RESOLUTION, TUITION AND FEES, COHORT PROGRAMS (CONSENT AGENDA)

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey adopts the increases to the following fees for high school students, off campus cohort courses and courses taught at Mercer County Community College as described and specified in the attached documents for the 2012-2013 academic year.
TUITION AND FEES FOR HIGH SCHOOL STUDENTS
2012-2013

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure effective for the Fall 2012 Semester for New Jersey high school students taking college-level courses offered by the University:

Courses Taught on Campus:

- Tuition: $230.02 per credit
- Information Technology Fee: $10.98 per credit
- Parking and Transportation Fee: $62.50 (per semester)

Courses Taught at High School:
- Tuition: $230.02 per credit
- Information Technology Fee: $10.98 per credit

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
TUITION AND FEES FOR OFF-CAMPUS COHORT COURSES 2012-2013

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure effective Fall 2012 for courses taught in cohorts at off-campus New Jersey locations:

<table>
<thead>
<tr>
<th></th>
<th>In-State</th>
<th>Out-Of-State</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td>$230.66</td>
<td>$473.66</td>
</tr>
<tr>
<td>General Service Fee</td>
<td>41.36</td>
<td>41.36</td>
</tr>
<tr>
<td>Information Technology Fee</td>
<td>10.98</td>
<td>10.98</td>
</tr>
<tr>
<td><strong>Total Per Credit:</strong></td>
<td>$283.00</td>
<td>$526.00</td>
</tr>
<tr>
<td><strong>Graduate</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td>$499.66</td>
<td>$853.66</td>
</tr>
<tr>
<td>General Service Fee</td>
<td>41.36</td>
<td>41.36</td>
</tr>
<tr>
<td>Information Technology Fee</td>
<td>10.98</td>
<td>10.98</td>
</tr>
<tr>
<td><strong>Total Per Credit:</strong></td>
<td>$552.00</td>
<td>$906.00</td>
</tr>
</tbody>
</table>

In addition, the distance learning fee of $120.00 per course is applied if a course is taught on line.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
TUITION AND FEES FOR COURSES TAUGHT AT MERCER COUNTY COMMUNITY COLLEGE 2012-2013

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the following tuition and fee structure effective Fall 2012 for courses taught at Mercer County Community College:

<table>
<thead>
<tr>
<th></th>
<th>In-State</th>
<th>Out-Of-State</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate- Part-time</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td>$230.37</td>
<td>$473.37</td>
</tr>
<tr>
<td>Activity Fee</td>
<td>4.00</td>
<td>4.00</td>
</tr>
<tr>
<td>General Service Fee</td>
<td>41.36</td>
<td>41.36</td>
</tr>
<tr>
<td>Information Technology Fee</td>
<td>10.98</td>
<td>10.98</td>
</tr>
<tr>
<td>Health Fee</td>
<td>1.51</td>
<td>1.51</td>
</tr>
<tr>
<td>Campus Facility Fee</td>
<td>26.78</td>
<td>26.78</td>
</tr>
<tr>
<td><strong>Total Per Credit:</strong></td>
<td><strong>$315.00</strong></td>
<td><strong>$558.00</strong></td>
</tr>
</tbody>
</table>

| **Undergraduate- Full-time** |                |               |
| Tuition             | $3598.51       | $7298.51      |
| Activity Fee        | 61.82          | 61.82         |
| General Service Fee | 644.79         | 644.79        |
| Information Technology Fee | 168.77    | 168.77        |
| Health Fee          | 22.95          | 22.95         |
| Campus Facility Fee | 415.16         | 415.16        |
| **Total F/T Flat rate:** | **$4912.00**  | **$8612.00**  |

In addition, the distance learning fee of $120.00 per course is applied if a course is taught on line.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, RESIDENCE HALL ROOM RATES AND MEAL PLAN RATES, 2012-2013 (CONSENT AGENDA)

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the establishment of the per semester residence hall room rates for the 2012-2013 academic year and the per semester meal plan rates for the 2012-2013 academic year, effective Fall 2012, as described and specified in the attached documents.
RESIDENCE HALL ROOM RATES 2012-2013

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves maintaining the per semester residence hall room rates for the 2012-2013 academic year effective Fall 2012 as follows per student:

- Overlook North & South $3,090
- Century & Hillside $3,400
- White & Matelson $3,400
- High Mountain East & West $3,510
- Pioneer & Heritage Apartments $3,920
- Single Occupancy Room $4,330

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the establishment of the per semester meal plan rates for the 2012-2013 academic year effective Fall 2012 as follows:

- 8-Meal Plus $400 $1,785 - Undergraduate & Graduate
- 8-Meal Plus $500 $1,885 - Undergraduate & Graduate
- 8-Meal Plus $600 $1,985 - Undergraduate & Graduate
- 10-Meal Plus $260 $1,765 - Undergraduate & Graduate
- 15-Meal Plus $260 $1,805 - Undergraduate & Graduate
- 19-Meal Plus $260 $1,920 - Undergraduate & Graduate
- Premium-9 Plus $900 $2,360 - Undergraduate & Graduate
- A-La-Carte Plan $1,000 - Graduate & Residents of Pioneer & Heritage Only

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
7-12-5  RESOLUTION, LATE PAYMENT FEE

RESOLVED: That the William Paterson University Board of Trustees authorizes an increase in the Late Payment Fee from $75.00 to $200.00, effective the Fall 2012 Semester.
RESOLUTION, PARKING AND TRANSPORTATION FEE

RESOLVED: That the Board of Trustees of William Paterson University approves an increase in the Parking and Transportation Fee from $50.00 to $62.50 per semester and $25.00 for Summer Session effective September 1, 2012.
RESOLUTION, BID WAIVER, TNT EDUCATIONAL SERVICES, INC.

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires additional services for the purpose of providing professional non-credit instructional programs, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to modify the agreement with TNT Educational Services, Inc., of Paterson, New Jersey. The amount shall be increased from $1,320,000 to $1,773,631 for Fiscal Year 2012.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, BID WAIVERS-LIBRARY
(Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of July 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver’s basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amt. Not to Exceed</th>
</tr>
</thead>
<tbody>
<tr>
<td>EBSCO Information Services</td>
<td>$600,000</td>
</tr>
<tr>
<td>Science Direct/Elsevier</td>
<td>$128,000</td>
</tr>
<tr>
<td>Proquest Information and Learning (FY 13 &amp; FY 14) *</td>
<td>$160,000</td>
</tr>
<tr>
<td>ITHAKA/Jstor (FY 13 &amp; FY 14) *</td>
<td>$108,000</td>
</tr>
<tr>
<td>West Publishing Co. (FY 13 &amp; FY 14) *</td>
<td>$70,000</td>
</tr>
<tr>
<td>Ex Libris Group (FY 13 &amp; FY 14) *</td>
<td>$83,000</td>
</tr>
<tr>
<td>OCLC (FY 13 &amp; FY 14) *</td>
<td>$116,000</td>
</tr>
<tr>
<td>Lyrasis (FY 13 &amp; FY 14) *</td>
<td>$96,000</td>
</tr>
</tbody>
</table>

*for a two-year period for Fiscal Year 2013 and Fiscal Year 2014

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
Appendix 8
Minutes of the
July 24, 2012
Board Meeting

BID WAIVER, EBSCO INFORMATION SERVICES

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires services related to EBSCO’s 1,000 periodical, 200 serial and nine database subscriptions, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with EBSCO Information Services, of Birmingham, Alabama, in an amount not to exceed $600,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, SCIENCE DIRECT / ELSEVIER

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires services related to subscriptions to scholarly, electronic journals, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Science Direct / Elsevier of New York, New York, in an amount not to exceed $128,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, PROQUEST INFORMATION AND LEARNING

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs to purchase three newspapers in microform, the New York Times Index and six electronic databases for use in the library, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with ProQuest Information and Learning of Chicago, Illinois, in an amount not to exceed $160,000 for a two-year period, Fiscal Year 2013 and Fiscal Year 2014.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, ITHAKA / JSTOR

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs specialized journal subscriptions only available from this non-profit, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with ITHAKA / JStor, of New York, New York, in an amount not to exceed $108,000 for a two-year period, Fiscal Year 2013 and Fiscal Year 2014.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, WEST PUBLISHING CO.

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs to purchase law publications for use in the library, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: At its meeting of July 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed this proposed waiver, and

WHEREAS: The Finance and Audit Committee reviewed the rationale and projected expenditure amount for this waiver, documentation citing this waiver’s basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about this waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with West Publishing Co., of St. Paul, Minnesota, in an amount not to exceed $70,000 for a two-year period, Fiscal Year 2013 and Fiscal Year 2014.
BID WAIVER, EX LIBRIS GROUP

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires the purchase of the ongoing training and annual maintenance services associated with the integrated library system, and

WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Ex Libris Group of Des Plaines, Illinois, in an amount not to exceed $83,000 for a two-year period, Fiscal Year 2013 and Fiscal Year 2014.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, OCLC

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs to provide various databases and library materials provided by this library cooperative, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with OCLC, of Dublin, Ohio, in an amount not to exceed $116,000 for a two-year period, Fiscal Year 2013 and Fiscal Year 2014.
BID WAIVER, LYRASIS

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires specialized library services, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Lyrasis, of Atlanta, Georgia, in an amount not to exceed $96,000 for a two-year period, Fiscal Year 2013 and Fiscal Year 2014.
7-12-9 RESOLUTION, BID WAIVERS- LIBRARY – VALE
(Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of July 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver’s basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amt. Not to Exceed</th>
</tr>
</thead>
<tbody>
<tr>
<td>EBSCO Information Services</td>
<td>$1,290,000</td>
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<tr>
<td>Nature Publishing Group</td>
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<tr>
<td>Ovid Technologies</td>
<td>$115,000</td>
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<tr>
<td>Westchester Academic Library Directors Organization</td>
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<tr>
<td>Lyrasis</td>
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Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
Appendix 9
Minutes of the
July 24, 2012
Board Meeting

BID WAIVER, EBSCO INFORMATION SERVICES

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs to expedite the purchase of database access for its members, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with EBSCO Information Services, of Birmingham, Alabama, in an amount not to exceed $1,290,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, NATURE PUBLISHING GROUP

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs to expedite the purchase of on-line journals for its members, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized enter into an agreement with Nature Publishing Group, of New York, New York, for the provision of its journals Nature Monthly and Nature Weekly and two dozen other online journals to VALE members at an amount not to exceed $320,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs to expedite the purchase of journals and abstracts for its members, and

WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with Ovid Technologies, of Norwood, Massachusetts, in an amount not to exceed $115,000 for Fiscal Year 2013.
BID WAIVER, WESTCHESTER ACADEMIC LIBRARY DIRECTORS ORGANIZATION

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs to partner with this consortium in order to access two databases for its members, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with Westchester Academic Library Directors Organization, of Somers, New York, in an amount not to exceed $225,000 for Fiscal Year 2013.
BID WAIVER, LYRASIS

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as the fiscal agent for the Virtual Academic Library Environment of N.J. (VALE), it needs to expedite the purchase of databases for its members, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with Lyrasis, of Atlanta, Georgia, in an amount not to exceed $350,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, BID WAIVERS - AUXILIARY SERVICES, CONTINUING EDUCATION AND DISTANCE LEARNING, CAPITAL PLANNING, DESIGN, AND CONSTRUCTION, UNIVERSITY ADVANCEMENT AND MARKETING, AND THE RUSS BERRIE INSTITUTE FOR PROFESSIONAL SALES (Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of July 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver’s basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

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<tr>
<th>Vendor</th>
<th>Amt. Not to Exceed</th>
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<tr>
<td>The CBORD Group, Inc.</td>
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<td>TNT Educational Services, Inc.</td>
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<tr>
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<td>RuffaloCODY</td>
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<td>North Jersey Media Group (<em>Per-year for FY13, FY14 and FY15</em>)</td>
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<td>cenergyIT</td>
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*Per-year for Fiscal Years 2013, 2014, and 2015.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, THE CBORD GROUP, INC.

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs software and hardware for the student ID system, for access control at various locations throughout the campus and merchant transaction services for transferring funds from a student's Pioneer account to off-campus merchants, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with The CBORD Group, Inc., of Ithaca, New York, in an amount not to exceed $1,235,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
Appendix 10
Minutes of the
July 24, 2012
Board Meeting

BID WAIVER, TNT EDUCATIONAL SERVICES, INC.

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires services for the purpose of providing professional non-credit instructional programs, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with TNT Educational Services, Inc., of Paterson, New Jersey, in an amount not to exceed $1,319,400 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, PARA-PROFESSIONAL HEALTH CAREERS

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires services for the purpose of providing professional non-credit instructional programs, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Para-Professional Health Careers, of Matawan, New Jersey, in an amount not to exceed $80,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, PUBLIC SERVICE ELECTRIC AND GAS COMPANY

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs to purchase utility lines construction services for campus distribution system improvements to address requirements by the public utility, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(8), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Public Service Electric and Gas Company, of New Brunswick, New Jersey, in the amount of $650,000.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, CAMBRIDGE CONSTRUCTION MANAGEMENT

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq. requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The University has determined that it requires professional construction management services during the construction of the new Parking Garage, and

WHEREAS: The purchase of the professional services provided by this firm is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(1), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Cambridge Construction Management, of Somerville, New Jersey, in an amount not to exceed $750,000 including reimbursables.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, RUFFALOCODY

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires services for the purpose of conducting the annual alumni phonathon, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(25), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with RuffaloCODY, of Cedar Rapids, Iowa, in an amount not to exceed $100,000 for Fiscal Year 2013.
BID WAIVER, NORTH JERSEY MEDIA GROUP

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university after public advertising for bids and bidding therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The University has determined that it requires, during Fiscal Year 2013, Fiscal Year 2014 and Fiscal Year 2015, the placement of legal ads and advertising in various newspapers operated by North Jersey Media Group which may exceed the authorized bid threshold, and

WHEREAS: The placement of legal notices, personnel and recruitment advertisements are exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(20), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with North Jersey Media Group, of Woodland Park, New Jersey, for a cost not to exceed $80,000 per year for Fiscal Year 2013, Fiscal Year 2014 and Fiscal Year 2015.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, CENERGYIT

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs to update the manner in which students in the Professional Sales degree program have their portfolios captured on electronic media and that the software provided by this vendor will accomplish this need, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with cenergyIT, of Alpharetta, Georgia, in an amount not to exceed $48,000 for Fiscal Year 2013.
7-12-11 RESOLUTION, BID WAIVERS – INFORMATION SYSTEMS, ENROLLMENT MANAGEMENT, AND MISCELLANEOUS (Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of July 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver’s basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
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<td>Tegrity, Inc. (for a three-year period FY13, FY14 and FY15)*</td>
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<tr>
<td>Scannell &amp; Kurz, Inc.</td>
<td>$ 54,000</td>
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<tr>
<td>New Jersey Association of Corrections Grant (through FY14)</td>
<td>$ 60,000</td>
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WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires additional broadband data, video and Internet services so that we may participate in a consortium purchase of VMware software, and

WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with NJEdge.Net, of Newark, New Jersey, in an amount not to exceed $200,000 for Fiscal Year 2013.
BID WAIVER, SAS INSTITUTE

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires the purchase of the annual license and maintenance contract with SAS Institute, and

WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(3), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with SAS Institute, of Cary, North Carolina, in an amount not to exceed $50,000 for Fiscal Year 2013.
Appendix 11
Minutes of the
July 24, 2012
Board Meeting

BID WAIVER, ORACLE CORPORATION

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires the purchase of the annual contractual maintenance license for the Oracle relational database management system, and

WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with Oracle Corporation, of Reston, Virginia, in an amount not to exceed $255,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, TOUCHNET INFORMATION SYSTEMS, INC.

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires the purchase of the annual software license, training and technical support from TouchNet Information Systems, Inc. and

WHEREAS: The purchase of these services, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with TouchNet Information Systems, Inc., of Lenexa, Kansas, in an amount not to exceed $180,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
BID WAIVER, ELLUCIAN

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires the purchase of the ongoing annual maintenance and software license support and consulting services of the Banner Enterprise system, and

WHEREAS: The purchase of these services, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with Ellucian (formerly SungardHE, Inc.), of Malvern, Pennsylvania, in an amount not to exceed $510,000 for Fiscal Year 2013.
**BID WAIVER, BLACKBOARD INC.**

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires the purchase of the annual software maintenance license for three software systems: Blackboard Learning System—Enterprise Level, the Blackboard Content Management System and the Blackboard Community System, and

WHEREAS: The purchase of this service, provided solely by this vendor, is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with Blackboard Inc., of Washington, D.C., in an amount not to exceed $188,000 for Fiscal Year 2013, $203,000 for Fiscal Year 2014 and $209,000 for Fiscal Year 2015.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
Appendix 11  
Minutes of the  
July 24, 2012  
Board Meeting

**BID WAIVER, TEGRITY, INC.**

**WHEREAS:** The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

**WHEREAS:** The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

**WHEREAS:** The University has determined that it needs to continue to utilize the Tegrity software which provides access to digital instructional content, and

**WHEREAS:** The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

**WHEREAS:** The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

**WHEREAS:** The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

**RESOLVED:** By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Tegrity, Inc., of Santa Clara, California, in an amount not to exceed $129,955 for a three-year period, Fiscal Year 2013, Fiscal Year 2014 and Fiscal Year 2015.
BID WAIVER, SCANNELL & KURZ, INC.

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs the development of a financial aid model for the improvement of recruitment, enrollment and retention of students, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Scannell & Kurz, Inc., of Pittsford, New York, in an amount not to exceed $54,000 for Fiscal Year 2013.
BID WAIVER, NEW JERSEY ASSOCIATION OF CORRECTIONS GRANT

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs to partner with the Passaic County Women’s Center of the New Jersey Association of Corrections as part of the U.S. Department of Justice federal grant Campus Crime Prevention Program, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with the New Jersey Association of Corrections, of Trenton, New Jersey, in an amount not to exceed $60,000 through Fiscal Year 2014.
RESOLUTION, VARIOUS PERSONNEL MATTERS (Consent Agenda)

RESOLVED: That the Board of Trustees approves the various personnel matters as recommended by the President including summer chairs compensation 2012, master tutor budget summer I 2012 and miscellaneous personnel actions including appointments, extensions, leaves of absence, resignations, retirements, change in salary, part-time appointments and, various changes in employee status, and directs that the actions be listed in the minutes of this meeting.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
Guidelines for Compensation for Department Chairpersons
for Summer 2012

Compensation for Department Chairpersons for summer 2012 shall be based on the following guidelines:

A. For responsibilities in conjunction with the August registration period, 1 credit hour will be granted for department chairperson:

B. For responsibilities in conjunction with Summer Session 3.0 credit hours will be granted to each department, to be charged as 1.5 credit hours for activities before July 1 and 1.5 credits for activities after July 1.

C. Additional credits will be awarded for each Summer Session dependent upon the number of sections commencing (a) before July 1, and (b) after July 1:

   3 or fewer = 0 credits
   4-11      = 1 credit
   12-21     = 2 credits
   22-32     = 3 credits
   33-42     = 4 credits

D. Additional credits will be awarded based upon the number of FTE Faculty (determined by the previous Fall):

   0-15      = 0 credits
   16-21     = 1 credit
   22 or more = 2 credits

E. For any department in which the advisees in the undergraduate major number more than 250, 1 additional credit hour will be awarded for each additional 250 students or part thereof an additional credit will be given:

   000-250 = 0 credits
   251-500 = 1 credit
   501-750 = 2 credits
   751-1000 = 3 credits
   1001-1250 = 4 credits

F. For summer work, no Department Chairperson may receive less than the minimum compensation of 4 credit hours.

For the University
Edward B. Weil
Provost and
Senior Vice President for Academic Affairs

For Local #1796
Susanna Tardi, President

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
### COMPENSATION FOR SUMMER CHAIRS 2012

<table>
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<tr>
<th>DEPARTMENT</th>
<th>Chair Duties before July</th>
<th>Chair Duties after July</th>
<th>August Registration</th>
<th>Sections before July</th>
<th>Sections after July</th>
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<th>Full Time Faculty (FTE)</th>
<th>Faculty Credits</th>
<th># of Majors Fall 2011</th>
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5/1/2012
**ACADEMIC SUPPORT CENTER**  
**Hunziker Wing 218-219**  
**Master Tutor Budget**  
**Summer I 2012**  
**FOR CONSIDERATION BY THE BOARD OF TRUSTEES**

<table>
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<tr>
<th>NAME, DATE OF HIRE AND DEGREE</th>
<th>AREA OF TUTORING</th>
<th>WEEKLY HOURS</th>
<th>MAXIMUM # HOURS</th>
<th>HOURLY RATE</th>
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<th>BUDGET LINE</th>
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Total $8,120.00

Submitted by [Signature] Rogernelle Griffin, Director, Academic Support Center

5/29/12

Date

fm

Approved by [Signature] Janet Davis-Dukes, Executive Director, Division of Academic Development

5/29/2012

Date

5-29-12

- Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
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<td>Katherine Rimann</td>
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### Personnel Matters

#### APPPOINTMENTS:

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<td>Claudia Schrader</td>
<td>Associate Provost for Academic Development [Associate VP]</td>
<td>Special Education and Counseling</td>
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<td>Sherine Schuldt</td>
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<td>Tony Speed</td>
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<td>Mathematics</td>
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<td>Kristen Vichino</td>
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<td>Duncan Williams</td>
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<td>Kenneth Wolf</td>
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<td>Yan Yu</td>
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#### EXTENSIONS:

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<td>Akinwe Adei Anah</td>
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<td>Tawana Cabezas</td>
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<td>Alessandro Piliaia</td>
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<td>Pauluska Ramirez</td>
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#### LEAVES OF ABSENCES:

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<tr>
<td>Wing Foy</td>
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<td>Art</td>
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<td>3/28/12 - 5/07/12</td>
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<td>Pei-Wen Ma</td>
<td>Family Leave without pay</td>
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<td>9/01/12 - 12/31/12</td>
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<td>Deborah Plus</td>
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* Leave without pay after expiration of eligible leave and vacation time
** Leave without pay after expiration of eligible sick leave
Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.

### Personnel Matters

<table>
<thead>
<tr>
<th>Personnel Action</th>
<th>Name</th>
<th>Position</th>
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<tr>
<td>RESIGNATIONS:</td>
<td>Jennifer Bradford</td>
<td>Psychologist and Coordinator of Training</td>
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<td>Marc Schaeffer</td>
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### Change in Salary:

Sue Manikw, Elementary & Early Childhood, from Instructor to Assistant Professor, U22, step 7, $68,413.39, effective 6/01/2012 Received Ph.D., 5/12

### Part Time Appointments:

Lisa DeLuca, Library, Reference Librarian, $28.80/hr., effective 7/01/2012-6/30/2013

Catherine Docwells, Library, Reference Librarian, $41.76/hr., effective 7/01/2012-6/30/2013

Kathleen Grinch-Haven, Library, Reference Librarian, $44.65/hr., effective 7/01/2012-6/30/2013

Anne Krauthem, Library, Reference Librarian, $40.32/hr., effective 7/01/2012-6/30/2013

David McMillan, Library, Reference Librarian, $40.32/hr., effective 7/01/2012-6/30/2013

Joeie Renberg, Kinesthetics, Project Specialist, $3,000.00, effective 9/01/2012-6/30/2013

Anna Maria Schuhmann, College of Education, Project Specialist, $60,000.00, effective 7/01/2012-6/30/2013

### Part Time Resignation:

Gary Drillings, Kinesthetics, Project Specialist, $1500.00, eff. 6/30/2012

### Rescinded Appointments:

Joel Thierstein, Arts and Communication, Dean, $170,000.00 and Professor of Communication, Appointment 7/01/2012

Kathleen Webster, Nursing, Instructor(1/2 Time, One semester only), U18, step 10, $31,382.85, 7/01/2012-6/30/2013, End of Appointment
RESOLUTION, ON THE PHYSICIAN ASSISTANT ARTICULATED PROGRAM BETWEEN WILLIAM PATERSON UNIVERSITY AND THE UNIVERSITY OF MEDICINE AND DENTISTRY OF NEW JERSEY

WHEREAS: William Paterson University seeks to offer innovative educational programs consonant with the aspirations of its students and the career paths they choose, while building upon institutional strengths and opportunities; and

WHEREAS: The University has developed an articulation agreement with the University of Medicine and Dentistry of New Jersey to offer a six year joint program; and

WHEREAS: The agreement would provide students with the opportunity to receive a BS in Biology from William Paterson University and an MS Physician Assistant at UMDNJ; and

WHEREAS: The faculty of the Department of Biology have reviewed and support the program proposal, and

WHEREAS: The Dean of the College of Science and Health and the Provost and Senior Vice President for Academic Affairs recommend the initiation of this program; and

WHEREAS: The President concurs in recommending this proposed program to the Board of Trustees as consonant with other academic program offerings; and

WHEREAS: The Educational Policy and Student Development Committee has reviewed this recommendation and the rationale for the joint program as presented in supporting documents and the testimony of faculty and found them satisfactory; therefore be it

RESOLVED: The Board of Trustees of William Paterson University of New Jersey approves and authorizes the Administration to sign the articulation agreement with the University of Medicine and Dentistry of New Jersey and, subsequent to review consistent with the Higher Education Restructuring Act, to implement that program.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
7-12-14  RESOLUTION, POLICY ON INSTRUCTIONAL PROGRAMS AND EVENTS FOR MINORS AND POLICY ON MINORS USING CAMPUS FACILITIES AND CAMPUS VISITATION

WHEREAS: The Board of Trustees of the William Paterson University of New Jersey adopts and enacts policies for the effective governance of the University; and

WHEREAS: There are numerous instances where the presence of minors on University campus is appropriate and consistent with the mission of the University; and

WHEREAS: To ensure the safety of Minors and to further promote the mission of the University; therefore be it

RESOLVED: That the Board of Trustees of William Paterson University adopts the attached Policies on Instructional Programs and Events for Minors, and Minors Using Campus Facilities and Campus Visitation and directs the University President or her designee to implement the policy, effective July 24, 2012.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
UNIVERSITY POLICY

<table>
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<tr>
<th>SUBJECT:</th>
<th>Minors on Campus</th>
<th>TITLE:</th>
<th>Instructional Programs and Events Policy on Minors</th>
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<td>University</td>
<td>Functional</td>
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<td>V.P. of Student Development</td>
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<td>CODING:</td>
<td>ADOPTED:</td>
<td>AMENDED:</td>
<td>LAST REVIEWED: xx/xx/xx</td>
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I. PURPOSE

William Paterson sponsors many activities that result in the presence of minors on campus. Minors regularly are invited to participate in programs such as child development centers, admissions open houses and overnights, athletic events, sponsored camps, academic sponsored concerts and events. In some cases they stay overnight in the residence halls as part of a college experience program. In order to ensure the safety of minors and that the University’s mission is best served, we adopt the following policy.

II. ACCOUNTABILITY

The Vice President of Student Development shall ensure compliance with this policy. Department heads of the Office of Residential Life, Director of Public Safety, Center for Continuing and Professional Development, Department of Human Resources, Department of Athletics and Director of Risk Management, or their designees shall implement this policy; ensuring that all minors, University members and outside third parties coming into contact with minors on campus or by virtue of a University sponsored Program or Event or a Third-Party sponsored Program or Event approved by the University, abide by its terms and conditions.

III. APPLICABILITY

This policy applies to all University members and outside third parties, (including but not limited to Sponsoring Units and Third-Party Groups) coming into contact with minors on campus or by virtue of a University sponsored Program or Event or a Third-Party sponsored Program or Event approved by the University. This policy also applies to all Minor Participants in Programs or Events notwithstanding the fact that some Minor Participants may have reached their 18th birthday.

This Policy does not apply to minors who are students at the University and also does not apply to those listed under Section VII B (2) of this Policy.

IV. DEFINITION(S)

Minor-
A person under the age of eighteen (18).

Programs-
Workshops, sport camps, academic camps, conferences, pre-enrollment visits and similar activities, offered by various academic or administrative units of the University, or by a Third-Party Group using University facilities with the written approval of the University that are designed to provide instruction...
to the same designated group of minors for one or more consecutive days and in which all Minor Participants are required to pre-register.

Event-
An activity on campus opened to the general public, including minors, that does not require minors to pre-register and is not focused on providing instruction to the same designated group of minors for one or more consecutive days.

Pre-Registration-
Required registration prior to commencement of any instructional Program focused on the same designated Minor Participants, rather than minors from the general public, and that last for one or more consecutive day.

Third-Party Group-
A group not a part of the University who conducts a Program on the University Campus with the formal written permission of the University whose use is consistent with existing policies.

Sponsoring Unit-
The academic or administrative unit of the University which offers a Program or gives approval for a Program offered to minors.

Program Coordinator-
The person designated as the lead contact person for a Program who is also concurrently responsible for ensuring the obligations of the Sponsoring Unit or Third-Party Group under this policy are fully met. The Project Coordinator must meet the requirements of Section VII A (9) of this policy.

One-On-One Contact-
Personal, unsupervised interaction between any individual staff members and a Minor Participant without other staff members being present.

Program Assistants-
Employed staff or volunteer staff who oversee or instruct minors in Program activities and/or University Housing.

University Housing-
Dormitory facilities owned by, or under the control of, the University.

Minor Participant-
A minor who is on the campus for the purpose of participating in a University sponsored Program or a Program sponsored by a Third-Party Group with University approval.

Minor Guest -
A minor whose presence on the University Campus is the result of an Event or other use of the campus open to the general public.

VI. REFERENCE(S)

Center for Continuing and Professional Education Policy
Student Handbook-Emergency Policy

VII. POLICY

A. PROGRAMS

A sponsoring unit offering or approving a Program which involves minors or provides University Housing to minors participating in a Program, or a non-University Third-Party Group sponsoring a Program for minors on campus, with University approval, whether utilizing University Housing or not, shall:

1. Establish a procedure for the notification of the minor's parent or legal guardian in case of an emergency, including medical or behavioral problems, natural disasters, or other significant Program disruptions. Program Coordinators, Program Assistants and others who have a supervisory role with the Program, as well as Minor Participants and their parents and legal guardians are to be made aware of this procedure and given a written copy.

2. Provide a list of all Program Minor Participants and a directory of Program staff, including the designated Program Coordinator, to the Office of Student Development and University Police. This list shall include participant's name, campus room assignment (if applicable), name, address, and phone number of parent or legal guardian, a completed Medical Treatment Authorization Form, Exhibit A, if applicable, and emergency contact information. The Medical Treatment Authorization Form shall include the following:

   a. A statement informing the parent/legal guardian that the University does (or does not, as applicable) provide medical insurance to cover medical care for the minor.

   b. A statement authorizing the release of medical information (HIPAA) and emergency treatment in case the parent/legal guardian/emergency contact cannot be reached for permission.

   c. A list of any physical, mental or medical conditions the Minor Participant may have, including any allergies that could impact his/her participation in the Program, required medication, and all emergency contact information including name, address and phone number of the emergency contact.

   d. Disclosure of the Sponsoring Unit’s relation to the University or Third-Party Groups lack of association with the University and in either case affirmatively states the following:

       Although guidelines for participation in this Program have been established, each child is different. Ultimately, it is the responsibility of the parent or legal guardian to assess whether their child’s participation is appropriate.

   e. A statement whether the Minor Participant has had all required immunizations required by the State of New Jersey for a child his or her age.

A Medical Treatment Authorization Form shall be required for any Program involving overnight
University Housing, or that focuses on providing instruction to the same designated group of Minor Participants for two or more consecutive days, or that involves instruction in any sport or physical activity or where the Minor Participant or his/her parent or legal guardian have disclosed a physical of medical condition that could negatively affect the minors participation in a Program or ability to perform.

3. Provide information to the parent or legal guardian concerning the manner in which the Minor Participant can be contacted during the Program, if applicable, and the time and manner of retrieving the minor upon completion of the Program.

4. Adopt, follow, distribute to all Program personnel, Minor Participants and their parent or legal guardian the “Minor Program Rules and Regulations”, “Minors Program Code of Conduct”, and the “Emergency Program Guidelines” annexed hereto as Exhibit B, C, and D, respectively.

5. Follow guidance from University Counseling, Health and Wellness Center concerning communicable diseases. The Minor Participants in all Programs must be able to administer any required medication by themselves without the aid of staff. It is the responsibility of the parent or legal guardian to provide all the medication, instructions to the minor, and any equipment, refrigeration, etc. required.

   a. Any University Sponsoring Unit or Third-Party Group sponsoring a Program must ensure that off-campus medical services have been contracted for prior to arrival of minors on campus and proof of such submitted to the Office of Conference Services prior to the start of the Program.

6. The Program Coordinator, or his/her designee, is responsible for ensuring that any dietary restrictions or food allergies of a minor that are listed on the Medical Treatment Authorization Form are discussed with the appropriate food service personnel and evaluated in connection with any meal served on campus that the Minor Participant is entitled to under the Program and that the Minor Participant is counseled consistently with the listed dietary restriction or food allergy. This obligation to counsel will only arise if the Minor Participants dietary restrictions or food allergies are clearly listed on the Medical Treatment Authorization Form.

7. Ensure adequate supervision of minors while they are on University property. Some of the factors to consider in determining “adequate supervision” are the number and age of participants, the activities involved, type of housing, if applicable, and age and experience of the counselors and Minor Participants.

   a. The ratio of counselors to Program participants should generally reflect the gender distribution of the participants, and should meet the following guidelines:

   Resident Camps:

   One staff member for every five campers ages 4 and 5
   One staff member for every six campers ages 6 to 8
   One staff member for every eight campers ages 9 to 14
   One staff member for every ten campers ages 15 to 17

   Day Camps:
One staff member for every six campers ages 4 and 5
One staff member for every eight campers ages 6 to 8
One staff member for every ten campers ages 9 to 14
One staff member for every twelve campers ages 15 to 17

b. Any, deviation from the above ratio must be approved in advance by the Vice President of Student Development.

c. The ratios’ contained in section A(7)(a) do not apply to on campus tours of prospective students not otherwise associated with a Program.

8. Require the Program to provide and supervise Program assistants who must be at least 18 years old, trained in accordance with the following requirements:

a. Training for the counselors must include, at a minimum, information about responsibilities and expectations; policies, procedures, and enforcement; appropriate crisis/emergency responses; safety and security precautions; confidentiality issues involving minors; and University responsibility/liability. Counselors must know how to request local emergency services and how to report suspected assault or child abuse.

b. Responsibilities of the Program assistants must include, at a minimum, informing Program participants about safety and security procedures, University rules, rules established by the Program, and other behavioral expectations. Program assistants are responsible for following and enforcing all rules and must be able to provide information included herein to Program participants and be able to respond to emergencies.

9. Must designate and assign a staff member who is at least 21 years of age to be accessible to Minor Participants during the Program. This staff member must be also meet the minimum requirements of section A(8) and reside in the housing unit, if housing is provided as part of the program. This designated staff member must also successfully complete a background clearance check, including sexual crimes and assaults prior to the Program’s start. The results of these background checks shall be approved by the Human Resources Representative of the unit sponsoring the Program and forwarded to the V.P. of Student Development.

The designated staff member may be the Program Coordinator but there must be a sufficient number of designated staff members to be available to the Minor Participants and to oversee the instruction provided by the Program Assistants. There shall be at least one designated staff member for each Program or Event and at least one per 50 minors. Any deviation from the above ratio must be approved in advance by the Vice President of Student Development.

10. If utilizing University housing, adopt and agree to abide by all University rules and regulations for residing in a campus facility (See Residential Life policy in Student Handbook-Exhibit E) except that the age restriction and rules concerning visitors shall be those proscribed by this policy under section A(4).

11. Prohibit all one-on-one contact between staff and Minor Participants, during and immediately after the Program and/or Event. This ban includes, rides to and from the Program without the express written consent of the parent or legal guardian of the minor. All instruction by staff members to Minor Participants must be in the presence of at least one other staff member.
12. Require that, if a Program Coordinator or any member of the Program staff learns or has reason to believe, either directly from the Minor Participant or from any other source, that a Minor Participant has been subject to assault or sexual abuse, any injury, physical altercation, bullying, drug or alcohol involvement, has been a victim of a crime, or is missing, this knowledge must be immediately reported to the Program Coordinator AND the University Police (973-720-2300)

a. Upon learning of such information, the Program Coordinator must cooperate fully with University Police and all University officials and fully disclosure all relevant information.

b. Upon learning of such a report, University Police will notify the Vice President of Student Development and supply any available reports.

13. Obtain all media and liability releases as part of the Program registration process. All data gathered is considered confidential, is subject to records retention guidelines, and may not be disclosed.

14. Program participants and staff must abide by all University policies and regulations and with any applicable laws enforce in the State of New Jersey

15. All non-University sponsors or Third Party Groups sponsoring a Program on Campus shall agree to indemnify the University for all liability, including but not limited to, injury and abuse of minors, arising from the Program related activities and shall secure General Liability insurance in the amount of $1,000,000 per occurrence, $3,000,000 aggregate, naming the University as an insured and provide proof of same prior to the commencement of the Program.

16. Sponsoring Units and Third-Party Groups sponsoring Programs with the approval of the University facilities must provide to the V.P. of Student Development satisfactory evidence of compliance with all the requirements of this Policy at least (30) days prior to the scheduled start of the program.

B. Events and Other Activities.

1. A Sponsoring Unit offering or approving an Event which involves minors, or a non-University Third-Party Group sponsoring an Event for minors on campus, with University approval, shall comply with sections VII A(3, 8,9,11,13, 14 and 15) and VII C of this policy. In addition, the requirements of VII A(4) and (7, (excluding 7(a, b, and c)) shall also be followed. For Events, the designated staff member under Section VII A(9) shall serve as the Program Coordinator and be concurrently responsible for ensuring that the event is in compliance with section B(1) of this Policy. Satisfactory evidence of compliance with this policy must be provided to the V.P. of Student Development at least (10) days prior to the scheduled start of the program.

2. Activities that involve minors that do not fall into the category of a Program or Events are not covered by this Policy. Such Activities are subject to the “Minors Utilizing Campus Facilities and Campus Visitation Policy. “ By way of example, the following activities are excluded from this Policy.

a. licensed professionals, psychologist, speech therapist, etc., providing counseling services to minors
b. faculty or students engaged in providing clinical services to minors at the University or at another institution.
c. Third Party Groups renting out university facilities to engage in artistic performances, even if those performances include minors. Such groups however, must comply with all the terms and conditions of the University’s facilities rental agreement.

d. interaction with (non-student) minors by faculty members that is part of:

   i. an approved classroom curriculum or coursework,
   ii. minors participating in approved research
   iii. high school aged minors participating in an approved independent study projects.

C. Duty to Report

1. In addition to the obligations established in section A(12) of this policy, if a University member observes or has reason to believe that while on University property and/or under the control of an authorized University representative or approved Third-Party Group, a minor has been subject to assault or sexual abuse, any significant injury, physical altercation, bullying, drug or alcohol involvement, has been a victim of a crime, or is missing, this knowledge must be immediately reported to the University Police, who shall have the obligation to notify the appropriate University Official under this policy.

2. Any violation of this policy involving a minor who had been the subjected to assault or sexual abuse, any significant injury, physical altercation, bullying, drug or alcohol involvement, has been a victim of a crime, or is missing must be reported to the parents, legal guardian or responsible adult of the minor by the Program Coordinator of the Sponsoring Unit or Third-Party Group sponsor of the Program the minor is involved in or, if no Program is involved, by University Police.

3. If any violation of the Policy occurs or is suspected and the person[s] to whom the report is to be given is unavailable, believed to be engaged in the violation of the policy or fails to take appropriate and immediate action, a report should be made directly to the Vice President of Student Development, the Director of Public Safety & University Police and/or the Provost and Senior Vice President of Academic Affairs. There is no requirement to attempt to report up the chain of command prior to reporting to the above University officials.

D. Violation of Policy, Failure to Comply and Sanctions

1. Any Program or Event that fails to comply with the requirements of this Policy and provide proof of same prior to the commencement of the Program or Event shall be barred from going forward.

2. Any person failing to obtain and supply proof of a successful required background check, shall be excluded from any participation in any Program or Event falling under this policy

3. Any report received pursuant to Section VII A (12) or VII (C) of this Policy will result in an investigation by the University as directed by the Vice President of Student Development, the Director of Public Safety and University Police, and the Provost and Senior Vice President of Academic Affairs, in consultation with the General Counsel for the University and the Board of Trustees. The result of that investigation must be reported to the President and Board of Trustees.

4. Once evidence or suspicion that a violation of this Policy has occurred, the following action may be taken:

   a. the immediate suspension and barring from campus the individual[s] involved from the Program and Event, pending the outcome of an investigation
b. the immediate cancellation and barring from campus the Program or Event and the barring of the Third Party Group sponsor from Campus, pending an investigation

c. Discipline up to and including termination of employees for the violation of the policy, including the failure to report a violation

d. Suspected violations of law will be referred to law enforcement and may result in criminal penalties

e. Any other action consistent with University Policy and Procedures.

By the Director and Approval of the President and the Cabinet

Dated 2012
WILLIAM PATERSON UNIVERSITY
MEDICAL TREATMENT AUTHORIZATION FORM

I hereby authorize a licensed practitioner of the healing arts, acting within the scope of his or her practice under State law, to provide medical care that includes routine diagnostic procedures (e.g., x-rays, blood and urine tests) and medical treatment as necessary to my minor daughter/son/dependent,

<table>
<thead>
<tr>
<th>Daughter/son/dependent’s first name</th>
<th>Last name</th>
<th>Date of birth</th>
</tr>
</thead>
</table>

I understand that the consent and authorization herein granted do not include major surgical procedures and are valid only during the Program activities/camp.

Child’s physical or emotional health conditions that the clinician should be aware of:

__________________________

Allergies, recurring illnesses, disabilities, chronic illnesses, etc.:

__________________________

medications

__________________________

Date of most recent tetanus immunization:

(If more than ten years ago, a booster shot is recommended.)

Also, Please disclose if your child has not had all required immunizations required by the State of New Jersey for a child his or her age.

In the event that an illness or injury would require more extensive evaluation, I understand that every reasonable attempt will be made to contact me. However, in the event of an emergency and if I cannot be reached, I give my consent for physicians and staff at University Health Services or other licensed practitioners of the healing arts to perform any necessary emergency treatment. I agree to the release of any records, medical, psychiatric or HIPAA related document necessary for treatment, referral, billing, or insurance purposes to the appropriate medical care provider. I understand that University Health Services does not pay for such services and that it is my responsibility to pay the bill. As applicable, I am responsible to submit any claims to my health insurance company for reimbursement.

I also authorize William Paterson University to receive medical/billing information and submit it to the University’s insurance carrier, if applicable.

I understand that I have the right to revoke this authorization, in writing, at any time by sending or delivering such written notification to the Vice President of Student Development, William Paterson University. However, my revocation will not be effective to the extent that any treatment has taken action in reliance on the authorization or if this authorization was obtained as a condition of obtaining insurance coverage and the insurer has a legal right to contest a claim.
I understand that information used or disclosed pursuant to the authorization may be subject to re-disclosure by the recipient of my information and no longer protected by the HIPAA Privacy Rule.

<table>
<thead>
<tr>
<th>Name of Parent or Legal Guardian</th>
<th>Print Name of Parent or Legal Guardian</th>
<th>Date</th>
</tr>
</thead>
</table>

I understand that, unless specifically stated otherwise in the William Paterson program/camp literature, The William Paterson University does not provide medical insurance to cover emergency care or medical treatment of my child.

<table>
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<tr>
<th>Name of Parent or Legal Guardian</th>
<th>Print Name of Parent or Legal Guardian</th>
<th>Date</th>
</tr>
</thead>
</table>

The Program that your child is participating is sponsored and run by the [insert name______________________]. This is/ is not [choose appropriate relationship] a part of The William Paterson University. As such, The William Paterson University will/will not [chose appropriate language] be responsible for any acts of negligence pursuant to the terms and conditions of the New Jersey Tort Claims Act N.J.S.A. 59:1-1 et. seq.

Although guidelines for participation in this Program have been established, each child is different. Ultimately, it is the responsibility of the parent or legal guardian to assess whether their child’s participation is appropriate.

<table>
<thead>
<tr>
<th>Name and address of emergency contact</th>
<th>Phone No. (Home, Work &amp; Cell)</th>
</tr>
</thead>
</table>

<table>
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<tr>
<th>Name of family physician</th>
<th>Phone No.</th>
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</table>

Parent's/ legal guardian's name and address (please print) and Signature

Parent's/ legal guardian's Health Insurance company

Policy subscriber's name Policy no. Group no.
Exhibit B

Minor Programs Rules and Regulations

1. All participants and their parents/legal guardian must have completed a registration form, a Medical Treatment Authorization Form and an Emergency Phone Numbers and Contact list.

2. William Paterson University enforces a "Zero Tolerance Policy" for all participants:

a. Any act of teasing, name calling or taunting will result in a phone call to their parent/guardian for the first offense, and, at the sole discretion of the University, a one day suspension or an automatic dismissal from the program can result. Participants will follow a "hands off" policy and may be expelled for fighting. A parent or guardian must pick up the student at the time of the incident.

b. Participants may not leave the campus or program for any reason unless they receive special permission from one of the counselors. They must always sign out and in with the Counselor on duty. Participants found leaving camp or the program without permission or without a parent or guardian will automatically be dismissed from the program.

c. Respect others belongings. Do not touch what does not belong to you. Please bring found items to the attention of your instructor. Any student stealing will be dismissed from program.

d. All participants must respect other campers, counselors and staff members, and treat others as you expect to be treated.

e. No foul language will be tolerated.

f. Any student in possession of intoxicants, narcotics, drugs or a weapon of any kind will be dismissed from the program.


a. The University characterizes misuse of computing and information resources and privileges as unethical and unacceptable and as just cause for taking disciplinary action.

b. Users must not engage in activity outside the limits of access that have been authorized for them.

c. Using the University’s computer resources including Internet presence to submit, publish, display, transmit, or intentionally receive information, which violates the University's network security requirements and standards, is not permitted.

d. If participants are found engaging in any misuse computer activities, they will be dismissed from the program. To view William Paterson University’s full Information Technology Policies and Guidelines, please visit the following website:  http://cms.wpunj.edulglobal/documents/is/polides.pdf
4. Residence Halls Rule and Regulations:

a. Upon entrance to the Residence Hall, participants must present their numbered key tag to the guard at the desk. Failure to do so will result in difficulty in gaining access into the building.

b. Participants must be in the residence hall by 10:30 p.m. and in their rooms by 11:30 p.m.

c. Whenever males and females occupy a room, the door must remain open.

d. There will be no running in the halls and participants must abide by the following rules:

1. Firearms, weapons, ammunition, fireworks, explosives and highly flammable materials are not allowed within the residence facilities or on campus grounds.

2. Animals are not allowed in any location in the residence facilities.

3. Electric skillet, immersion coils, toaster ovens, broilers and hot plates are not permitted in rooms nor is any type of cooking allowed.

4. Remodeling or renovation of rooms or furniture, tampering with the electrical or mechanical fixtures in the rooms, placement of antennas outside windows or removal of or bringing additional furniture is not permitted.

5. Attaching any object to any dormitory premise by nail, screw, or alteration of the premises in any manner whatsoever is not permitted.

6. Parking in the fire lanes or grounds adjacent to the residence facilities is not allowed.

7. Tampering with or removal of windows or window screens from any part of any building is not allowed.

8. All external door locks are to be locked at all times.

9. Gambling or solicitation in any form is not permitted.

e. All individuals will abide by New Jersey law federal law and regulations regarding intoxicants, narcotics and drugs.

f. Minor Program participants are NOT ALLOWED to have visitors during their stay at the Residence Halls. In case of emergency, family members can visit the participants; however, it is required for the parents/guardian to notify the Center for Continuing and Professional Education and/or the organizing agency ([name] [phone number]) who will be visiting the student at what date and time. Any resident student letting visitors in their room without authorization will be dismissed from program.
g. Rooms should be left in original condition: e.g. free of garbage and personal belongings. Linens should be left in room upon check out.

h. Counselors will do room inspection of each room before check-out.

i. Participants are subject to the discretion of the housing staff in the absence of specific disciplinary procedures mandated by the program.

5. The University reserves the right to:

a. Enter any room for the purpose of inspection, repair or emergency.

b. Reassign residents within residence facilities, after timely notification, in order to accomplish necessary repairs and renovation to the building.

c. Revoke campus privilege, including residency in or utilization of any of its building, of any occupant whose conduct, solely in the University’s opinion, becomes injurious or potentially injurious to the academic community.

d. The charge for unreturned or lost room keys is seventy-five dollars ($75.00) per incident and includes the cost of an automatic lock change.

e. The replacement cost for lost meal cards will be announced at a later date.

IMPORTANT CHECK OUT PROCEDURES: All residents must check out individually during the check-out scheduled time (participants must hand in the key, key tag, meal card and sign out their own check out card.)

Please make sure that your child is aware of these rules to ensure an enjoyable summer program for everyone.
Exhibit C

Minor Program Code of Conduct: Expected Behavior for Participants and Instructors

1. Participants and Instructors are expected to be respectful of the rights of all participants and to behave in a mature manner.

2. No eating or drinking is permitted in the computer lab.

3. All University and personal property must be respected. No destruction of property will be tolerated (computer, furniture, etc.)

4. Participants will complete all assignments in a timely manner. When deadlines cannot be met, participants will make arrangements with the instructor for an extension, if feasible.

5. Instructors will work with participants, when requested, to insure that they keep up with assignments. Participants who cannot keep up with the pace of a program may be asked to leave or select a different course.

6. Participants will come to class able to participate and comprehend classroom instruction.

7. No disturbances will be allowed before, during or after classes.

8. No cell phones are permitted during class.

9. No conversing over the instructor.

10. Abusive language will not be tolerated.
Exhibit D

Program Emergency Guidelines

In case of an emergency, please contact Campus Police at 973-720-2300, and your Head Counselor and RA on duty to inform them of the situation.

Good Reasons to contact Campus Police
  • Student is ill/gets hurt
  • Participants engage in physical altercation
  • Drug and Alcohol situations
  • Sexual Assault

Good Reasons to contact your Head Counselor and RA on duty
  • Student is locked out of room
  • Noise issues
  • Roommate Conflict
  • Violation of curfew hours
  • Illegal guests

Please note: If you are unsure of how to respond to a situation, contact your h
UNIVERSITY POLICY

<table>
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<tr>
<th>SUBJECT:</th>
<th>Minors on Campus</th>
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<tbody>
<tr>
<td>TITLE:</td>
<td>Minors Utilizing Campus Facilities and Campus Visitation Policy</td>
</tr>
<tr>
<td>CATEGORY:</td>
<td>Check One</td>
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<tr>
<td>Board of Trustees</td>
<td>University</td>
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<tr>
<td>Responsible Executive:</td>
<td>V.P. of Student Development</td>
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<td>Responsible Office:</td>
<td>Student Development</td>
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<td>CODING:</td>
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I. PURPOSE

William Paterson sponsors many activities that result in the presence of minors on campus. In addition, the campus is open to the general public, including minors, and to our employees, staff and faculty members, as a valuable educational and natural resource. In order to ensure the safety of minors and that the University’s mission is best served, we adopt the following policy.

II. ACCOUNTABILITY

The Vice President of Student Development shall ensure compliance with this policy. The Provost’s Office, Vice President for Enrollment Management Student Services, Director of Public Safety, Center for Continuing and Professional Development, Department of Athletics, General Counsel for the University and Board of Trustees and Director of Risk Management, or their designees shall implement this policy; ensuring that all minors, University members and outside third parties coming into contact with minors on campus or by virtue of a University sponsored Program or Event or a Third-Party sponsored Program or Event approved by the University, abide by its terms and conditions.

III. APPLICABILITY

This policy applies to all University members and outside third parties, (including but not limited to Sponsoring Units and Third-Party Groups) coming into contact with minors on campus or by virtue of a University sponsored Program or Event or a Third-Party sponsored Program or Event approved by the University. Although this policy also applies to all Minors Participants in Programs or Events these minors are to be guided by the policies and procedures of the Program or Event they are participating in and by the Instructional Programs and Events Policy on Minors. This policy does not apply to minors who are students at the University.

IV. DEFINITION(S)

Minor-
A person under the age of eighteen (18).
Programs-
  Workshops, sport camps, academic camps, conferences, pre-enrollment visits and similar activities, offered by various academic or administrative units of the University, or by a Third-Party Group using University facilities with the written approval of the University that are designed to provide instruction to the same designated group of minors for one or more consecutive days and in which all Minor Participants are required to pre-register.

Event-
  An activity on campus opened to the general public, including minors, that does not require minors to pre-register and is not focused on providing instruction to the same designated group of minors for one or more consecutive days.

Pre-Registration-
  Required registration prior to commencement of any instructional Program focused on the same designated Minor Participants, rather than minors from the general public and that last for one or more consecutive day.

Minor Participant-
  A minor who is on the campus for the purpose of participating in a University sponsored Program or a Program sponsored by a Third-Party Group with University approval.

Minor Guest -
  A minor whose presence on the University Campus is the result of an Event or other use of the campus open to the general public.

Minor Affiliate-
  The minor child of a University employee, staff or faculty member.

Minor Registrant-
  The minor child of a registered University student.

V. REFERENCE(S)

Instructional Programs and Events Policy on Minors

VI. POLICY

A. Minors Utilizing Campus Facilities:

1. Classrooms & Faculty Offices— Minor Affiliates, Minor Registrants or Minor Guest accompanying staff, faculty, students, or, visitors on campus are not permitted in
classrooms. However, Minors Participants may utilize classrooms designated for use by a Program or Event approved by the University in which they are a participant. In certain circumstances, minors may be on campus for classes held for their benefit (Programs for the academically talented, field trips, etc.). At such times, it is expected that the instructor or responsible adult will supervise the activities of the minors and that before and after the class an area will be designated for the minors to await their parents’ arrival. It is the responsibility of the supervisor/instructor of these activities to explain these restrictions to the minors and to monitor the enforcement.

a. Only authorized staff, volunteers, registered participants and registered students may participate on fieldtrips, retreats, or other University authorized travel activities.

2. Minor Affiliate: Minor Affiliates are permitted in staff and faculty offices only while supervised by their parent or legal guardian. Minors are not routinely permitted in offices during scheduled work times. Otherwise, Minor Affiliates are subject to the same limitations as Minor Guest with the further exception under section B(6)(b).

3. Minor Registrant: Minor Registrants are subject to the same limitations of other Minor Guest with the exceptions to the age and visitation limitations for University Housing if they reside with the parent/student full time and with the further exception under section B(6)(b).

4. Students, faculty, and staff are not approved to leave minors twelve year old and younger unsupervised on campus. It is not the intent of this policy to prevent minors in the accompaniment of an adult from visiting the campus. However, consideration for the learning environment of the students, the work routine of staff employees, and the safety of the minors require that minors may not accompany adults into classrooms, offices or other work spaces as a baby-sitting function nor be left unsupervised in the halls or grounds of the University.

5. Minor Guest:

a. Academic Support Facilities (i.e., Computer Labs, Language Labs, Academic Support Centers, Science Labs or Art Studios, etc.) and Maintenance and Workshops - Minor Guest are not permitted in any Academic Support or Maintenance and Workshops Facilities. However, Minor Participants may utilize Academic Support facilities designated for use by a Program or Event approved by the University in which they are a participant.

b. General Use Facilities (i.e., Athletic Fields, University Center, Bookstore, Library, Food Service Areas, Academic Building Public Spaces, Road and Green Spaces, etc.) - Minor Participants, Minor Registrants, Minor Affiliates and Minor Guest are permitted in these
facilities but may be restricted from certain areas or from utilizing certain equipment by University Officials.

Minors 13 and older not participating in a University Program or Event can utilize these facilities without supervision as long as they meet behavioral standards expected of WPU students. Minors 13 and older not meeting behavioral expectations will be asked to leave the WPU campus.

Minors 12 and younger are permitted in these facilities only if they are accompanied by a responsible adult, but may be restricted from certain areas or from utilizing certain equipment by University Officials. It is the responsibility of the accompanied adult to ensure the behavior of the minor meets the standards expected of a WPU student.

c. University Housing - Minor Visitors - Minors who are visitors of registered students residing in University Housing may visit the student consistent with the limitations on visitation contained in the Residence Life Policy, with the additional exception that brothers and sisters of register students may visit the student residing in University Housing for the day, notwithstanding the fact that they may be under 14 years old.

d. Events Open to the Public - Minors are permitted at these events. However, the University reserves the right to determine, at its sole discretion, if selected events or venues are appropriate for unaccompanied minors (whether Minor Affiliates, Minor Registrants, or Minor Guests).

B. Campus Visits By Minors:

1. Preteen pre-high school age minors (12 and younger) are welcome to visit and tour the campus if supervised by a parent, legal guardian or a responsible adult so long as such visits are compatible with the University's mission.

2. All pre-high school age minors (12 and younger) on the University campus must be supervised at all times by a responsible parent, legal guardian or a responsible adult.

3. Parents, legal guardians or a responsible adult are responsible for ensuring that minors' behavior is appropriate. If, in the view of the University Official responsible for the class, work setting, or Event, etc., a minor is disruptive, the parent, legal guardian or a responsible adult must remove the minor from the situation.

4. Parents, legal guardians and the responsible adult are liable for any and all injuries or damages sustained to or caused by their minor while on the University campus unless the harm is caused by the sole negligence of the University, and/or its officers, faculty and/or staff.
5. High School aged minors (13 and older) may visit the University as described in section A (5) such as the Library, the University Center, and the University bookstore, etc., without supervision as long as they meet behavioral standards expected of University students and their visit is consistent with the mission of the University.

   a. If, in the view of an authorized University the High School age minor is disruptive, they will be remanded to the custody of their parent or legal guardian, if possible, but nothing wherein shall preclude the University from removing said minor from the campus if the parent or legal guardian is not present or the minor remains disruptive.

   b. Disruptive Minor Affiliate or Minor Registrants of faculty, staff or students, will be remanded to the custody of their parent or legal guardian, if possible, but nothing wherein shall preclude the University from removing said minor (13 and older) from the campus if the minor remains disruptive.

C. Duty to Report:

1. If a University member observes or has reason to believe that while on University property and/or under the control of an authorized University representative or approved Third-Party Group, a minor has been subject to assault or sexual abuse, any significant injury, physical altercation, bullying, drug or alcohol involvement, has been a victim of a crime, or is missing, this knowledge must be immediately reported to the University Police, who shall have the obligation to notify the appropriate University Official under this policy and parent or legal guardian, if known.

2. There is no requirement to attempt to report up the chain of command prior to reporting a violation of this Policy to University Police. In all cases, any report of a violation of this policy should result in University Police providing notification of the violation to the Vice President of Student Development, the Director of Public Safety & University Police and the Provost and Senior Vice President of Academic Affairs.

D. Violation of Policy, Failure to Comply and Sanctions.

1. Any violation of this policy that meets the requirements of Section V C (1) of this policy is also subject to Section VII D of the Instructional Programs and Events Policy on Minors.

By the Direction and Approval of the President and the Cabinet

Dated 2012

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION ON THE AMENDMENTS OF POLICY STATEMENTS FOR THE POLICIES ON EXTRACURRICULAR ACTIVITIES; THE NAMING OF SCHOOLS, BUILDINGS, OR PARTS THEREOF; AWARDING OF POSTHUMOUS DEGREES; AND GRADUATE ASSISTANT TUITION WAIVERS

WHEREAS: The Nominations and Governance Committee, working with legal counsel, has revised policy statements for certain Board policies when the existing language was considered outdated or no longer appropriate; and

WHEREAS: The Nominations and Governance Committee recommends new policy statements for the Policies on Extracurricular Activities; the Naming of Schools, Buildings, or Parts Thereof; Awarding of Posthumous Degrees; and Graduate Assistant Tuition Waivers, as appended hereunto; therefore be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey adopts new policy statements as appended hereunto and directs the Board Secretary to cause these new statements to be disseminated to the University.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
APPENDIX: AMENDMENTS OF POLICY STATEMENTS

Policy on Extracurricular Activities
It is well recognized that the value of a student’s college education is not measured solely by what takes place in the classroom. Extracurricular activities form an integral part of the overall college experience. They exist to provide an important complement to the University’s academic programs. They offer students opportunities to partake in a wide variety of activities, including athletic, recreational, cultural, and social. Participation in extracurricular activities helps promote the welfare of both the students and the University community, and contributes to improvements in student skills and inter-personal communication. This policy sets forth the standards that students must meet in order to participate in these activities and assigns responsibility for implementing the policy.

Naming of Schools, Buildings, or Parts Thereof
The naming of an institution’s academic components such as schools, departments, and programs is an honored tradition in higher education. Similarly, an institution’s real property such as its buildings, facilities, and grounds may also be selected for this distinction. The Board of Trustees recognizes that there are occasions when it would be fitting and proper to designate that the University’s academic components or its real property bear the name of an individual, legal entity, or corporation. This distinction will generally be given to memorialize a significant financial contribution to the University, or to honor an individual’s character, scholarship, or service to the University.

Posthumous Degrees
While most students make regular progress towards the successful completion of their studies, it is inevitable that tragedy will from time to time prevent this outcome. The Board recognizes that there will be occasions when it would be appropriate to honor a former student with a degree, and set the standards and procedures for such an award in this policy.

Tuition Waiver for Graduate Assistants
The Board of Trustees recognizes the importance of the support provided by graduate assistants to the faculty and administration of the University. In consideration of this contribution to the mission of the University, the Board may waive tuition and fees for courses taken by graduate assistants.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, ON THE ADOPTION OF NEW BOARD POLICIES ON FACULTY PROMOTIONS, FACULTY RETENTION, RETENTION OF LIBRARY PROFESSIONALS, RETENTION OF PROFESSIONAL STAFF

WHEREAS: The Board of Trustees of the William Paterson University of New Jersey has undertaken an extensive review of its existing Board Policies to ensure that all such Policies are updated and in agreement with New Jersey statutes; and

WHEREAS: The Nominations and Governance Committee has reviewed the existing policies and recommends the adoption of Policies on Faculty Promotions, Faculty Retention, Retention of Library Professionals, and Retention of Professional Staff as appended hereunto; therefore be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey adopts the policies as appended hereunto and directs the Board Secretary to cause these policies to be disseminated to the University.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
APPENDIX: NEW POLICIES

Faculty Promotions
Advancement through the faculty ranks is a goal for which all faculty strive. It is a source of pride and distinction for both the rising faculty member and the University. The evaluation of candidates for promotion should be based on their record in teaching, scholarship or creative achievements, contributions to the University and community, and fulfillment of professional obligations. All faculty promotions are the prerogative of the Board of Trustees based on recommendations of the President and following policies and procedures established by the University.

Faculty Retention Policy and Procedure
One of the most important tasks for any institution of higher education is to encourage and ensure the retention of the best faculty. Academic reappointments should be made in recognition of professional performance, professional growth, and potential contributions to the University. The retention of faculty is the prerogative of the Board of Trustees based on recommendations of the President and following policies and procedures established by the University.

Retention of Library Professionals
Retention of library professionals is as important for the University’s mission as the retention of faculty. Reappointments of librarians should be made in recognition of professional performance, professional growth, and potential contributions to the Library and the University. Promotions of library professionals are the prerogative of the Board of Trustees based on recommendations of the President and following policies and procedures established by the University.

Professional Staff Retention
No institution of higher education can fulfill its mission without the dedicated service of its professional staff. The importance of the professional staff to the success of the University requires the establishment of appropriate standards under which decisions regarding the reappointment of professional staff will take place. The retention of professional staff is the prerogative of the Board of Trustees based on recommendations of the President and following policies and procedures established by the University.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION ON THE ESTABLISHMENT OF THE HONORARY STATUS OF TRUSTEE EMERITUS

WHEREAS: The Board of Trustees of the William Paterson University of New Jersey has adopted Bylaws relating to its membership, organization, and committee structure to ensure the necessary and appropriate governance of the University; and

WHEREAS: The Nominations and Governance Committee has determined the need to formally and publicly acknowledge the exemplary record of service achieved by a Board Member, and has recommended that the Bylaws be amended to create the honorary status of Trustee Emeritus; and

WHEREAS: The Board of Trustees has determined that the honorary status of Trustee Emeritus is an appropriate and fitting award and may allow a Board Member to continue to serve the University in an advisory capacity at the discretion of the President or Board Chair; therefore be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey approves the establishment of the designation of Trustee Emeritus and amends the Bylaws to reflect this honorary status.

Criteria for Awarding Honorary Status
1. A trustee must be nominated by the Nominations and Governance Committee for a vote of the full Board on the occasion of her/his retirement from the Board. A dossier of the trustee’s service accompanies the nomination.
2. A trustee must have served with distinction as evidenced in the trustee’s dossier. Distinction includes Board officer and/or contribution to the University community (i.e., chair of a presidential search committee, monetary contribution to the University).
3. A trustee must have served for a minimum of no less than 12 years.
4. A trustee may from time to time, at the discretion of the President or Board Chair, be asked to serve the University.
5. A trustee elected as emeritus is not expected but may attend Board Meetings without voting privileges.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, ON THE ADOPTION OF NEW BYLAWS FOR THE WILLIAM PATERSON UNIVERSITY BOARD OF TRUSTEES

WHEREAS: The Board of Trustees of the William Paterson University of New Jersey has enacted Bylaws for the effective governance of itself and the University; and

WHEREAS: The Nominations and Governance Committee has conducted a review of the existing Bylaws and has made recommendations for change; and

WHEREAS: The Members of the Board of Trustees have reviewed the proposed Bylaws and found them to be appropriate for adoption by the Board; therefore be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey adopts the Bylaws attached hereunto and revokes any previously existing Bylaws, and directs the Board Secretary to cause these Bylaws to be disseminated to the University, effective July 24, 2012.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY
BOARD OF TRUSTEES

PROPOSED BYLAWS

JULY 24, 2012

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
ARTICLE I
Board Authority and Responsibilities

Section 1. Statutory Duties and Responsibilities. Pursuant to the Revised Statutes of the State of New Jersey, 18A:64-2, the governance of William Paterson University is ultimately vested in the board of trustees. As such, the board may do the following:

A. Determine and periodically review the university's mission and purposes, consistent with state constitutional and/or statutory provisions.

B. Appoint the president, who shall be the university's chief executive officer, and set appropriate terms of employment, including compensation.

C. Provide advice and guidance to the president and annually assess his or her performance based on mutually agreed-upon goals and other criteria.

D. Determine broad policy guiding the appointment of all faculty members and employees, on the recommendation of the president, and consistent with its other policies and state regulations.

E. Review and approve proposed changes in the university's academic programs and other major enterprises consistent with the university's mission, plans, and financial resources.

F. Approve the annual budget and tuition and fees, regularly monitor the university's financial condition, and establish policy guidelines affecting all institutional assets, including investments and the physical plant.

G. Adopt bylaws, rules, and regulations for the governance of its members, officers, agents, and employees and require adherence to such rules.

H. Grant diplomas and confer degrees based upon the recommendation of the president.

I. Serve actively as advocates for the university in appropriate matters of public policy in consultation with the president and other responsible parties, as the board shall determine.

J. Periodically assess its own performance, in order to set an example for the university community and to seek ways to strengthen its effectiveness as a governing body.

ARTICLE II
Membership of the Board
The Board of Trustees shall consist of a diverse group of New Jersey citizens in race, ethnicity, gender, and experience, not less than seven (7) nor more than fifteen (15) as may be fixed from time to time by the Board of Trustees. The term of office of appointed members shall be for six (6) years beginning on July 1 and ending on June 30. Each member shall serve until his successor shall have been appointed and qualified, and vacancies shall be filled in the same manner as the original appointment for the remainder of the unexpired term. Any member of a Board of Trustees may be
removed by the Governor, for cause, upon notice and opportunity to be heard. The President is a member of the Board, ex-officio, without vote.

ARTICLE III
Officers of the Board

Section 1. Election. As prescribed by State statute, at its regular meeting held in September, the board shall elect a chair, vice chair, and secretary, all of whom shall be voting trustees. The formal election of Board Officers shall take place at the Board’s final meeting of the academic year – June or July – in even-numbered years, shall take effect as of September 1, and shall be for two-year terms. The Nominations and Governance Committee shall develop a slate of officers to be presented to the full Board of Trustees for election, position by position, by closed ballot. An individual trustee is limited to two (2) consecutive terms in a particular officer position, but may serve immediately thereafter in another officer position or serve thereafter in the same officer position following an interval of a minimum of four (4) years not holding that specific officer position. Elected officers shall be announced as holding office at each September meeting of the Board.

In the event of a vacancy in an officer position or positions occurring for any reason, the Nominations and Governance Committee shall prepare a slate of potential replacement candidates and conduct an election among the entire Board of Trustees by closed ballot.

Section 2. Chair. The Chair shall perform all duties commonly incident to his/her office and exercising general supervision of the affairs of the Board of Trustees. In particular, the Chair shall sign all reports required by the laws, rules and regulations of the State of New Jersey. The Chair shall also report to the Board of Trustees all matters coming to his/her notice that relate to the interests of the Board of Trustees. The Chair shall preside at all public and executive meetings of the Board of Trustees.

Section 3. Vice Chair. The vice chair of the board shall have the authority to perform the duties of the chair of the board in the event of the chair’s absence or inability to act.

Section 4. Secretary. The Secretary shall cause to be recorded all votes and the minutes of the proceedings at all public meetings of the Board of Trustees. The Secretary shall have custody of a cumulative record of these votes and minutes, and of such other records as papers as the Board may prescribe. The Secretary shall cause to be prepared and filed such reports and statements as may be required the laws, rules and regulations of the State of New Jersey, upon authorization by the Chair. The Secretary shall cause to be reproduced and distributed the notifications and agenda of meetings prescribed in the following section of these by-laws. The Secretary shall cause to be reproduced and sent to the President a copy of any correspondence addressed to the Board that has not been otherwise routed to the President.

ARTICLE IV
Officers of the University

Section 1. President of the University.
The president of the university shall be elected by the board upon receiving the affirmative votes of not fewer than two-thirds of the members of the board who have voting privileges. He or she shall serve at the pleasure of the board. The president, as prescribed by the Acts of the State Legislature, shall be the university’s chief executive officer and the chief adviser to and

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
executive agent of the board of trustees. His or her authority is vested through the board of trustees and includes responsibilities for all university educational and managerial functions, except those which, by law, these bylaws, or other orders of the board are the specific responsibility of other persons or bodies. The president is responsible for leading the university, implementing all board policies, keeping the board informed on appropriate matters, consulting with the board in a timely manner on matters appropriate to its policymaking and fiduciary functions, and serving as the university's key spokesperson. He or she has the authority to execute all documents on behalf of the university and the board of trustees consistent with board policies and the university's best interests. The president serves as an ex-officio member of all board committees (except meetings between the Board and Internal Auditor) and shall bring any matter before the board or any of its committees he or she deems to be appropriate.

Section 2. Other Officers.
The president of the university is authorized to recommend for appointment by the board such number of vice presidents, deans, and other officers as may be necessary for assistance in carrying out efficiently and effectively his or her responsibilities. All such officers of the university shall be under the president's general supervision and shall exercise such powers and duties as he or she may prescribe.

ARTICLE V
Board Meetings

Meetings of the board of trustees shall be held on the university campus or any other place that the chair or a majority of the board may from time to time designate. All meetings of the board and its standing and special committees or subcommittees shall be held in accordance with the relevant statutes of the State of New Jersey and in accordance with the Open Public Meetings Act.

Section 1. Regular Meetings. In addition to organizational meetings, there shall be no less than four regular meetings of the board of trustees each year. At such meetings any business relating to the university may be discussed and transacted. The Agenda for each public meeting shall be prepared by the President and sent to each member of the Board and to any other body to whom the University is contractually bound be sent such notice, at least seven days prior to the meeting. Any member of the Board shall have the prerogative of inserting items in the agenda.

Section 2. Special Meetings. The chair of the board shall have the power to assemble the board at any time in special meetings. The Chair shall also call a special meeting whenever he/she is requested to do so by at least three trustees and a public meeting whenever he/she is requested to do so by at least five trustees. In any such meeting, in person or by electronic communication, the chair shall ensure that the board complies with all provisions of the Open Public Meetings Act. At a special meeting, the board may deal with only the business that was stated in the call for the meeting.

Section 3. Quorum. A simple majority of the voting members of the board shall constitute a quorum for the transaction of board business. The trustees present at any meeting, if constituting less than a quorum, may adjourn any meeting until such quorum shall be present. All questions coming before the board of trustees shall be determined by a majority vote of those trustees voting on that issue.

Section 4. Executive Sessions. Executive sessions of the board will include the trustees and the president. Other individuals may be invited to give information as deemed necessary by

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
the board. Their topics and purposes shall be limited to those matters permitted by state statute and the Open Public Meetings Act.

Section 5. Rules of Procedure. Business before the board shall be conducted according to the Robert's Rules of Order when not inconsistent with board bylaws.

ARTICLE V
Board Committees

Section 1. Standing Committees. The board shall establish certain standing committees as it wishes, including an executive committee, and committees on Educational Policy and Student Development, Finance, Audit, and Institutional Development, Nominations and Governance, and Personnel and Compensation. Each standing committee shall have a written description of its responsibilities and scope of work separate from these bylaws.

Section 2. Appointment of Committee Members. The chair of the board of trustees shall appoint trustees annually to serve on standing committees. The board chair, the president, or a member of the administrative staff chosen by him or her, shall serve as ex officio members of all committees except as otherwise required by these bylaws. The Chair or the President shall, in his/her discretion, refer to the appropriate committee any matter falling within its purview. As need dictates, the Chair shall appoint other standing committees or ad hoc committees or abolish committees previously established.

Section 3. Executive Committee

A. Membership. In accordance with state statute, the executive committee shall consist of the board chair, the vice chair, and the chairs of all other standing committees. The president shall serve as an ex officio nonvoting member. The chair of the board shall chair this committee. A simple majority shall constitute a quorum. It shall meet at such times as may be necessary at the chair's discretion.

B. Charge. The Executive Committee shall have the authority to take action on behalf of the Board of Trustees only in the rare circumstances when a quorum of the Board of Trustees cannot be assembled to consider an urgent decision required by the University's Administration. Such authority is granted to the extent permitted by law. Any such actions by the Executive Committee shall be reported to the Board of Trustees promptly, but no later than the next regularly scheduled meeting. The Executive Committee is responsible for the evaluation and compensation of the president, including goals, subject to approval by the Board of Trustees. The Committee shall keep minutes of all of its meetings.

ARTICLE VI
Indemnification

The university shall provide its current and former trustees and officers with legal defense in connection with any threatened or pending action, suit, or proceeding, whether civil, criminal, administrative, or investigative, to which they are made parties by reason of being or having been a representative of the university pursuant to the terms and conditions of the New Jersey Tort Claims Act N.J.S.A. 59:1-1 et. seq. The university shall also indemnify to the extent permitted by state law any trustee or officer for judgments, damages, settlements, and costs reasonably incurred in such proceedings pursuant to the terms and conditions of the New Jersey Tort Claims Act N.J.S.A. 59:1-1 et. seq. In addition to the indemnification herein provided, the university may secure a policy of

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
directors' and officers' liability insurance covering all members of the board within limits determined by the board.

ARTICLE VII
Conflict of Interest and Annual Disclosure

Any trustee shall be considered to have a conflict of interest if such trustee has existing or potential financial or other interest that may impair or reasonably appear to impair such member’s independent, unbiased judgment in the discharge of his responsibilities to the university. A conflict of interest shall also be deemed to exist if such trustee is aware that a member of his family or any organization in which such trustee (or member of his family) is an officer, director, employee, member, partner, trustee, or controlling stockholder has such existing or potential financial or other interest. For the purposes of this provision, a family member is defined according to the provisions of New Jersey Executive Order 64.

All trustees shall disclose to the board any possible conflict of interest at the earliest practical time. Further, each trustee shall absent himself or herself from discussions of and abstain from voting on such matters under consideration by the board of trustees or its committees. The minutes of such meeting shall reflect that a disclosure was made and that the trustee having a conflict or possible conflict abstained from voting. Any trustee who is uncertain whether a conflict of interest may exist in any matter may request the board or executive committee to resolve the questions in his absence by majority vote.

Annually, each trustee shall complete and sign a disclosure form required by the State of New Jersey.

ARTICLE VIII
Amendments

These bylaws can be amended, altered, repealed or added to in any manner consistent with the laws, rules and regulations of the State of New Jersey by the affirmative vote of the majority of trustees at any public meeting of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board, and to the other recipients of the agenda of its meetings, at least ten days before the meeting.

Adopted:
THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY
BOARD OF TRUSTEES

CURRENT BYLAWS

Approved: Board of Trustees, June 18, 1974
   Amended: June 23, 1975
   Amended: August 30, 1976
   Amended: June 18, 1979
   Amended: February 22, 1997
   Amended: September 25, 1998
   Amended December 7, 2007
   Amended: May 15, 2009
   Amended: December 10, 2010
   Amended: March 5, 2011
   Amended: September 23, 2011

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
I. PURPOSE

Pursuant to the Statutes of the State of New Jersey, 18A:64-2, the government, control, conduct, management and administration of the University shall be vested in the Board of Trustees of the University.

II. MEMBERSHIP OF THE BOARD

The Board of Trustees shall consist of a culturally diverse group of citizens of the state not less than seven (7) nor more than fifteen (15) as may be fixed from time to time by the Board of Trustees and may be divided into such classes as may be determined. The term of office of appointed members shall be for six (6) years beginning on July 1 and ending on June 30. Each member shall serve until his/her successor shall have been appointed and qualified, and vacancies shall be filled in the same manner as the original appointment for the remainder of the unexpired term. Any member of a Board of Trustees may be removed by the Governor, for cause, upon notice and opportunity to be heard. The President is a member of the Board, ex-officio, without vote.

III. OFFICES

The principal offices of the body corporate shall be located on the premises of The William Paterson University of New Jersey in Wayne, New Jersey.

IV. SEAL

As prescribed in the Higher Education Act of 1966, the body corporate shall have a seal, of form and design adopted by the Board of Trustees.

V. ORGANIZATION

Consistent with the State statute, the Board is required to organize annually at a public meeting held in September by electing a Chair, a Vice-Chair and a Secretary. The formal election of Board Officers shall take place at the Board's final meeting of the academic year (June or July) in even-numbered years, shall take effect as of September 1, and shall be for two-year terms. The Nominations and Governance Committee shall develop a slate of officers to be presented to the full Board of Trustees for election, position by position, by closed ballot. An individual trustee is limited to two (2) consecutive terms in a particular officer position, but may serve immediately thereafter in another officer position or serve thereafter in the same officer position following an interval of a minimum of four (4) years not holding that specific officer position. Elected officers shall be announced as holding office at each September meeting of the Board.

In the event of a vacancy in an officer position or positions occurring for any reason, the Nominations and Governance Committee shall prepare a slate of potential replacement candidates and conduct an election among the entire Board of Trustees by closed ballot.

VI. DUTIES OF OFFICERS

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
The Chair shall be the chief executive officer of the body corporate, performing all duties commonly incident to his/her office and exercising general supervision of the affairs of the corporation. In particular, the Chair shall sign all reports required by the laws, rules and regulations of the State of New Jersey. The Chair shall also report to the Board of Trustees all matters coming to his/her notice that relate to the interests of the body corporate. The Chair shall preside at all public and executive meetings of the Board of Trustees.

The Vice-Chair shall exercise all the powers and duties of the Chair in case of his/her inability to act. The Secretary shall cause to be recorded all votes and the minutes of the proceedings at all public meetings of the Board of Trustees. The Secretary shall have custody of a cumulative record of these votes and minutes, and of such other records as papers as the Board may prescribe. The Secretary shall cause to be prepared and filed such reports and statements as may be required the laws, rules and regulations of the State of New Jersey, upon authorization by the Chair. The Secretary shall cause to be reproduced and distributed the notifications and agenda of meetings prescribed in the following section of these by-laws. The Secretary shall cause to be reproduced and sent to the President a copy of any correspondence addressed to the Board that has not been otherwise routed to the President.

VII. EXECUTIVE APPOINTMENTS

The President of the University, as prescribed by Acts of the State Legislature, shall be the chief executive officer of the University, serving at the pleasure of the Board of Trustees and enjoying ex officio membership in the Board of Trustees. The President shall share with the trustees the responsibility for the definition and attainment of goals, for administrative action, and shall be the chief representative of the University to its many publics. The President shall exercise all the powers requisite for the leadership, management, and control of the University, and shall execute and enforce the rules and regulations relating to that responsibility.

As the chief planning officer for the University, the President shall recognize a special obligation to innovate and initiate.

Within his/her best judgment the President shall take responsibility for infusing new life in a department, and for solving problems of obsolescence within the concept of tenure. In these efforts, he/she shall utilize the judgments of faculty, and in the interest of academic standards he/she may also seek outside evaluations by scholars of acknowledged competence.

The President shall insure that the standards and procedures in operational use within the University conform to the policies established by the Board of Trustees and to the standards of sound academic practice. He/she shall also insure that faculty views, including dissenting views, are presented to the Trustees in those areas and on those issues where responsibilities are shared. On like issues he/she shall inform the faculty of the views of the Trustees and the administration.

The President shall accept primary responsibility for the maintenance of existing institutional resources and the creation of new resources. He/she shall take ultimate managerial responsibility for the non-academic activities of the University, and in his/her responsibility for public understanding he/she shall plan, organize and direct, as well as represent.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
In recognition of his/her accountability to the Board of Trustees, the President shall conduct studies of the educational and financial needs of the University and bring the results to the Board's attention. He/she shall recommend to the Board policies for the organization, administration and development of the University, and for the educational curriculum and program of the University before undertaking commitments that could impede their modification. He/she shall submit to the Board for ratification the appointment, removal, promotion, transfer, compensation and terms of employment of all members of the academic and administrative staffs. He/she shall supply to the Board a list of all persons to whom the University recommends that the Board should grant academic diplomas, certificates or degrees. He/she shall provide the Board an annual written report on the state of the University. The Provost/Executive Vice President shall be the chief operating officer of the University.

The Vice-President for Administration and Finance of the University shall be the fiscal officer of the President and the Board of Trustees.

VIII. MEETINGS

In addition to organizational meetings, the Board shall hold no less than four public meetings per year, to be held in accordance with the Open Public Meetings Act. The Chair shall also call a special meeting whenever he/she is requested to do so by three trustees and a public meeting whenever he/she is requested to do so by five trustees.

The Agenda for each public meeting shall be prepared by the President and sent to each member of the Board and to any other body to whom the University is contractually bound be sent such notice, at least seven days prior to the meeting. Any member of the Board shall have the prerogative of inserting items in the agenda. All public meetings shall be conducted in accordance with the parliamentary procedure prescribed in Robert's Rule of Order.

IX. QUORUMS

The majority of trustees then in office shall constitute a quorum at any meeting of the Board of Trustees, but if less than the requisite number is present at a meeting, a majority of those present may adjourn the meeting from time to time until a quorum is present. All questions coming before the Board shall be decided by a majority vote of the trustees present, and entitled to vote.

X. COMMITTEES

The Chair, Vice Chair, and chairs of the standing committees shall constitute the Executive Committee of the Board of Trustees. The Executive Committee shall have the authority to take action on behalf of the Board of Trustees only in the rare circumstances when a quorum of the Board of Trustees cannot be assembled to consider an urgent decision required by the University's Administration. Such authority is granted to the extent permitted by law. Any such actions by the Executive Committee shall be reported to the Board of Trustees promptly, but no later than the next regularly scheduled meeting. To further aid the Board in transacting the business of the body corporate, the Chair shall appoint standing committees, which shall include the Nominations and Governance Committee, Personnel and Compensation Committee, Educational Policy and Student Development Committee, and Finance, Audit, and Institutional Development Committee. The Chair and either the President or a member of the administrative staff chosen by him or her, shall be ex-officio members of each of these committees. The Chair or the President shall, in his/her discretion, refer to the appropriate

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
committee any matter falling within its purview. Before reporting, each committee may solicit the comment of representatives of the faculty and of the students concerned with the matter. As need dictates, the Chair shall appoint other standing committees or ad hoc committees or abolish committees previously established.

XI. AMENDMENTS

These bylaws can be amended, altered, repealed or added to in any manner consistent with the laws, rules and regulations of the State of New Jersey by the affirmative vote of the majority of trustees at any public meeting of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board, and to the other recipients of the agenda of its meetings prescribed in Section VI, at least ten days before the meeting.

Approved: Board of Trustees, June 18, 1974
Amended: June 23, 1975
Amended: August 30, 1976
Amended: June 18, 1979
Amended: February 22, 1997
Amended: September 25, 1998
Amended: December 7, 2007
Amended: May 15, 2009
Amended: December 10, 2010
Amended: March 5, 2011
Amended: September 23, 2011

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, FISCAL YEAR 2013 BUDGET

WHEREAS: State Colleges and Universities have been authorized to establish revenue and expense budget projections for the 2012/2013 fiscal year, and

WHEREAS: The University prepared a Spending Plan for FY 2013 based on State appropriation and tuition increases which projects revenues at $223,365,000 and expenditures a $222,432,000 including funds designated for current and future capital and maintenance projects, and

WHEREAS: The Finance, Audit and Institutional Development Committee has reviewed the FY 2013 revenue and expense projections and recommends its acceptance with the knowledge it is subject to adjustment based on future changes in enrollment and other factors affecting revenues and expenses; therefore, be it

RESOLVED: That the William Paterson University of New Jersey Board of Trustees does hereby accept the FY 2013 Revenue and Expense Budget as presented by the University’s administration.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, NJEFA – Modification to Project Financed by NJEFA

RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY APPROVING AND AUTHORIZING A MODIFICATION TO THE PROJECT FINANCED BY THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY REVENUE BONDS THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY ISSUE SERIES 2008 C AND AUTHORIZING OFFICERS OF THE WILLIAM PATERSON UNIVERSITY OF NEW JERSEY TO TAKE ANY AND ALL ACTIONS DEEMED NECESSARY OR DESIRABLE IN CONNECTION WITH THE MODIFICATION OF SAID PROJECT

WHEREAS: The Board of Trustees (the "Board") of The William Paterson University of New Jersey (the "University") by resolution adopted on March 15, 2008 approved and authorized a project (the "Science Hall Project") consisting of expanding, renovating and equipping the existing 155,000 square foot Science Hall on the campus of the Public College, including, but not limited to, the construction of a 66,000 square foot three story addition to be comprised of modular research spaces, classrooms, and teaching labs; and

WHEREAS: The New Jersey Educational Facilities Authority (the “Authority”) issued its Revenue Bonds The William Paterson University Of New Jersey Issue Series 2008 C (the “2008 C Bonds”) to finance the “2008 C Project” as defined in the 2008 C Bonds and related documents; and

WHEREAS: The 2008 C Project is defined to include the Science Hall Project and the refunding of certain outstanding issues of bonds issued by the Authority to finance facilities for the University; and

WHEREAS: The University has advised the Authority that the bids for the Science Hall Project were less than anticipated and as a result, approximately $2,000,000 of proceeds of the 2008 C Bonds were not required for the Science Hall Project; and

WHEREAS: The University intends to link Science Hall to the a new parking facility (the “Science Hall/Parking Link”); and

WHEREAS: Section 2.8 of the Lease and Agreement dated as of June 1, 2008 between the Authority and the University (the “2008 C Lease”) provides that the scope of the 2008 C Project may be modified by mutual agreement of the Authority and the University; and the University has asked the Authority to agree to modify the 2008 C Project to include financing site improvements for the Science Hall/Parking Link (the “2008 C Project Modification”); and

WHEREAS: The Board has determined that undertaking the project consisting of implementing improvements for the Science Hall/Parking Link and financing

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
such project through the 2008 C Bonds will assist in serving the needs of the University's students and in providing a benefit to the University; and

WHEREAS: The Board has determined that it is necessary and desirable to approve and authorize the Science Hall/Parking Link and the 2008 C Project Modification; and

WHEREAS: The Board desires to authorize certain officers of the Board and the University to approve the form of and execute and deliver any and all documents, agreements and instruments and to undertake any and all actions necessary to implement the Science Hall/Parking Link and the 2008 C Project Modification; now, therefore, be it

RESOLVED: By the Board of Trustees of The William Paterson University of New Jersey as follows:

Section 1. The Board hereby approves and authorizes the undertaking and implementation of the Science Hall/Parking Link and the 2008 C Project Modification and approves and authorizes financing improvements for the Science Hall/Parking Link with proceeds of the 2008 C Bonds.

Section 2. The Board Chairperson, the Board Vice-Chairperson, the Board Secretary, the President, the Vice-President for Administration and Finance and the Controller (the Authorized Officers”) are hereby authorized and directed to execute and deliver any and all documents, agreements and other instruments, including without limitation amendments to the 2008 C Lease and to do and perform such acts and to take such other actions as may be necessary or required in order to implement the Science Hall/Parking Link and the 2008 C Project Modification and this Resolution in the name of and on behalf of the Board of the University, any such documents, agreements and other instruments to be in the form approved by the Authorized Officer executing the same, in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest the same such execution and attestation being conclusive evidence of the approval thereof.

Section 3. The President is authorized to submit a copy of this Resolution and all other necessary information to the extent required by N.J.S.A. 18A: 72A-27.3 to the legislature.

Section 4. Any and all prior actions of the Board and any Authorized Officer in furtherance of the Science Hall/Parking Link and the 2008 C Project Modification are hereby ratified and confirmed.

Section 5. This Resolution will take effect immediately.
RESOLUTION, OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM PROCEEDS OF DEBT OBLIGATIONS

WHEREAS: The Board of Trustees of The William Paterson University of New Jersey, a public university pursuant to N.J.S.A. 18A:64-1 et seq. (the “University”) which is located in Wayne, has determined that it is necessary and essential that the University provide additional parking for its students through the construction of a parking garage on its campus (the “Project”); and

WHEREAS: The University reasonably expects to finance the Project on a long-term basis with proceeds of a loan made to it by a state financing authority; and

WHEREAS: The University may pay for certain costs of the Project (“Project Costs”) with funds of the University that are not borrowed funds prior to the time such loan is made to the University by a state financing authority and prior to the time interim debt, if any, is incurred by the University for Project Costs; and

WHEREAS: The University reasonably anticipates that a state financing authority will finance a loan to the University through the sale and issuance of state financing authority bonds (the “Project Bonds”), the interest on which is expected to be excludable from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) for purposes of federal income taxation; and

WHEREAS: The state financing authority and the University desire to preserve the right to treat an allocation of proceeds of the Project Bonds, and any interim borrowing of the University, to the reimbursement of Project Costs paid prior to the issuance thereof as an expenditure for such Project Costs to be reimbursed for purposes of Sections 103 and 141-150 of the Code, now, therefore, be it

RESOLVED: By the Board of Trustees of The William Paterson University of New Jersey as follows:

Section 1. The University reasonably expects that the University will seek reimbursement of expenditures of Project Costs paid prior to the issuance of Project Bonds and any interim borrowing of the University with proceeds of such debt.
Section 2. This resolution is intended to be, and hereby is, a declaration of the University’s official intent to reimburse the expenditure of Project Costs paid prior to the issuance of the Project Bonds, and any interim borrowing to be incurred by the University, with proceeds of such debt, in accordance with Treasury Regulations Section 1.150-2.

Section 3. The maximum principal amount of the Project Bonds, or interim debt of the University, if any, expected to be issued to finance the Project Costs, including amounts to be used to reimburse the expenditure of Project Costs that are paid prior to the issuance of the Project Bonds, and any interim debt of the University, if any, is twenty one million dollars ($21,000,000).

Section 4. The only Project Costs that will be reimbursed with the proceeds of the Project Bonds, or any interim borrowing of the University, will be capital expenditures (within the meaning of Treasury Regulations Section 1.150-1), or costs of issuing the Project Bonds or any interim borrowing used to finance Project Costs.

Section 5. No reimbursement allocations will employ an “abusive arbitrage device” under Treasury Regulations Section 1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Section 142 through 147 of the Code. The proceeds of the Project Bonds used to reimburse the University for Project Costs, or funds corresponding in such amounts, will not be used, within one year after the reimbursement allocation, in a manner that results in the creation of “replacement proceeds”, including “sinking funds”, “pledged funds”, or funds subject to a “negative pledge” (as such items are defined in Treasury Regulations Section 1.148.1), of the Project Bonds, or another issue of debt obligations of the University, other than amounts deposited into a “bona fide debt service fund” (as defined in Treasury Regulations 1.148-1).

Section 6. This Resolution will take effect immediately.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.

WHEREAS: The Board of Trustees (the “Board”) of The William Paterson University of New Jersey (the “University”) desires to approve and authorize a the construction and equipping of a parking garage on its campus in Wayne (the “Parking Garage Project”), in an amount not to exceed $25,000,000; and

WHEREAS: The Board wishes to approve and authorize a refunding project (the “Refunding Project”) consisting of the refinancing of all or any portion of any and all series of outstanding revenue bonds issued by the New Jersey Educational Facilities Authority (the “Authority”), including, but not limited to its Revenue Bonds, William Paterson University of New Jersey Issue, Series 2002 E and Revenue Bonds, William Paterson University of New Jersey Issue, Series 2004 A to finance and/or refinance facilities of the University as selected by the President or her designee provided that the outstanding bonds selected to be refinanced satisfy the conditions set forth in this Resolution; and

WHEREAS: The Board wishes to finance the Parking Garage Project and the Refunding Project through the issuance by the Authority of tax-exempt revenue bonds in one or more series, in one or more transactions and bearing interest at fixed rates, the proceeds of which will be loaned to the University (the “Bonds”);

WHEREAS: The Board has determined that the Parking Garage Project and the Refunding Project will assist in serving the needs of the University’s students and in providing a benefit to the University; and

WHEREAS: The Bonds will be secured by one or more Lease and Agreement(s) (collectively, the “Agreement”) pursuant to which the University will be obligated, inter alia, to annual rent in an amount sufficient to satisfy the Authority’s debt service obligations with respect to the Bonds; and

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
WHEREAS: The Board desires to authorize certain officers of the Board and the University to approve the form of and execute and deliver the Agreement and to take any and all action necessary to implement the Parking Garage Project and the Refunding Project and the financing thereof and all costs related thereto, now, therefore, be it

RESOLVED: By the Board of Trustees of The William Paterson University of New Jersey as follows:

Section 1. The Board hereby approves and authorizes the undertaking and implementation of the Parking Garage Project and the financing thereof through the issuance of Bonds in an amount not to exceed $30,000,000, excluding capitalized interest and a reserve fund, if any, and costs related to the issuance of the Bonds.

Section 2. The Board hereby approves and authorizes the undertaking, implementation and financing of Bonds for the Refunding Project.

Section 3. The Board hereby approves and authorizes the financing of the Parking Garage Project and the Refunding Project through the issuance by the Authority of the Bonds (in one or more series, in one or more transactions and bearing interest at fixed rates) and provided further that the President or her designee is authorized to select all or a portion of any and all series of outstanding bonds issued by the Authority, on behalf of the University, to be refunded as the Refunding Project provided that the bonds selected to be refunded and such implementation of the Refunding Project result in present value debt service savings to the University of at least 3%.

Section 4. The Board hereby acknowledges that the proceeds of the Bonds will be loaned by the Authority to the University, which loan or loans will be secured by the Agreement. The Board Chairperson, the Board Vice-Chairperson, the Board Secretary, the President, the Vice-President for Administration and Finance and the Controller/Assistant Treasurer (the “Authorized Officers”) are hereby authorized and directed to execute the Agreement in the name of and on behalf of the Board of the University, in the form approved by the Authorized Officer executing the same, in as many counterparts as may be necessary, and to affix or impress the official seal of the University thereon and to attest the same such execution and attestation being conclusive evidence of the approval thereof.

Section 5. The Authorized Officers are hereby authorized and directed to execute, deliver and approve any and all such other documents, certificates, directions and notices and to do and perform such acts and to take such other actions as may be necessary or required or which the Authority may deem to be appropriate to implement the Parking Garage Project and the Refunding Project including payment of the costs and the purposes of this Resolution and to effectuate the execution and delivery of the Agreement any other documentation necessary to effectuate the financing of the Parking Garage Project and the Refunding Project. Any Authorized Officer is hereby authorized and directed, for and on behalf of and in the name of the University, to attest and deliver said documentation and to affix the seal of the University to said documentation.

Section 6. Any and all prior actions of the Board and any Authorized Officer in furtherance of the Parking Garage Project and/or the Refunding Project are hereby ratified and confirmed.

Section 7. This Resolution will take effect immediately.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, ADOPTION OF EMERGENCY OPERATIONS PLAN

WHEREAS: On January 27, 2012, the State of New Jersey enacted a law requiring all institutions of higher education to have comprehensive disaster preparedness plans, and

WHEREAS: William Paterson University had already conducted a self-assessment of its emergency preparedness, had a plan in place which was peer-reviewed and approved by the New Jersey Presidents’ Council’s Campus Safety and Security Committee, and

WHEREAS: To comply with the State statute, the Board of Trustees of William Paterson University of New Jersey shall adopt and submit for review to the State of New Jersey, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey adopts and authorizes the President to transmit the William Paterson University of New Jersey “Critical Incident Management Plan”, dated April 25, 2012 to the Secretary of Higher Education, the State Office of Emergency Management, the Department of Health and Senior Services, and the Office of Homeland Security and Preparedness.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
RESOLUTION, DISPOSAL OF UNIVERSITY PROPERTY IN BETHEL, NEW YORK

WHEREAS: William Paterson University was bequeathed a 29-acre parcel of land in Bethel, New York, tax map location 16-1-36, in 1996; and

WHEREAS: The Administration determined that the above mentioned parcel of land should be sold and proceeds given to the University’s Foundation; and

WHEREAS: The parcel has been appraised and has received a bid acceptable to the University; therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University authorizes the disposal of University property in Bethel, New York, tax map location 16-1-36, and directs the proceeds from said property transferred to the William Paterson University Foundation.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
7-12-25 RESOLUTION, PRESIDENTIAL COMPENSATION

WHEREAS: N.J.S.A. 18A:64-6 (g) authorizes State College / University Trustees to appoint the president and determine compensation, and

WHEREAS: The Executive Committee has completed its annual performance evaluation of the President, and is pleased with her performance, noting that annual goals were attained in areas including the development of the institution’s Strategic Plan 2012-2022; the recruitment of 29 new faculty members; the expansion of academic programs, including eight new Bachelor’s degree programs; the recruitment of new executive administrative staff; and increased visibility of the President and University in the region and state; and

WHEREAS: As a result of the performance evaluation, the Executive Committee has recommended to the Board of Trustees that the President’s annual compensation be adjusted to reflect the attainment of the aforementioned goals, among others; therefore, be it

RESOLVED: That the annual salary of President Kathleen Waldron be increased to $305,300 effective July 1, 2012, with other terms and conditions of employment remaining unchanged.

Adopted by the Board of Trustees of The William Paterson University of New Jersey at its July 24, 2012 meeting.
The campus has been very busy throughout the summer, with students enrolled in summer classes beginning May 21 and continuing through August 8. Our facilities have been well used, as the Center for Continuing and Professional Education has hosted Summer Youth Programs for middle and high school students in a variety of pre-college academic experiences and sports camps. And the Music Department will host the 19th annual Summer Jazz Week with evening performances July 24-27 at the Shea Center for the Performing Arts. All of these activities bring new faces to the campus, enhancing our visibility in the community and region.

Construction Update
During the summer, we have continued to move forward with a number of small capital projects. HVAC systems have been upgraded in both the Atrium and Library. Phase Two for the renovation of specific student services areas within Morrison and Raubinger have begun with much of the work to be completed by the beginning of the academic year. Additional Science Building research and instructional labs as well as outdoor landscaping including new outdoor stairs from the Residence Halls to the Science Building quad will be completed by the fall. Sections of College Rd and several parking lots are being paved. The elevators in the Library and Overlook Residence Halls are being refurbished. Work has begun on the upgrade of TV studios in Hobart Hall and the small music performance rooms in Shea. Solar panels are being installed on the roofs of 1600 Valley Road, the Science Building and Hobart Hall. Site work has commenced for the parking garage.

Faculty and Staff Appointments
Before the Board today are the appointments of 28 faculty into tenure track positions at the University. Full time faculty increased from 389 to 405 as a result of new hiring across the disciplines. Searches for 29 new professors were successfully concluded with 12 males and 17 females hired of which 12 or 41% are minorities. Three additional faculty searches which began late will conclude in the next few weeks.

Also for appointment is Dr. Claudia Schrader as Associate Provost for Academic Development, replacing Dr. Nina Jemmott. Dr. Schrader will oversee the services offered by the offices in the academic development area, including the Educational Opportunities Fund Program (EOF), first year experience, tutoring and academic support services, among others. Dr. Schrader comes to
WPU from Medgar Evers College of the City University of New York. Dr. Schrader begins her duties August 6.

Dr. Kenneth Wolf has been appointed Dean of the College of Science and Health, replacing Dean Sandra DeYoung. Dr. Wolf comes to William Paterson from the College of Medicine at the Charles R. Drew University of Medicine and Science in California where he served as associate dean. Dr. Wolf begins August 1.

Deans Searches
We will renew our search for the dean of the College of the Arts and Communication utilizing the existing search committee and the search firm. We will begin the search for the dean of the Cotsakos College of Business in August and already had consultations with the department chairs and the business advisory council which will now be chaired by alumnus Stephen Collesano, ’74. We thank Will Pesce for his leadership of the advisory board for the past several years. The CCOB remains a primary focus of our strategy building upon the excellent programs in sales and financial planning and the growing reputation for the business concept competition.

Students
Six William Paterson University students spent three weeks on the Isle of Rousay in the Orkney Islands of Scotland participating in the excavation of a historically significant archaeological site. The program is part of the "Gateway to the Atlantic Project," a research initiative coordinated by the North Atlantic Biocultural Organization and the Global Human Ecodynamic Alliance and funded by the National Science Foundation’s Arctic Polar Research Fund and other agencies to investigate how people and society reacted and adapted to climatic and environmental change over time. The students -- Abigail Baker of Oxford, William Fisher of Ringwood, Greggory Griffin of Wyckoff, Jennifer Hastings of Denville, Nicole Rezzonico of Oakland, and Miranda Van Dunk of Wayne – were under the leadership of Ruth Maher, Ph.D., an archaeologist and William Paterson adjunct professor of anthropology.

Fundraising
We have hired a major gifts officer, Stephen Michalek, an alumnus who will begin on July 18. He replaces Joanne Nigrelli who left to pursue a PHD program in higher education. This fall we will engage a consultant to conduct a professional wealth screening of our alumni base at a higher level of completeness and sophistication than we have done in the past, and in the spring we expect to begin a feasibility study for our next capital campaign. The feasibility study assists a university in establishing the amount of a campaign based upon a realistic assessment of potential donors and their likelihood to donate. We ended the fiscal year at our budgeted amount, and we are pleased to announce a new pledge of $100,000 in combination with a previous $100,000 gift to the College of Education from Dr. Marjorie Heller to name the Heller Institute for Teaching, Learning, and Leadership.
Budget Process
The development of a more transparent budget process proceeded this year with an online tool made available to units to outline their desired new expense requests. We received nearly $10 million in requests despite only having about $2.5 million for strategic investments. To date we allocated approximately $1M as follows:

1. Added 10 new graduate assistantships to support the development of graduate programs. Tuition waivers and stipends total $212k.
2. Supplemented the admissions budgets by $115k to purchase larger student prospect lists, raising our outreach from 45,000 to 100,000 high school students, and to provide an analysis of the distribution of financial aid funds.
3. Provided $110k to advancement for wealth screening and for a campaign feasibility study.
4. Provided funding of about $200k for an additional advisor in the career and advisement center and an additional position in campus life to improve student engagement.
5. Provided funding of about $62k to hire a second chemistry lab assistant to respond to growth in science course enrollments and to support our focus on undergraduate scientific research.
6. Provide $25k for a media production manager to support the investment of new television studio equipment in support of the broadcast journalism program, one of our strongest communication programs. This $2.4M project (funded through alternate means) will rehabilitate the television studio with new digital equipment.
7. Provide permanent supplements to the operating budgets of Cheng Library and the five academic colleges, totaling $160k. Funding has not kept pace with fixed costs in the Library.
8. Provide $100k to Human Resources for a position to implement University-wide training programs, and $80k to Enrollment Management to support an Associate Registrar. These are critical positions to the delivery of services to staff and students.

Middle States Update
We received notification on June 28 that the Middle States Commission on Higher Education has accepted our progress report on the assessment of the University Core Curriculum (UCC). At the time of their team visit, we were in the early phases of implementing our new general education program (UCC) and were unable to fully report on the assessment of the program. Middle States required a progress report, which we submitted in April, 2012. An additional status report is due April 1, 2013 on the implementation of our Strategic Plan.

Marketing Campaign
Development of the new marketing campaign in partnership with our new agency, Forge Academia, is in progress with the launch scheduled for September 2012. Forge has presented an exciting concept for undergraduate and graduate advertisements to Cabinet and will test/has tested the concept with campus focus groups including the Marketing and Public Relations
Advisory Committee, deans and selected faculty, students, prospective students, and staff. Production of the actual ads and development of plans for placement of the ads in a range of media will move forward in the coming weeks.

**Alumni Events at WPU**
Our Office of Alumni Relations sponsors events throughout the year for our alumni, ranging from class reunions to social events on campus to trips to local ballgames. Since April, Alumni Relations has sponsored a Greek Alumni Reunion, the Class of 1962 50th Anniversary celebration at Commencement, a young alumni “Staycation” at the University, a trip to see the Yankees play the Chicago White Sox, and a young alumni summer bash in Belmar, NJ. All of these events strengthen the tie between the University and its alumni and provide opportunities for alumni to stay involved with their Alma Mater. Janis Schwartz is the Director of Alumni Relations, and I commend Janis and her team for providing these important opportunities for our graduates.

**WPU Awards**
The University has been awarded a five-year, $1.5 million grant from the U.S. Department of Education to improve the classroom instruction of K-12 English learners in the Paterson, Passaic and Clifton schools. WPU was the only college or university in New Jersey to receive funding through this grant program. The College of Education and College of Humanities and Social Sciences will partner on the project to provide new and veteran teachers with additional skills to meet the growing needs of English learners in elementary and secondary school classrooms in New Jersey. The grant will pay tuition for selected math and science teachers to learn English as a second language certification at the graduate level, as well as for undergraduate teacher candidates—particularly those seeking certification in math and science—to pursue bilingual certification as an endorsement on their initial teaching certification.

The University received a gold medal award for its catalog on Summer Art in China as part of the 27th Annual Educational Advertising Awards. The awards are sponsored by the Higher Education Marketing Group.

**Visibility**
The *Hispanic Outlook in Higher Education*, a national magazine serving the higher education community, featured WPU’s Financial Planning Program as its cover story for the June 25, 2012 edition. The magazine featured a picture of 1600 Valley Road on its cover, with a feature article on “Hispanic Financial Planning Majors in High Demand.” Professor Lukas Dean was interviewed in the article.