UCC Council Meeting Friday, September 20, 2013 UC 168

Attendance: Kathy Malanga, Maggie Williams, Karen Swanson, Nancy Weiner, Brian O'Broin, Jonathan Bone, Mike Chen-Ho Chao, John Malindretos, Lynne Orr, Peter Griswold, David Weisberg, Melkamu Zeleke, Carol Granoff, Debbie Pluss, Susan Dinan, Warren Sandmann, Kara Rabbitt

Meeting called to order at 12:05pm

- 1. Agenda adopted by Carol Granoff
- 2. Minutes for 4/26 meeting minutes accepted as written approved by Nancy Weiner
- 3. **Group Introductions** all members introduced themselves as there are a number of new representatives on the council

4. Charge from Faculty Senate

- a. Charges were presented by Susan Dinan (please see document distributed)
- b. Clarification was asked regarding charge to work with the Faculty Senate Assessment Council Susan Dinan clarified that the Senate was looking for the solidification/development of an assessment plan to be presented to the Senate more so than the actual implementation of decided assessment initiatives
- c. Discussion regarding charges indicating work of the UCC Director, being that there is no current person in that position. Dr. Warren Sandmann indicated that his office is hopeful to have a person in the position by Spring 2014.
- d. Discussion regarding amending/updating the assessment plan that was drafted 18 months ago. A suggestion was made to have members of the UCC council meet with the Faculty Senate Assessment Council before presenting the UCC Assessment Plan to the Senate.

5. UCC and the Strategic Plan

- **a.** A subcommittee of the UCC was appointed by administration and made recommendations/strategies for connection/implementation of UCC and the strategic plan (please see document distributed)
- **b.** A number of concerns, clarifications and recommendation were discussed:
 - i. Area 5, WI, TI are there enough courses at the upper level?
 - ii. Transfers with AA degree only required to take WI at 3000 or 4000 level
 - **iii.** Significant outreach is needed to faculty at department or college meetings to help everyone understand the issues and the benefits to the major
 - iv. We have only done mainly workshops for faculty what other ways can we developmentally program for faculty/or and students?
 - v. Faculty are still fearful or stubborn providing incentives is going to be the key
 - vi. UCC needs to connect with College Curriculum Committees and chairs because there are too many discrepancies in approvals from department to department
 - vii. Experimental course process needs to be established courses that lie outside of majors/departments or address current events needs to be established with the new provost
 - viii. Suggestion Can cluster courses be considered in tandem to meet UCC requirements?
 - ix. Deans need to engage with departments as the Chief Academic Officers of their colleges to motivate, incentivize and assist with the development of UCC courses.
 - **x.** There are concerns about Area 4 being a prerequisite to Areas 5 & 6 Is this something that can be re-reviewed?
 - xi. What other roadblocks are out there to students progressing through the UCC & their major?
 - **xii.** Moving forward all courses will be advertised in the course catalog one year in advance to better help students and advisors in academic planning
 - **xiii.** Can non-UCC designated courses be considered more to meet UCC requirements? For example, study abroad, community college courses, etc... This will remain as a UCC director function.

- **xiv.** Course substitution process can this be more clearly laid out for staff and students? (suggestion to use the visiting student authorization form/process as foundation)
- **c.** The provost commented that he would recommend that the council prioritize a plan regarding the concerns and recommendations for implementation.

6. Co-Chairs Report

- a. Kathy distributed a calendar of availability for future meetings
- b. Kathy and Maggie will be working with CTE
 - a. 10/8 4-5pm CTE Workshop about UCC program outcome 5 Integrating research skills into your course assignments
- c. Faculty who have indicated program area 5 on their course outlines will be survey assessment
- d. Lynne Orr working on a survey to distribute to students who have been UCC designated students for two years to get student feedback on UCC

7. Course Approvals

a. NUR 4260 (TI) Nursing Practice III
b. ATEP 4750 Clinical Experience (Area 5)
c. HIST 3250 US Ethnic History (WI)
d. PSY 3770 Psychology of Music (WI)
e. SPAN 3290 Migration & Displacement (Area 5 & TI)
Approved (15 in favor, 0 abstentions)
Approved (14 in favor, 1 abstentions)
Approved (15 in favor, 0 abstentions)

Meeting adjourned at 1:22pm

Minutes submitted by: Rebecca Fegeley-Baird