

UCC Council Meeting on Friday April 26, 2013 in UC 202

In Attendance: Jean Levitan, Kathy Malanga, Carol Granoff, Karen Swanson, Maggie Williams, Lynne Orr, Kara Rabbit, Rebecca Fegeley Baird, Nancy Weiner, Hideo Watanabe, John Malindretos, Giuliana Andreopoulos, John Peterman, Ian Marshall, and Julie Rosenthal

1. Agenda adopted at 12:04
2. Minutes of January 25, 2013 and February 15, 2013 meetings were approved
3. Co-Chairs Report:
 - Jean Levitan announced that she will not be on the council next year and plans to run for chair of the faculty senate.
 - Kathy Malanga announced that she will continue on the UCC Council through Fall 2013 and plans to retire that December.
 - Discussion Topics:
 - Some new members will be appointed to the council for next year and the new council commences in September.
 - UCC guidelines are located in the middle of the blackboard screen under the heading "organization."
 - **UCC Retreat, May 13th 11:00am-2:00pm**
 - A motion was made to make the day longer to reach more of an end product. This issue was addressed by Kathy who suggested that another retreat may need to be scheduled to complete the tasks commenced during the planned UCC Retreat. It was reported by Jean that the rationale for why the retreat was scheduled for 3 hours was that the honors convocation is organized for that evening and that there was concern that other faculty invited would have time conflicts.
 - As of today, 26 people plan to attend this event.
 - Kathy discussed putting together a UCC timeline for the retreat.
 - **Ongoing Course Approvals Through May**
 - Many courses have been submitted this semester.
 - New Director of the UCC:
 - There will not be an appointment for new director of the UCC until the new provost arrives. The new director will need to address questions about transfer students and students studying abroad and accepted credits. The director is similar to a department chair in the sense that he/she answers emails about studying abroad and credits that transfer.
 - **Annual report:**
 - Jean suggested that it would be beneficial to be able to total how much work the council has done.
 - The UCC council voiced their concerns about the lack of appointment of the assessment director. The council raised that question of whether or not assessment will be a major focus of next year. Jean and

Kathy proposed that the council may not be charged to do assessment but may facilitate the future assessment council/ assessment director. It was suggested that the council or a council member meet with the new provost as soon as possible to examine matters further but that the council pursue the notion further at the next meeting.

4. UCC Forum and Survey Results:

- Lynne Orr handed out copies of her power point presentation from the forum.
- The UCC Forum was thought to be successful, with a diverse group of 50 people in attendance. Presenters were reported to be engaging. Specific presenters' presenting styles were discussed and there was a consensus from the council members in attendance that the way that the presenters spoke about making their specialties engaging to non-majors could benefit other UCC professors at WPUNJ. It was also reported that at the forum, it was discussed that science courses for non-majors are by in large taught by adjuncts.
- Survey:
 - Lynne reported that 44 people responded to the survey
 - Results yielded the following:
 - Largest college that responded was Humanities/ Social Sciences
 - A fair amount of discussion happening between professors and the student about the UCC.
 - The UCC program goals were not felt to be fully met (average=around 3.5)
 - Responses from the population at the Forum were included on the last sheet of the handout
 - For more results, please see the UCC Forum handout
 - Discussion:
 - It was discussed that in the findings in the weaknesses and strengths section, there is some overlap. A suggestion was made that this overlap is most likely due to the small amount of responses received that that it is also likely that the responses received were from people who are very enthusiastic about the UCC or people who have some issues with the program.
 - There was a suggestion to administer the survey again. There was an idea to reach out to colleges geographically (e.g.- Valley Road campus). It was discussed that the survey be printed out on paper and that each member of the council might distribute surveys at department meetings and collect the responses. The survey was recommended to be part of the council's initiative for September.
 - Promotion of Area-5
 - Kathy discussed Campus Compact and other on campus events that relate to Area-5 with the council. She reported that the tables were filled at this event; however, there were more people from other institutions and about only 5 faculty members from WPU.

- It was recommended that if anyone is interested in working to develop a program for service learning to contact with Kathleen Korgen She is organizing an event and bringing someone to WPU to speak on the topic of service learning.

5. Course approvals:

- *Imagining War*-Course Approved, 17 Yes
 - This course was approved pending the revision of the course description and course objectives.
- *Geography of Latin America*- Course Approved, 17 Yes
- *Reformation*- Course Approved, 17 Yes
- *Technology in World History*- Course Approved, 17 Yes
- *Seminar in Japanese Language and Literature*-Course Approved, 17 Yes
 - It was noted that this course can serve the Asian studies majors as well of those studying the Japanese language
- *Liberal Studies & Community Engagement*- Course Approved, 17 Yes
- *Entrepreneurship for Musicians*: Course Approved, 17 Yes
- *Introduction to Audio Recording* – Course Approved, 17 Yes
- *Philosophy in Space and Time*- Course Approved, 16 Yes, 1 Abstention
- *Activism and Social Change*- Course Approved, 16 Yes, 1 Abstention
 - It was brought to the group’s attention that this department’s main course for area 4 was selected as a prerequisite for this course.
- *Capstone for Women and Gender Studies*- Course Approved, 16 Yes, 1 Abstention

6. Election of Council Chair for Next Year:

Kathy was elected as a co-chair to act “primarily as a mentor” and Maggie Williams was nominated by Ian and seconded by John. It was decided by the council that Maggie Williams and Kathy Malanga will co-chair next Fall’s UCC Council.

Meeting Adjourned at 1:26