



WILLIAM PATERSON UNIVERSITY

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Associate Vice President, Administration
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Facility Advisory Committee Meeting Summary: March 9, 2016

Committee Members in Attendance:

Steve Bolyai, Administration and Finance
Kevin Garvey, Physical Plant Operations
Sabrina Grant, Athletics
Nick Diminni, Campus and Residence Life
Stephen Hahn, Academic Affairs
Greg Mattison, Climate Action Committee
Richard Stomber, Administration
Nina Trelisky, Registrar
Nancy Weiner, Library

Distribution:

Wartyna Davis, College of Humanities and Social Sciences
Pam Ferguson, Institutional Advancement
Loretta McLaughlin-Vignier, College of Arts and Communication
Lance Risley, College of Science and Health
Bob Seal, President's Office
Janis Strasser, College of Education
Siamack Shojai, Cotsakos College of Business

The summary of our meeting on March 9th is below. The summary is intended to include all major points of discussion. Please recommend any additions or modifications.

Membership:

A representative has not been identified from the College of Business. Miki Cammarata advised that SGA leadership was hoping to propose a student representative for the committee.

Three Year Capital Plan:

RS reviewed the current three year capital plan, which has not changed from the last meeting. A draft plan for FY17 through FY19 is intended to be presented at the next committee meeting. This document will be presented at the June Board of Trustees meeting for approval. SB advised that the academic and administrative projects submitted to the cabinet are still under review.

SG asked about the Wightman Gym Weight Room Project on the approved three year capital plan for FY2018. RS advised that this is a placeholder for work in Wightman Gym after the renovation of Hunziker Wing. It is not directly related to the Weight Room. RS also advised that Kinesiology and Athletics had submitted a proposal for improving the Locker Rooms and Training Center that had been conceptually approved by the VP of Student Development and the Provost.

Hunziker Renovation:

RS asked the committee to consider naming opportunities for Hunziker Wing, which will be differentiated from Hunziker Hall after construction. The committee did not have any comments about the construction staging area or temporary revisions to Lot 3.

Office and classroom furniture standards are to remain essentially the same for Hunziker as the standards established for University Hall. The committee believes it is appropriate that each faculty or staff member receives identical furniture. The standard furniture configuration is typically funded by the project budget. Furniture supplemental to the standard configuration is typically funded by the individual department.

Summer Construction in Academic Areas:

Construction activity may affect academic activities this summer in Hunziker Wing, Hobart Hall, and Shea. Demolition and rock removal for Hunziker Wing may affect nearby buildings particularly the Atrium and Hunziker Hall. Music practice rooms on the lower level Shea Center will receive acoustical improvements and will not be fully available. Windows in the older section of Hobart Hall will be replaced, which could affect summer classes and programs. CPDC project managers are working with the affected departments.

Residential Housing Update:

RS shared the most recent progress on building footprints for a new residence hall at the High Mountain site. While neither of the two options are approved, work will continue once site issues are fully investigated.

Classroom Assignment and Capacities:

RS presented examples in Wightman Gym and Valley Road where the number of students in classrooms are exceeding the maximum. Examples of extreme overcrowding were discussed at Valley Road 4091, where 20 students are scheduled in a space designed for 12, and at Wightman Gym 203, where 43 tablet arm chairs are in a space where only 34 are permitted. It was also demonstrated using 25 Live that many of the scheduled classes in Wightman Gym 203 and 202, which is similarly crowded, could have been scheduled in vacant classrooms in University Hall with capacity for 40 students.

The committee recommended notifying the College of Education and the College of Science of these issues. The committee also recommended installing room capacity signs in

conjunction with more formal communications. The signs would identify the maximum number of people allowed in the room by code. It should be noted that this number may be higher than the Registrar's capacity or the seats and tables provided. Classroom furniture should be provided for each room up to the Registrar's capacity as a minimum and to the code limit as a maximum. RS is working on a classroom list that provides current data of seating capacities. NT advised that while the Registrar sets the room occupancy limit in 25 Live, Department Heads and Deans can override and exceed this limit in Banner when admitting students into a class. SB asked for SH's assistance in setting up a meeting with the Deans to review this issue.

RS mentioned that the classrooms in Wightman Gym in addition to overcrowding do not offer ADA access, central air conditioning, and are in poor condition. It was noted that IRT is interesting in upgrading the AV technology in 202 and 203. Additionally, the adjacent lab 204 is scheduled to be vacant once Hunziker Wing is completed. The committee recommended that improvements to the 2nd floor of Wightman, specifically 202, 203, and 204 should wait until the Hunziker renovation is complete to determine if there is still a need for additional classrooms, or if a more suitable use for the location is proposed and approved.

The committee suggested that new academic programs, like those in Kinesiology, may affect overcrowding, and utilization. It was also suggested that the overutilization of poor classrooms over new ones, may be due scheduling habits. The committee also recommended that when new academic programs are proposed, the effect on classrooms be considered.

New Business

GM mentioned advised that the Main Gym sound system and general public address system underperforms due to poor acoustics. He shared a report that he prepared for the Rec Center. SG contributed that game time announcements are not intelligible. The Main Gym sound system is about 10 years old, but the issue is most likely the hard surfaces, which could be acoustically treated. The original Rec Center public address system needs to be replaced and expanded. This project is required to go through the capital project request process.

KG mentioned that the 65 year old Hunziker Hall elevator is increasingly unreliable, which has been causing difficulty for students that require the elevator for mobility. He asked that the scheduling of classes in Fall 2017 for the 2nd floor of Hunziker Hall consider students that cannot use the stairs. Two new elevators are planned to be completed in the Hunziker renovation in 2017.