

AGREEMENT FOR EXCHANGE OF STUDENTS AND FACULTY MEMBERS

between

**WILLIAM PATERSON UNIVERSITY OF NEW JERSEY
Wayne, New Jersey, USA**

and

**WINDESHEIM UNIVERSITY OF APPLIED SCIENCES
Zwolle, The Netherlands**

September 2014

1. Purpose

Being aware that the quality of their teaching and research is strengthened by the establishment of international cooperation links, William Paterson University of New Jersey and Windesheim University of Applied Sciences wish to enter into exchanges, with a view to their mutual enrichment on the scientific academic and cultural levels.

2. OBJECTIVES

The general objective of the Agreement is long-term educational and research collaboration in fields which are compatible with the orientation of each institution, and which are relevant to the industrial, scientific, social and cultural interests and needs of the countries wherein the parties are respectively located.

To continue the initiated area of focus which is collaboration between William Paterson University of New Jersey and Windesheim University of Applied Sciences in the areas of student and faculty exchange and academic research collaborations.

3. Manner of implementation

The Collaboration proposed by this Agreement will be implemented by:

- a) the exchange of students and of faculty members,
- b) the exchange of scholarly and pedagogical materials, and
- c) the coordination of research programs.

4. STUDENT EXCHANGE

- a) It is anticipated that each year a maximum of 5 students per semester from each university will participate in the exchange. The proposed number of students can be expanded by mutual agreement but should in any case be balanced in a period of five years. Nothing herein shall create a legal obligation or requirement to accept a specific number of students into the program.
- b) Students from both universities will register in their university of origin, but will enjoy all the privileges accorded to students at the host institution.
- c) Students from both universities must have their course selections approved by their home department and appropriate academic authority in order to obtain transfer of credit toward their degrees.
- d) To the extent possible, explore virtual student exchanges and collaborations
- e) Students will be subject to the rules and procedures specified by the Host Institution for the semester or academic year in which they are enrolled at the Host Institution. If in the course of a student's

studies a student is found to be unable to carry the academic program or behaves in a way detrimental to fellow students, the Host Institution reserves the right to modify the student's program and/or dismiss the student from the program. Any expense incurred by the student in regard to program modification and/or dismissal shall be borne by the student.

5. FACULTY COLLABORATION

A. Exchange of Faculty

- a) Each university reserves the right to approve the candidates proposed for the exchange by the other university.
- b) Each university will maintain the salary and benefits of its own faculty members who participate in the exchange.
- c) Each institution will endeavor to raise funds for travel to the host institution for their faculty members wishing to participate in the exchange.
- d) During the Program, the Host Institution reserves the right to modify and/or terminate the participation of the faculty member for any behavior detrimental to the Program. Any expense incurred by the faculty member in regard to the modification and/or termination of Program participation shall be borne by the faculty member.

B. Research

To the extent possible, faculty at both institutions will engage in joint research around topics of mutual interest.

C. Grant Writing

To the extent possible, faculty at both institutions will seek joint funding to support mutual interests.

6. Student fees

- a) Students will pay tuition fees and ancillary fees to the home university and will be responsible for their own travel, insurance, books and subsistence expenses including housing and meals while at the host institution.

7. Program coordination

Each university will name a program coordinator to ensure that the student and research proceed according to a reasonable schematic plan and to ensure that the terms of this exchange program are carried out. The coordinator will be responsible for the day-to-day operations of the program including providing information pertaining to cost associated with the program and courses to be offered. The coordinator will be the first point of contact for the institution in terms of correspondence, balancing exchange student numbers, and compliance with university regulations and rules affecting the exchange. Each institution may name a successor to, or replacement of, its coordinator.

8. Assistance to exchange personnel

Each institution agrees to accept visiting students and faculty members within the limitations of the agreement, and will:

- a) Assist visiting students and faculty members to find living accommodations and to become integrated into their new social environment, but such assistance shall not include financial assistance;
- b) Assist visiting students with academic advising and record maintenance pertaining to courses taken at their institution;

- c) Assist visiting student with information about services such as banking, medical facilities, and campus resources; and
- d) Provide secretarial services, telephone service, stationery and office space for visiting faculty members, comparable to the facilities provided for its own faculty members of similar rank.

9. INSURANCE

The institutions party to this Agreement acknowledge that they do not provide visiting faculty members and students with medical or hospital or personal property insurance. Exchange students are responsible for contracting their own medical insurance in accordance with the policies of the host and home institutions. It is recommended that visiting faculty members or their home institution ensure that adequate provision for their needs is made in these areas. If necessary, the host institution will assist visiting faculty members and students in obtaining insurance as appropriate, but such assistance shall not include financial assistance.

10. DURATION AND AMENDMENT OF AGREEMENT

This Agreement shall be in force and be binding upon the parties hereto through August, 2018. This Agreement may be amended prior to the expiration of the foregoing period only by mutual consent.

11. TERMINATION/REVIEW CLAUSE

This Agreement will be subject to termination within 12 months advance notice on either side. A review will be initiated by both institutions at least 12 months prior to the expiration of this Agreement to ascertain if the program should be continued and, if so, how it might be improved.

12. EQUAL OPPORTUNITY

Both institutions subscribe to the policy of Equal Opportunity and will not discriminate on the basis of race, sex, age, ethnicity, religion, or national origin. Both institutions shall abide by these principles in the administration of this Agreement and neither institution shall impose criteria for the exchange of faculty members or students which would violate the principles of non-discrimination.

13. INDEMNIFICATION

William Paterson University shall be responsible for, and shall at its own expense, defend itself against any and all suits, claims, losses, demands or damages of whatsoever kind or nature, arising out of or in connection with any act or omission of the University, its employees, agents or contractors, in the performance of its obligations under this agreement.

Windesheim University of Applied Sciences shall be responsible for, and shall at its own expense, defend itself against any and all suits, claims, losses, demands or damages of whatsoever kind or nature, arising out of or in connection with any act or omission of Windesheim University of Applied Sciences, its employees, agents or contractors, in the performance of its obligations under this agreement.


IN WITNESS WHEREOF the parties hereto have set their corporate seals over the hands of the proper officers on September 1, 2014.



Dr. Kathleen Waldron
President
William Paterson University



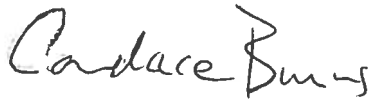
Dr. Jan Willem Mensma
Vice-President
Windesheim University of Applied Sciences



Dr. Warren Sandmann
Provost and Senior VP for Academic Affairs
William Paterson University



Harry Frantzen
Dean, Division of Human Movement and Education
Windeshelm University of Applied Sciences



Dr. Candace Burns
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