

Year-End Report 2015-16

1. Council:

Graduate Policy Council

2. Academic Year:

2015-16

3. Council Members:

Bruce J. Diamond, Tom Ulein, Tinu Adeniran, Heejung An, Kristen Victorino, Sia Nassirpour and Cara Berg.

4. **Council Charges and Summary of Council Activities** (please list the council's charges - both standing charges and charges for that particular academic year - and describe any significant discussion/progress related to each charge):

Graduate Policies Charges

- a. Review and recommend policies and procedures for the graduate probation policy
- b. Review and recommend policies and procedures for maximum graduate credit transfer
- c. Review and recommend policies and procedures for developing deadlines for review of graduate assistantship applications, by university programs and offices, and for implementing guaranteed assistantships.
- d. Review and recommend policies and procedures for a dissertation continuation course and/or mechanism and a policy for faculty compensation.
- e. Review and recommend policies and procedures for developing marketing strategies for graduate programs
- f. Review and recommend policies and procedures for developing, identifying, and coordinating academic and social integration resources in order to support graduate students, particularly returning and mature students, as well as international students.

Standing Charges

1. Review and recommend policy for the adoption, implementation, and enforcement of graduate educational and academic standards.
2. Review and recommend policy for admission and retention in graduate programs, and for publicity and recruitment issues.
3. Review graduate advisement and registration policies and procedures, and recommend revisions and/or new policies, as needed.

Graduate Policy Council Policies and Resolutions 2015-16

- Review and recommend policies and procedures for maximum graduate credit transfer: **Revised the maximum allowable credits that can be transferred to a maximum of 49% of the total program credits with program discretion to accept a lower percentage, based on program, accreditation, and licensure considerations. A new policy was approved by the Faculty Senate (Fall 2015).**
- Review and recommend policies and procedures for developing deadlines for review of graduate assistantship applications, by university programs and offices, and for implementing guaranteed assistantships. **Revised and developed new policies, procedures and models governing financial support (e.g., Bundled Admission-Assistantship Offers, Graduate Assistantships, Scholarships, Instructional Support, Tuition Waivers, modified timeline) of graduate students that will enhance recruitment and retention. A new policy was approved by the Faculty Senate (Spring 2016).**
- Review and recommend policies and procedures for the graduate probation policy: **Significant amount of discussion. A new policy has been formulated and will be proposed in the Fall 2016.**

5. Recommended Charges For The Next Academic Year:

- a. Review and recommend policies and procedures for the graduate probation policy
- b. Graduate Forum: A forum for discussion, innovation and the development of actionable items for program development and enhancing graduate education at William Paterson University.
- c. Review and recommend policies and procedures for developing, identifying, and coordinating academic and social integration resources in order to support graduate students, particularly returning, mature and international students
- d. Review and recommend policies and procedures for improving the percentage of complete applications for graduate programs.
- e. Review and recommend policies and procedures for improving strategies for marketing graduate programs.
- f. Review and recommend policies and procedures for students wishing to take courses as Non-degree students
- g. Review and recommend policies and procedures for defining what constitutes a “program” change
- h. Review and recommend policies and procedures that govern how Faculty Senate actions (e.g., new programs, revised programs, resolutions, proposals, recommendations, policies and procedures) are processed and transmitted to the next administrative level for implementation and how implementation actions are then communicated back to the Senate, thus closing the loop.