



WILLIAM
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UNIVERSITY

FINANCIAL AID OFFICE
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Dear Students,

I would like to bring your attention to a very important change to the financial aid process for the 2014-15 award year. This year we will introduce ACTIVE ACCEPTANCE of Federal Direct Subsidized Loan or your Federal Direct Unsubsidized Loan. This means that you will need to go to your WP Connect site to ACCEPT your Direct Student Loans.

Here are the directions:

1. Go to WP Connect Self-Service
2. Choose Financial Aid area
3. Choose My Award Information
4. Choose Award by Year
5. Choose 2014-15
6. Click on the Accept Award Offer tab

You will be presented with three options:

1. Accept the full award amount by selecting Accept Full Amount of All Awards at the bottom of the screen.
2. Choose Decline or Accept for each Direct Loan,
3. Accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount field.

If you choose options 2 or 3 make sure you hit the SUBMIT DECISION tab at the bottom of the screen. Your loan information will be updated immediately. Select Award Overview to reviewed revised Financial Aid awards.

Looking forward to serving you,

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