MEETING OF THE BOARD OF TRUSTEES OF THE
WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

Friday, September 28, 2012

The meeting was called to order at approximately 9:15 a.m. in the University Commons, Room 171 A/V.

BOARD MEMBERS PRESENT: Mr. Adzima, Ms. Conway, Mr. Gruel, Mr. Guarasci, Ms. Mascolo, Mr. Mazzola, Ms. Niro, Mr. Pesce, Mr. Tolud, Ms. Zastocki, President Waldron

ABSENT: Dr. Pruitt

OTHERS PRESENT:
Provost and Senior Vice President Weil, Vice President Bolyai, Vice President Cohen, Vice President Ferguson, Vice President Martone, Associate Vice President Goldstein, Executive Director DeDeo, Chief of Staff Seal, General Counsel Jones, Mrs. Santaniello, Mrs. Barone, administrators, faculty, and others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:
In accordance with the “Open Public Meetings Act,” the Chairperson publicly announced and had entered into the minutes that “adequate notice” of this meeting was provided. In compliance with the Statute, this notice was posted on the University’s web page and distributed to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this meeting.

It was moved and seconded to adopt the following resolution:

09-12-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

The resolution was unanimously adopted.

At approximately 10:50 a.m., the Public Session resumed.

Mr. Mazzola welcomed everyone to the first meeting of the new academic year. As required by New Jersey statute, the Board must organize annually at the first meeting of the year. Election of officers occurs every two years and each officer can serve two consecutive terms. Mr. Mazzola reported that he and Mr. William Pesce have concluded four years of service as Chair and Vice Chair respectively and the Board would transition to new leadership at this meeting.

Mr. Mazzola spoke about the challenges the University faced during the last four years and highlighted the many accomplishments including the safeguarding of the financial stability of the University in the face of the national economic crisis, the efforts to keep tuition and fees affordable by implementing the lowest increases in 30 years, the successful conclusion of a national search resulting in the appointment of President Kathleen Waldron with a model transition from President Speert to President Waldron, the adoption of a comprehensive institutional strategy - the WPU Strategic Plan 2012-2022, the opening of the state-of-the-art science complex, among others. He thanked the Board for their dedication, collegiality and cooperation as a Board, and for keeping students at the heart of all their deliberations.
Ms. Maureen Conway, Chair of the Nominations and Governance Committee presented the following resolution recommended by the Nominations and Governance Committee for approval. It was moved and seconded to adopt the following resolution:

9-12-2 – RESOLUTION, ELECTION OF BOARD OFFICERS (Appendix 2)

Chair: Mr. Frederick L. Gruel
Vice-Chair: Ms. Maureen Conway
Secretary Ms. Anna Marie Mascolo

The resolution was unanimously adopted.

The new officers were greeted with a round of applause.

Mr. Gruel continued the meeting with the swearing in of new Trustee, Dr. Deborah Zastocki.

SWEARING IN – NEW TRUSTEE:
Newly appointed trustee, Dr. Deborah Zastocki, was introduced and sworn into office by General Counsel, Glenn Jones. She was welcomed with a round of applause. Dr. Zastocki thanked the Board for the warm welcome.

APPROVAL OF MINUTES, JULY 24, 2012 BOARD OF TRUSTEES MEETING:
The minutes of the July 24, 2012 Board meeting were approved as distributed.

CHAIR’S REPORT:
Mr. Gruel welcomed Dr. Zastocki to the Board, remarking that she will enhance the Board with the many skills she brings. Mr. Gruel complimented the Board on its congeniality and respect for diversity of opinions and the ability to tackle difficult issues in a collaborative manner. He thanked Mr. Mazzola for his leadership over the past four years. He thanked Mr. Mazzola and Mr. Pesce, both alums, for their strong sense of dedication, commitment, and service to the University.

Mr. Gruel spoke about the major capital bond issue and the efforts of the New Jersey State Association of Colleges and Universities to generate support for the bond referendum. As Chair of the NJASCU Board, Mr. Gruel is guiding the advocacy efforts of the group and is closely involved with coordination on behalf of the nine state colleges and universities on this and other important initiatives.

PRESIDENT’S REPORT:
President Waldron thanked Mr. Mazzola for his service and leadership as Board Chair and for his support and guidance to her. It strengthened her transition as President and established a productive and collaborative relationship with the Board.

President Waldron welcomed Dr. Zastocki, President and CEO of Chilton Hospital to the Board. She reported that the Board will receive a full report on enrollment and highlighted some key figures on enrollment, FTE’s, student credit hours, undergraduate and graduate enrollment. President Waldron spoke briefly about the successful Homecoming weekend of events, including the first-time tailgating event. It was well received and is sure to become a new tradition at William Paterson. President Waldron prepared a written report and it is made a part of the minutes.
President Waldron introduced Stuart Goldstein, Assistant VP Marketing and Public Relations, who gave a short presentation on the University’s new advertising campaign. The campaign is built on the foundation of student success and features the stories of real students and young alumni who have made significant achievements because of the education and experiences they received at William Paterson. The campaign will focus on the graduate and undergraduate programs. The overall concept promoted throughout the campaign including the home page, ads, web, mobile, radio, print, and other media is “Will.Power.”

The Board thanked VP Goldstein for the presentation and voiced their strong support of the campaign.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:
Mr. DeDeo gave the update on government and community affairs.

NOMINATIONS AND GOVERNANCE COMMITTEE REPORT:
Mr. Gruel reported that the resolutions honoring Mr. Robert Taylor for his 40+ years of service on the Board will be tabled because Mr. Taylor was unable to attend the meeting. The Board will honor him at the next Board meeting in November.

Ms. Conway reported that the Committee met on September 12, 2012 and discussed their focus on generating a robust pool of potential trustees. They also discussed refining the process for by which potential members are cultivated.

The following resolutions were tabled until the November 2012 Board meeting:

09-12-3 – RESOLUTION, RECOGNITION OF DISTINGUISHED SERVICE
MR. ROBERT TAYLOR - Tabled

09-12-4 - RESOLUTION, ELECTING ROBERT TAYLOR TO TRUSTEE EMERITUS - Tabled

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:
Ms. Niro reported that the Committee met on September 12, 2012. The Committee members met privately with the University Internal Auditor prior to the meeting. VP Ferguson discussed Institutional Advancement goals for FY2013 and presented the proposed naming policy. The Committee endorsed the policy and process. VP Cohen presented the preliminary enrollment forecast. VP Bolyai and President Waldron spoke about the bond referendum, the parking garage, purchase of additional shuttle buses, and plans for construction of a new academic building. The Committee reviewed the FY2014 capital budget submission to the state as required yearly and recommended the following resolutions for Board approval:

It was moved and seconded to adopt the following resolution:

09-12-5 – RESOLUTION, FISCAL YEAR 2014 CAPITAL BUDGET REQUEST (Appendix 5)

The resolution was unanimously adopted.
It was moved and seconded to adopt the following resolution:

09-12-6 – RESOLUTION, BID WAIVER, BLOOMBERG (Appendix 6)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-7- RESOLUTION, BID WAIVER, LIBRARY-VALE CONSORTIUM (CONSENT AGENDA) (Appendix 7)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-8- RESOLUTION, BID WAIVER, CAMPUS LABS (Appendix 8)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-9- RESOLUTION, BID WAIVER, U.S. TEACHER QUALITY PARTNERSHIP GRANT (CONSENT AGENDA) (Appendix 9)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-10 – RESOLUTION, BID WAIVER, TARGET ANALYTICS (Appendix 10)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

09-12-11 – RESOLUTION, BID WAIVERS, NK ARCHITECTS (Appendix 11)

The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:
Ms. Mascolo reported for Dr. Pruitt. The Committee met on September 14, 2012 and discussed various personnel matters. The following resolution was recommended for approval by the Board:
It was moved and seconded to adopt the following resolution:

09-12-12- RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA) (Appendix 12)

The resolution was unanimously adopted.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Mr. Pesce reported that the Educational Policy and Student Development Committee met on September 11, 2012. The Committee discussed the evolution of advisement at William Paterson and focused discussion on a process to identify and implement best practices to enhance the level and quality of advisement of our students, to contribute to the improvement of retention and graduation rates. A follow-up report on the financial aspects of NCAA teams, recreational services, and club sports was given. An update on the progress of academic programs approved in the last two years was provided.

OTHER BUSINESS:
At approximately 12:15 p.m., there being no further business, a motion was made and seconded for the meeting to be adjourned. The motion carried unanimously.

Respectfully submitted,

Donna Santaniello
Assistant to the President
and Board of Trustees

9/28/12
RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public’s exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.
RESOLUTION, ELECTION OF BOARD OFFICERS

WHEREAS: N.J.S.A. 18A:64-4 requires that the Board of Trustees “…meet and organize annually…” therefore, be it

RESOLVED: The William Paterson University Board of Trustees affirms the election of the following officers for 2012-2014 effective September 28, 2012:

Chair: Fred Gruel
Vice-Chair: Maureen Conway
Secretary: Anna Marie Mascolo
RESOLUTION, RECOGNITION OF DISTINGUISHED SERVICE
MR. ROBERT TAYLOR

WHEREAS: Mr. Robert Taylor has concluded 22 years of distinguished service to the citizens of New Jersey, the University community, and the Board of Trustees; and

WHEREAS: Robert Taylor served as Chair of the Board for four years, as Vice Chair for two years, and has served as Chair of the Board’s Finance and Audit Committee, Nominations and Governance Committee, and as a member of the Student Affairs Committee; and

WHEREAS: Under his leadership, the University expanded its mission as a state university, including new programs and services for students, particularly the expansion of its capacity for residence students; and

WHEREAS: His influence on public higher education in New Jersey is evidenced in his chairmanship of the New Jersey Association of State Colleges and Universities and his role in the efforts which led to the passage of the seminal New Jersey Higher Education Restructuring Act of 1994; and

WHEREAS: His capacity to bring people together and to move us collectively forward fulfilling our common goals represents the best in public trusteeship; and

WHEREAS: As a result of his service, New Jersey’s citizens, William Paterson’s students, faculty, and staff – then, now, and in the future – and his colleagues on the Board are better as a result of his time with us; therefore be it

RESOLVED: That the Board of Trustees of the William Paterson University of New Jersey extends its heartfelt thanks and profound appreciation for his service and extends its very best wishes to him, Eleanor, and his extended family.

Adopted by the Board of Trustees of the William Paterson University of New Jersey at its September 28, 2012 meeting.
RESOLUTION, ELECTING ROBERT TAYLOR TO TRUSTEE EMERITUS

WHEREAS: The Bylaws of the Board of Trustees of William Paterson University permits the election of a retiring Trustee to the status of Trustee Emeritus, and

WHEREAS: Mr. Robert Taylor retired from the Board in June 2012 after serving this institution for twenty-two years, serving with distinction as Board Chair, Vice Chair, and Chair of the Finance, Audit, and Institutional Development Committee and Nominations and Governance Committee, as well as serving as chair of the Presidential Search in 2010; and

WHEREAS: The University has been the recipient of Mr. Taylor's wisdom and good counsel on matters relating to higher education in New Jersey through his active participation on the Board of the New Jersey Association of Colleges and Universities, also serving as its chair; and

WHEREAS: The Nominations and Governance Committee recommends the election of Mr. Taylor to Trustee Emeritus based on his exemplary service to the University and to higher education in the State of New Jersey; therefore be it

RESOLVED: That the Board of Trustees of The William Paterson University of New Jersey elects Mr. Robert Taylor to Trustee Emeritus with all the rights and privileges pertaining thereunto, effective September 28, 2012.
RESOLUTION, FISCAL YEAR 2014 CAPITAL BUDGET REQUEST

RESOLVED: That the Board of Trustees of William Paterson University approves transmittal of the FY 2014 seven-year Capital Budget Request to the Department of Treasury. The 2014 General Funds request is for $26,596,000.
9-12-6  
RESOLUTION, BID WAIVER, BLOOMBERG

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it requires Bloomberg’s Professional financial database subscription service, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Bloomberg, New York, New York, in an amount not to exceed $68,000 for Fiscal Year 2013.
WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of September 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver’s basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it
RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amt. Not to Exceed</th>
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<tbody>
<tr>
<td>R. R. Bowker LLC</td>
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<tr>
<td>The Chronicle of Higher Education</td>
<td>$56,000</td>
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<tr>
<td>The Gale Group, Inc.</td>
<td>$190,000</td>
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<tr>
<td>ProQuest LLC</td>
<td>$920,000</td>
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Adopted by the Board of Trustees of the The William Paterson University of New Jersey at its September 28, 2012 meeting.
BID WAIVER, R.R. BOWKER LLC

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs Books-In-Print and Global Books-in-Print database access for its members, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with R.R. Bowker LLC, of New Providence, New Jersey, in an amount not to exceed $45,000 for Fiscal Year 2013.

Adopted by the Board of Trustees of the The William Paterson University of New Jersey at its September 28, 2012 meeting.
BID WAIVER, THE CHRONICLE OF HIGHER EDUCATION

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs the on-line version of weekly publication for its members, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with The Chronicle of Higher Education, of Washington, D.C., in an amount not to exceed $56,000 for Fiscal Year 2013.
BID WAIVER, THE GALE GROUP, INC.

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs the Health Reference Center, the Literature Resource Center, the Literature Resource Center Archives and the Opposing Viewpoints databases for its members, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with The Gale Group, Inc., of Farmington Hills, Michigan, in an amount not to exceed $190,000 for Fiscal Year 2013.
WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs ProQuest's full suite of thirteen databases for its members, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with ProQuest LLC, of Ann Arbor, Michigan, in an amount not to exceed $920,000 for Fiscal Year 2013.
RESOLUTION, BID WAIVER, CAMPUS LABS

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs to continue to utilize this company’s software programs for student satisfaction analytical purposes, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Campus Labs, of Buffalo, New York, in an amount not to exceed $50,000 for Fiscal Year 2013.
RESOLUTION, BID WAIVERS- U. S. TEACHER QUALITY PARTNERSHIP GRANT (Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of September 12, 2012, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver’s basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

Adopted by the Board of Trustees of the The William Paterson University of New Jersey at its September 28, 2012 meeting.
RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

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<thead>
<tr>
<th>Vendor</th>
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<tr>
<td>Kean University*</td>
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<td>Rowan University*</td>
<td>$949,128.98</td>
</tr>
</tbody>
</table>

*Contract through September 30, 2014*
BID WAIVER, KEAN UNIVERSITY – U.S. TEACHER QUALITY PARTNERSHIP GRANT

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university only after public advertising for bids and bidding therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The University has subcontracted with Kean University to fulfill the terms and conditions of the U.S. Teacher Quality Partnership Grant, and

WHEREAS: The purchase of services from another State College is exempted from public bidding pursuant to N.J.S.A. 18A:64-56(b), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract through September 30, 2014 with Kean University, Union, New Jersey, in an amount not to exceed $808,177.92.
BID WAIVER, ROWAN UNIVERSITY – U.S. TEACHER QUALITY PARTNERSHIP GRANT

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded only by the state college/university only after public advertising for bids and bidding therefore for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The University has subcontracted with Rowan University to fulfill the terms and conditions of the U.S. Teacher Quality Partnership Grant, and

WHEREAS: The purchase of services from another State College is exempted from public bidding pursuant to N.J.S.A. 18A:64-56(b), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract through September 30, 2014 with Rowan University, Glassboro, New Jersey, in an amount not to exceed $949,128.98.
9-12-10 BID WAIVER, TARGET ANALYTICS

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs to conduct a comprehensive wealth screening of William Paterson University’s donor database in preparation for the proposed capital campaign expected to commence in Fiscal Year 2014, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Target Analytics, of Charleston, South Carolina, in an amount not to exceed $73,000 through Fiscal Year 2015.
RESOLUTION, BID WAIVER, NK ARCHITECTS

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of $30,700, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs professional architectural and engineering services for the design and for construction administration of the new academic building at the Coach House site, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(1), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into a contract with NK Architects, of Morristown, New Jersey, in an amount not to exceed $2,500,000.
RESOLUTION, VARIOUS PERSONNEL MATTERS  
(Consent Agenda)

RESOLVED: That the Board of Trustees approves the various personnel matters as recommended by the President including 2012-2013 athletic appointments, adjunct and overload assignments, EOF summer instructor appointments, resident and summer assistant appointments, master tutors fall 2012, graduate assistant appointments and reappointments and miscellaneous personnel actions including appointments, leaves of absences, resignations, and, various changes in employee status, and directs that the actions be listed in the minutes of this meeting.
MEMORANDUM

TO: Board of Trustees
FROM: Robert Seal, Chief of Staff to the President and Board of Trustees
RE: Executive Summary – Personnel Actions
DATE: September 7, 2012

For your review are various personnel actions, summarized below:

1. **2012-2013 Athletic Appointments**
   The Athletics Department seeks approval for personnel appointments to support teams in baseball, basketball, field hockey, football, golf, soccer, softball, swimming, tennis, and volleyball. Also included are positions in sports information, team physician, and trainers. Total cost = $162,150 for 34 limited/part-time positions.

2. **EOF Summer Instructor Appointments, Resident Assistant and Summer Assistant Appointments**
   The staff of the EOF Summer Program 2012 (excluding full-time University staff) are hired on a contract basis and paid from grant funds from the state, including 17 instructors ($143,730) and 11 resident and program assistants ($23,900), totaling $167,630.

3. **Master Tutors Fall 2012**
   The Academic Support Center hires tutors in high-need areas, including math, environmental science, languages, reading comprehension/ESL, social sciences, and business. All tutoring services are provided at no cost to the students. Twenty-three (23) tutors are hired at hourly rates of $12 to $18 per hour, depending on qualifications, totaling $40,824 for the Fall 2012 semester.

4. **Graduate Assistant Appointments and Reappointments**
   Students enrolled full-time in graduate programs may apply for a graduate assistantship, applicable for up to two academic years (but appointed annually) and carrying a $6,000 stipend for 20 work hours per week and full tuition waiver. For AY2012-2013, 34 students were reappointed and 43 students were newly appointed, for a total of 77 graduate assistantships totaling $462,000 in stipends.
The number of graduate assistantships increased by ten this year as a strategic investment in graduate programs. An additional $212,000 was allocated to support the additional graduate assistantships.
<table>
<thead>
<tr>
<th>Personnel Action</th>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Range</th>
<th>Step</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
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<tbody>
<tr>
<td>APPOINTMENTS:</td>
<td>Ruia Brazaitis</td>
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<td>10</td>
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<td>Katie Buehner</td>
<td>Resident Director (Program Asst,SC)</td>
<td>Residence Life</td>
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<td>8/20/2012</td>
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<td>Tashia Burton</td>
<td>Academic Advisor/Career Counselor (PSS2,SC)</td>
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<td>Tawana Cabezas</td>
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<td>Sandra Dackow</td>
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<td>Yanil DeLaRosa</td>
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<td>Matthew DiBartolomeo</td>
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<td>Graduate Admissions and Enrollment Services</td>
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<td>Kimberly Dimino</td>
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<td>Luis Escobar</td>
<td>Coordinator of Retention and Degree Completion Initiatives (Asst,Dir,3,SC)</td>
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<td>Amy Falvo</td>
<td>Psychologist and Coordinator of Training (PSS3,SC)</td>
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<td>Lianna Fornarotto</td>
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<td>Johanna Fulgencio</td>
<td>Program Services (PSS4,SC; One Year Only)</td>
<td>Education (New Vistas Grant)</td>
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<td>Martin Grutsch</td>
<td>Interim Associate Dean</td>
<td>Cotsakos College of Business</td>
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<td>$145,000.00</td>
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<td>Patricia Hunt</td>
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<td>Sylvia Jackman</td>
<td>Internship Site Coordinator (10 mos.; 1/2 Time; One Year Only)</td>
<td>Public Health</td>
<td>U18</td>
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<td>Sudha Mani</td>
<td>Visiting Assistant Professor (One Year Only)</td>
<td>Professional Sales</td>
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<td>Priya Nagaraj</td>
<td>Assistant Professor (One Year Only)</td>
<td>Economics, Finance, &amp; Global Business</td>
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<td>Kathleen Priestley</td>
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<td>Paulaasko Ramirez</td>
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<td>Reena Tailor</td>
<td>Project Coordinator, PATSEL Grant (Program Asst,SC)</td>
<td>College of Education</td>
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<td>Marina Urgoio Huckvale</td>
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<td>Special Education and Counseling</td>
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<td>APPOINTMENTS:</td>
<td>Danielle Wallace</td>
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<td>Nicole Walsh</td>
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<td>Yvonne Wollenberg</td>
<td>Visiting Assistant Professor</td>
<td>Political Science</td>
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<td>Alice Deakins</td>
<td>Professor</td>
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<td>Paula Fernandez</td>
<td>Medical Leave with pay**</td>
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<td>Evelyn Gonzalez</td>
<td>Medical Leave without pay**</td>
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<td>Jean Levitan</td>
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<td>U32</td>
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<td>Charlotte Nekola</td>
<td>Medical Leave with pay** 1/4</td>
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<td>Lisa Warner</td>
<td>Medical Leave with pay**</td>
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</table>

* Leave without pay after expiration of eligible sick leave and vacation time
** Leave without pay after expiration of eligible sick leave

| RESIGNATIONS:  | Liana Formarotto  | Assistant Director (PSS3,SC)       | Graduate Admissions                         | U21   | 7    | $65,161.88 | 8/6/2012       |
|                | Joanne Johnson    | Professional Services Specialist 1,SC | Russ Berle Institute                      | U27   | 11   | $100,762.39 | 7/20/2012      |
|                | Bernard Jones     | Assistant Professor                | Special Education and Counseling            | U22   | 10   | $76,308.75  | 6/30/2012      |
|                | Robert Powers     | Recovery Housing Resident Director (PSS4,SC) | Residence Life                                | U18   | 3    | $47,619.36  | 8/1/2012       |
|                | Margaret Touw     | Instructor (One Year Only)         | Nursing                                     | U18   | 12   | $33,546.62  | 6/30/2012      |
|                | Erica Whilliker   | Resident Director (Program Asst, SC) | Residence Life                                | U17   | 1    | $41,228.06  | 8/21/2012      |

CHANGE IN APPOINTMENT:
Kathleen Bakarich, Nursing, from 1/2 Time Instructor to Instructor, U18, step 12 $67,083.24 effective 9/01/12-6/30/13

CHANGE IN APPOINTMENT DATE:
Tony Speed, Secondary and Middle School Education, Assistant Professor, U24, step 5, $69,617.24, effective 1/14/2013

Kenneth Wolf, College of Science and Health, Dean; Communication Disorders, Professor; D35, $180,000.00, effective 8/06/2012
<table>
<thead>
<tr>
<th>Name</th>
<th>Action</th>
<th>Position</th>
<th>Department</th>
<th>Range</th>
<th>Step</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Rebecca Fegeley-Baird</td>
<td>Residence Life, from Assistant Director (Asst. Dir 1.5C) to Associate Director (Asst. Dir 1.5C)</td>
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<td>Colleen Fuller</td>
<td>Graduate Admissions, from Dir. of Undergrad. Adm. (Dir.2.5C) to Dir. of Communications for Grad. Adm. and Enrollment Sv (Dir 2.5C)</td>
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<td>David Rivera</td>
<td>Psychology, from instructor to Assistant Professor, U22, step 7, $68,413.38, Received Ph.D., 8/12</td>
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<td>Sharon Simmons</td>
<td>Marketing and Management, Instructor to Assistant Professor, Range X, $112,000.00, Received Ph.D., 8/12</td>
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<td>Benjamin Vilhauer</td>
<td>Associate Professor, U26, step 7, $83,163.96, effective 9/01/2012</td>
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<td>Joelle Rehberg</td>
<td>Kinesiology, Stipend Employee, $3000.00, effective 9/01/12-6/30/13</td>
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<td>Robin Lindsay</td>
<td>Marketing and Public Relations, Project Specialist (PT), $12.00 / hr., eff. 8/13/12-6/7/13</td>
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<td>Lisa DellaVecchia</td>
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</table>
The University community welcomed an estimated 11,300 students to campus for the Fall semester on September 4, 2012. Classrooms were buzzing, parking lots were filled to overflowing, and the residence halls were appropriately noisy as students, faculty, and staff got back into the swing of the academic year.

The campus was very busy throughout the summer, with students enrolled in summer classes that began May 21 and continued through August 8. The Center for Continuing and Professional Education has hosted Summer Youth Programs for middle and high school students in a variety of pre-college academic experiences and sports camps, including the Aim High Academy, an intensive three-week summer enrichment program for low-income students from urban school districts who demonstrated a high aptitude for science and math. They spent three weeks at the university fully immersed in a college curriculum that included physics, chemistry, biology, geology and computer science. This is the second summer for the Aim High Academy.

The Music Department hosted the 19th annual Summer Jazz Week with evening performances July 24-27 at the Shea Center for the Performing Arts. The sky’s the limit at William Paterson University and that was the case on the evening of August 5th into the early morning hours of August 6th when astronomy professor, Jason Kendall, hosted a “Night on Mars” to celebrate NASA’s Mars Science Laboratory “Curiosity” landing on Mars. The event was open to the community and was well attended. All of these activities bring new faces to the campus, enhancing our visibility in the community and the region.

Faculty and Staff Appointments
We welcomed 30 faculty into tenure track appointments on September 1, 2012, bringing the number of full-time faculty to 401. Of the new tenure-track faculty this year, 12 are males and 18 are females. We are very pleased with the quality and diversity of our new faculty.

Over the summer, several new administrators have joined the staff. We welcomed Ms. Jane Stein, Executive Director of University Performing Arts on May 7, Mr. Eric Rosenberg, Chief Information Officer on July 9, Mr. Steve Michalek, Director of Major Gifts in Institutional Advancement on July 18, Dr. Kenneth Wolf, Dean of the College of Science and Health on August 1, Dr. Claudia Schrader, Associate Provost for Academic Development on August 6, and Mr. Matthew Di Bartolomeo, Assistant Director of Graduate Admissions on August 13.
Provost and two Deans Searches
A few weeks ago, Provost and SVP Ed Weil announced his decision to return to the faculty in the 2013 academic year after serving six years as provost. Ed has accomplished a great deal during his tenure and we are grateful to him for his leadership. He will remain as provost until we have obtained a replacement with a search beginning immediately. While provost, Ed developed a new undergraduate core curriculum, introduced several new academic programs and recruited almost 15% of the faculty presently at WPU. We will renew our search for the dean of the College of the Arts and Communication. In August we began the search for the dean of the Cotsakos College of Business and have consulted with the department chairs and the business advisory council which will now be chaired by alumnus Stephen Collesano, ‘74. We thank Trustee Will Pesce for his leadership of the advisory council for the past several years. The Cotsakos College of Business remains a primary focus of our strategy building upon the excellent programs in sales and financial planning and the growing reputation for the business concept competition.

Enrollment for Fall 2012
A full report on enrollment will be provided to the Board after the first week in October when we finalize the numbers for official reporting purposes. Preliminary enrollment numbers for Fall 2012 are flat compared to Fall 2011, as undergraduates increased while graduate enrollments declined, following a state-wide trend. You will recall that we had an unusually large graduating class last May, due in part to the decrease in graduation credits from 128 to 120, which in turn has decreased the number of overall students. Early indications show that our retention of freshmen improved this year and we will see a better qualified freshman class as measured by higher high school GPA and higher SAT scores.

New Freshmen Student Profile
As of this date, our new enrolled freshmen (all students) have higher SAT and high school GPAs than last year. The following is a breakdown of the SAT and High School GPA profile of the fall 2012 freshmen cohort as compared with the fall 2011 freshman cohort as of September 14th of each year:

<table>
<thead>
<tr>
<th>Table 6. Freshmen SAT and High School Profiles</th>
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<tr>
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<td>-----------------------------------------------</td>
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<tr>
<td></td>
</tr>
<tr>
<td>Combined SAT</td>
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<tr>
<td>High School GPA</td>
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As can be seen from the above chart, for all new enrolled freshmen students, the SAT profile has increased by 6 points while the SAT profile for regular freshmen admits has declined by 10 points. The High School GPA for all freshmen has gone up by .08 points and the regular admits’ average GPA has gone up by .05 points.

**Facilities Update**
During the summer, we have continued to move forward with a number of capital projects to offset defrayed maintenance. We are pleased that the renovation of Morrison Hall was completed in time for the start of the fall term, thus allowing students to pay bills, meet with the Registrar and seek financial aid all in one location, a vast improvement in student support services. A formal opening ceremony of the new construction will take place later this fall.

Driving to campus, you will notice that large sections of College Road and several parking lots were repaved. In addition, Passaic County resurfaced Pompton Road, a long overdue repair. Access to campus along Hamburg Turnpike will be delayed for two years as the county adds jug handles to several intersections. We expect delays between the Valley Road campus and the main campus and we have added more and larger student shuttle buses. Work has begun on the upgrade of TV studios in Hobart Hall and the two music performance rooms in Shea as well as a design for new music practice rooms. At the same time, this summer we completed the work on an academic zone plan with architects Eastman Perkins which developed a plan for the central academic part of campus and for the creation of new construction to add needed classrooms and offices. This presentation was made to the Board this past summer and we will now move forward with a presentation to the campus community at a Town Hall meeting on October 11th. In addition, preparatory work began on the 1,000 space parking garage which will be located behind the Science Building, off Parking Lot 2. This $26M dollar project will require a new bond issue. On September 17th and 18th, senior administrators met with analysts from Moodys and Fitch and gave a full presentation about the state of William Paterson University as well as particulars of the overall bond proposal. The presentation is included in your Board packet.

**Fundraising**
Although we are still awaiting final audited statement for FY 12, we achieved our goal of raising $4.0 million this past year. Essential to meeting the goal was a large gift from the Cotsakos family of $1million in closely held stock as well as an estate gift of $600,000. This fall we will engage a consultant to conduct a professional wealth screening of our alumni base at a higher level of completeness and sophistication than we have done in the past, and in the spring we expect to begin a feasibility study for our next capital campaign. The feasibility study assists a university in establishing the amount of a campaign based upon a realistic assessment of potential donors and their likelihood to donate. We are pleased to announce a new gift of $100,000 to the College of Education from Dr. Marjorie Heller to name the Heller Institute for Teaching, Learning, and Leadership and we are anticipating another estate gift later this fall for an estimated $400,000.
Alumni Events at WPU

Our Office of Alumni Relations sponsors events throughout the year for our alumni, ranging from class reunions to social events on campus to trips to local ballgames. Over the summer, Alumni Relations has sponsored a young alumni “Staycation” at the University, a trip to see the Yankees play the Chicago White Sox, and a young alumni summer bash in Belmar, NJ. A few weeks ago, we continued our corporate strategy of asking a large firm to host alumni events at its site for its employees who are our alumni. Toys R Us did just that and we had over 30+ attendees at the event which was hosted by the head of human resources. Toys R Us is headquartered in Wayne with over 1,500 employees on site. We are focusing our efforts to enhance our relationship with them and promote hiring of our students and gain access to our alumni. Alumni Relations has a robust Homecoming Weekend planned on Saturday, September 22 and Sunday September 23 including a first ever tailgating event, a homecoming carnival, barbecue, WPU football vs. Montclair State, women’s soccer team vs. Richard Stockton College, and a WP Pioneer softball alumni game on Sunday. Hope you can attend some of the festivities. All of these events strengthen the ties between the University and its alumni and provide opportunities for alumni to stay involved with their Alma Mater.

Operation College Promise

William Paterson University is among the nine state colleges who initiated Operation College Promise (OCP), a national policy, research and education program based in Trenton, which supports the transition and postsecondary advancement of our nation’s veterans. Operation College Promise has pledged ongoing commitment to student veterans by signing the Got Your 6 pledge to provide supportive services and programs on their campuses. Operation College Promise, the Pat Tillman Foundation and SVA will collect 500 pledges from colleges and universities to commit to providing resources, programs and policies to support their veteran population by 2014. Each of the nine state college presidents will participate in a video supporting the Got Your 6 pledge in New Jersey. “Throughout history, veterans have had our back in the preservation of the freedom and way of life we enjoy every day,” said Wendy A. Lang, Director of Operation College Promise. “Today, OCP and the leaders of its nine founding institutions are sending a message to those who have worn the uniform that their sacrifice on our behalf is not forgotten and when it comes to education – We ‘Got Your 6.’”

Proposed Capital Bond Issue for Higher Education

For the first time in 25 years, a capital bond issue for higher education is being placed on the November 2012 ballot. The proposed $750 million bond would be shared among all institutions of higher education in the state. If this bond referendum is approved by the voters, it will be the first time since 1988 that New Jersey citizens will support facilities projects at colleges and universities. Prior to 1988, the state provided funding for large construction and building maintenance projects but since 1988, it has ceased to do so, making New Jersey one of the few states in the country without facilities support.

For our most critical project, we have identified the need to build a new academic building in the main academic corridor to provide additional general use classrooms and faculty offices. A preliminary estimate would plan for constructing a building with 83,000 square feet. The building would yield general purpose classrooms, laboratories, and faculty offices. We believe this new building may house degree programs in nursing and public health among
others. Moving these programs into the new building would allow us to begin the renovation of Hunziker Wing followed by renovations to all the buildings within the core academic zone. Please keep in mind that the academic zone plan is part of a long-term strategy for our facilities and funding sources have not yet been identified. The selection of a new academic building supporting the health professions is consistent with the future needs of New Jersey for professionals in these fields. We have strong programs in these disciplines and we have plans for enrollment growth in many of the programs. We hope that by making a strong case for this building and demonstrating its importance to key programs, our project will be selected for funding from the bond issuance.

Visibility
Stephen Bolyai, vice president for administration and finance at William Paterson University has been named a finalist in the Nonprofit CFO Large (50 or more employees) Category in the 2012 NJBIZ CFO of the Year awards program. The annual award program, produced by NJBIZ, celebrates New Jersey’s financial executives at all levels who contribute to the success of New Jersey’s economic growth and stability. We thank Trustee Linda Niro for making the nomination.

Stuart Goldstein and his team with participation from across our campus completed the design work on our new marketing campaign which will launch imminently. At the Board meeting, a short presentation on the campaign will be provided. We are very excited about the progress made over the summer for new uses of social media created to enhance student recruitment and to improve the visibility of our institution.