



**WILLIAM
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Facility Advisory Committee Meeting Summary:

November 28, 2011

Committee Members in Attendance:

Richard Stomber, Administration

Lance Risley, College of Science and Health

Janis Strasser, College of Education Danielle Liautaud, Academic Affairs

Lou Poandl, Physical Plant Operations

Steve Bolyai, Administration and Finance Rick

Distribution:

Wartyna Davis, College of Humanities and Social Sciences

Nick Dimini, Campus and Residence Life

Martin Gritsch, College of Business

Nina Trelisky, Registration

The summary of the Facility Advisory Committee meeting on October 6th is below. The summary is intended to include all major points of discussion. Please recommend any additions or modifications.

Academic Zone Plan Presentations:

Rather than continue with the previous agenda items, the Committee heard presentations from the four shortlisted firms that presented proposals review at the September Facility Advisory Committee meeting. Presentations were limited to 30 minutes with a 15 minute question and answer session. At the conclusion, committee members filled out a scoring matrix and discussed the firms' qualifications for the project. The ranking of firms based on scores was consistent among the six members, which rated Perkins Eastman the highest, followed by Saratoga Associates, Urbahn, and DMR.

In the opinion of the Committee, DMR has limited experience in comprehensive

higher education master planning and facilities assessment. Urbahn, with their partner LAN Associates, had more experience in higher education planning, but they were consistently ranked lower in experience, qualifications, and the responsiveness of the proposal and presentation to the RFP requirements. Perkins Eastman has completed similar planning services at SUNY Purchase, SUNY New Paltz, Northern Virginia Community College and about 20 other institutions on the east coast.

The committee's clear consensus is the value of Perkins Eastman's proposed services, team composition, and qualifications are superior to other three firms. An additional allowance of \$21,000 has been included in the Board waiver in the event that additional services are required from Perkins Eastman not included in the RFP scope of services.