



OFFICE OF FIELD EXPERIENCES
300 POMPTON ROAD - VALLEY RM 3108 ◦ WAYNE, NEW JERSEY 07470-2103
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January 15, 2010

Dear Cooperating Teacher:

On behalf of the College of Education of William Paterson University, thank you for agreeing to serve as a cooperating teacher for one of our student teachers during the Spring 2010 semester. I appreciate your willingness to provide support and feedback to our student teachers as they experience first-hand the myriad responsibilities of teaching.

Two Cooperating Teacher Workshops have been scheduled for Spring 2010 during both there will be a reception and you will have the opportunity to participate in:

Workshop I: “The Role of the Cooperating Teacher in Supporting the Student Teacher”

Dr. Anthony Coletta

Wednesday, February 10, 2010, 4:00 p.m. - 6:00 p.m.

Valley Road Campus – Room 3019

(an introduction for new and returning Cooperating Teachers)

This workshop will examine ways in which cooperating teachers can assess and promote competency in their dual role as mentor and evaluator.

Workshop II: “Reflections on Cooperating Teachers Best Practices”

Dr. Anthony Coletta

Wednesday, February 24, 2010, 4:00 p.m. - 6:00 p.m.

Valley Road Campus – Room 3019

(open to all Cooperating Teachers)

This is our opportunity to meet with you and express our appreciation for your efforts on behalf of our students during the semester. Please use the enclosed form to indicate whether you will be able to attend. Return it by February 5, 2010 in the enclosed envelope. Directions to the campus are also enclosed. Please call (973)720-3529 if you have any questions.

Thank you again for working with us. I look forward to meeting you at our workshop.

Sincerely,

Nancy Norris-Bauer, Director
Office of Field Experiences

Enc.

cc: Dr. Ana Maria Schuhmann
Dr. Dorothy Feola

Date: _____

Cooperating Teacher's Name: _____

School _____ District _____

Grade Level _____ Subject _____

Mailing Address: _____

Telephone No.: _____

Email: _____

**PLEASE RETURN ONLY IF YOU PLAN ON ATTENDING
ONE OR BOTH WORKSHOPS**

**Workshop I: I will _____ will not _____ be able to attend the Cooperating Teacher's
Workshop on Wednesday, February 10, 2010**

**Workshop II: I will _____ will not _____ be able to attend the Cooperating Teacher's
Workshop on Wednesday, February 24, 2010**

YOU CAN ALSO RSVP BY E-MAILING: Maryellen Tanis at tanism@wpunj.edu.