



WILLIAM PATERSON UNIVERSITY

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Associate Vice President, Administration
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Parking Sub-Committee Meeting Summary:

December 10, 2010

Committee Members in Attendance:

Steve Bolyai, Administration and Finance
Bob Fulleman, Police and Public Safety
Richard Stomber, Administration
John Urinyi, Capital Planning, Design and Construction
Allen Williams, Commuter Student Services
Tim Tracy, Desman Associates

Distribution:

Facility Advisory Committee Members

The summary of our meeting on December 3rd is below. The summary is intended to include all major points of discussion. If applicable, please recommend any additions or modifications. The next meeting is scheduled for December 21st at 1pm in College Hall 305.

Discussion Points:

1. The Committee reviewed its charge and acknowledged its responsibilities. There is a need for at least one person from Academic Affairs Division and/or faculty representative to serve on the Committee. Rick will address at the Facility Advisory Committee.
2. Car counts from the October 2010 and Desman's scope of work were distributed to the committee. The recent car counts were deemed to be sufficient for Desman to update the 2004 report. Desman should also include 40 staff vehicles that are currently parked at 415 Hamburg Turnpike in its analysis. Steve will provide projected increases in student enrollment and staff for the next three years. Desman will be supplied with a digital topo. The updated report will define the current shortfall and future parking needs.
3. One assumption that can be made is that, except for a parking garage, any new campus development over the next three years (academic or residential) would not be placed on an existing surface parking facility.
4. If desired, the University would need to identify other functions and their requirements

for incorporation into the parking facility. This could include retail, police, maintenance shop, transit center, etc. Allen Williams will contact NJ Transit to see if they wish to participate.

5. Ideal footprint module is 12'x300' and about 45,000 gsf is required for 150 spaces (ideal).

6. Desman will consider a minimum capacity of 500 spaces. They will investigate 6 sites: Lot 1, Lot 2, Lot 5, Hobart Hall, Wayne General, and Morrison Hall. These sites were based on discussion with the committee and their proximity to campus destinations, preserving campus gateways/vistas, and topography. The pros and cons of all six sites will be summarized by Desman for committee review.

7. The goal is select two sites for further development, financial modeling, pros/cons, cost, level of service, and number of spaces. These two alternatives will be channeled through the Facility Advisory Committee to the Cabinet for review at the February Finance, Audit and Institutional Development Committee and the March 5th Board of Trustee Meeting. Desman confirmed they can meet the proposed timeline (6-8 week process). Desman scope would need to be completed and recommendations finalized by the 1st week in February.

8. Tentative project timeline from Desman (without contingencies):

April/May 2011	Commence Design Services
October 2011	Out to bid
February 2012	Start Construction
January 2013	Occupancy

9. Contractors for the Science Wing have been instructed to Park in Lot #2 Faculty/Staff area rather than Lot #6. In addition to added convenience for the contractor, this will generate additional capacity for students in Lot #6 and will not create capacity issues in Lot #2. The goal is to have all Conex boxes removed from Lot #6 by September 1, 2011.