



# WILLIAM PATERSON UNIVERSITY

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## Facility Advisory Committee Meeting Summary:

December 14, 2010

### **Committee Members in Attendance:**

Richard Stomber, Administration  
Lance Risley, College of Science and Health  
Janis Strasser, College of Education  
Martin Gritsch, College of Business  
David Weisberg, College of Arts and Communication  
Nina Trelisky, Registration Services  
Andy Barnes, College of Humanities and Social Sciences  
Nick Dimini, Campus and Residence Life  
Lou Poandl, Physical Plant Operations

### **Distribution:**

Steve Bolyai, Administration and Finance  
Danielle Liautaud, Academic Affairs  
Rick Rosen, Commuter Student Representative

The summary of our meeting on December 10<sup>th</sup> is below. The summary is intended to include all major points of discussion. If applicable, please recommend any additions or modifications. The next meeting is scheduled for January 14<sup>th</sup> at 10am in College Hall 305 or 312.

### **Discussion Points:**

1. The Committee was presented with its charter, including purposes and procedures. There is a need for at least one person from Academic Affairs Division and/or faculty representative to serve on the Parking Committee. Andy Barnes will propose a candidate.
2. Since the Committee is intended to have role in the strategic planning process as it relates to facilities, a copy of the 2003 Master Facility Plan Executive Summary was distributed.
3. The summary from the first parking meeting was reviewed. Members had questions

about the role of the Committee and its relationship with the Parking sub-Committee.

A. It is the Parking sub-Committee's responsibility to select and evaluate potential sites and administrate the scope of services to be provided by Desman Associates. Desman's scope was made available for review and the six potential sites presented.

B. Desman's final report, which will develop two alternate schemes, and the Parking sub-Committee's recommendation will be submitted to the Facility Advisory Committee for further review and comment.

C. The tentative schedule required by the University is to present recommendations to the February Finance, Audit and Institutional Development Committee, and March Board of Trustees.

D. Desman's conceptual schedule for the project, contingent upon timely approvals, is as follows:

April/May 2011	Commence Design Services
October 2011	Out to bid
February 2012	Start Construction
January 2013	Occupancy

E. Car counts from the October 2010 were distributed to the committee. It was suggested that car counts at Valley Road may not have been taken at peak periods. This issue will be forwarded to Parking sub-Committee.

4. Janis Strasser requested consideration to allow Child Development Center patrons to park in Lot 3. Once a formal written request is received, it can be forwarded to the appropriate personnel for further consideration.

5. Members requested a list of current projects, which will be provided at the next meeting by Richard Stomber.

6. Using the addition and renovation of Morrison and Raubinger as a case study, the development of a process to make recommendations on allocating University space was discussed. The specific spaces, their square footage and the timing of their availability were requested by the Committee. Richard Stomber will present an overview of the project at the next meeting.

7. The Committee expressed a desire to view an inventory or space as allocated by department or function and suggested the need of space planning consultant. The strategic planning process will likely include a detailed analysis of existing space, which will need to be organized in a useful manner for the Committee. In the meantime, Nina Trelesky will provide an overview of the R25 space inventory at the next meeting. She mentioned a planned upgrade to X25, which will work with Banner as a scheduler and optimization tool for space utilization.