

## Valley Road Classroom Equipment



### **Laptop Operations (Tiered Classrooms)**

**Step 1:** Make sure the [projector\(s\)](#) is/are turned on and the [projector screen\(s\)](#) is/are down.

**Step 2:** Make sure to connect your laptop to the external connection, located on the top of the podium, by using a VGA cable.

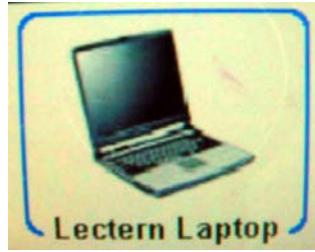


*External Connection*



*VGA Cable*

**Step 3:** Touch the picture of the "Lecturn Laptop" on the Crestron Display, located on top of the podium.



*Laptop*

**Step 4:** Operate the laptop as normal.

**NOTE:** To connect to the campus network, you need an Ethernet card installed and configured. Please call the Help Desk @ x4357 for assistance.

**NOTE:** Laptop and network cables are located in the Printer Room, room 1040, on the first floor and can be checked out for your use. Please return the cables after class to the Printer Room.