



**WILLIAM
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UNIVERSITY**

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Associate Vice President, Administration
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Parking Sub-Committee Meeting Summary: September 24, 2012

Attendance:

Bob Fulleman, Police and Public Safety
Richard Stomber, Administration
John Urinyi, Capital Planning, Design and Construction
Steve Bolyai, Administration and Finance
Allen Williams, Commuter Student Services
Pam Fueshko, Telecommunications and Security Technology
Peyton Riley, Cambridge
Manny Kohli, University Commons

Distribution

Facility Advisory Committee
Rosemarie Genco, Finance
Joe Strasser, Cambridge

1. Old Business:

The Traffic and Transportation Plan has been reviewed by Cabinet. While the improvements are not being implemented at this time, items from the plan are anticipated to be put into place gradually over the next few fiscal years.

Cambridge Construction Management was retained as construction manager for Parking Garage Project. Joe Strasser is Cambridge's Project Manager and is expected to be on-site full-time around October 1. Cambridge will be asked to attend future Committee meetings as required. The Capital Planning construction trailer will be relocated to the east side of the Print Shop for Cambridge's use.

VP Martone has provided the names of students that may potentially serve on the Committee. Provost Weil has been emailed to provide the names of faculty.

2. Empty Conduit Package:

Bids have been received and the project is anticipated to be awarded within the next

week. The timeline for the Empty Conduit Package was reviewed with the Committee. Current milestone dates are indicated below. Eric Rosenberg will be asked to provide the anticipated award date for Network Infrastructure. Buildings and facilities requiring power and network shutdowns are indicated below.

Parking for approximately 6 to 8 vehicles a day will be provided in Lot 1. Police can provide the required passes. Contractor staging and storage will be provided in vacant areas inside the Chiller Plant and Boiler Plant.

Traffic control was discussed for the access road serving the Student Center, Wightman and Raubinger. The Committee recommended rerouting deliveries to the Wayne Hall Loading Dock rather than transporting through the campus. Concerns inside University Commons include elevator use, Ballroom Events, floor maintenance, and common paths of travel with students. Delivery companies will be advised to use the Wayne Hall Loading Dock and truck traffic will be redirected from the jobsite.

University Commons has been asked to provide a preferred three week window before December 16th to perform the required work that will restrict access to the Student Center Loading Dock. Additional traffic control measures will be required at Lot 2, Facilities Maintenance, Police, Tennis Courts Road Circle, and Access Road. Access Road utility drawings will be provided to Cambridge by CPDC. Stakeholder groups for the project include PSEG, IT, Police, Physical Plant, Science, Athletics, Ben Shahn, and Wightman, University Commons.

3. Parking Garage Project

The project is currently out to bid. Current milestone dates are presented below. The Committee recommended that work in Lots 1 and 2 occur between mid-May and the end of August.

Contractor parking will be at Veritans during the Spring and Fall Semesters and in Lots 1 or 2 during breaks. Contractor staging needs to be clearly defined by Cambridge. The area around the surface lot was defined as one staging area. Other areas to support contractor activities include behind the water tower and between Lots 1 and 2. Much depends on how the pre-cast will be erected through the course of the project.

The contractor will coordinate contracted and police traffic control. Cambridge will

be copied on all requests. Police will be used to close and redirect traffic on public roads. The contractor can provide traffic control in parking lots and proprietary roads. A Campus Map will be provided to Cambridge.

Updates:

Visitor Lot is complete. Remote and card access from booth at Entry 2 is working. Based on the scarcity of parking during peak hours, the Committee discussed allowing staff to park in the Visitor Lot. A consensus was not reached.

The “visitors only” parking signs will be removed at Central Avenue and Hobart Hall Annex after the EOF/EEC relocates in 2013.

Some recommendations for improvements to be performed in conjunction with the summer paving projects were not completed, but will be revisited in 2013.

Boro Jeep and the other adjacent property on Hamburg Turnpike have development projects before Wayne Township for approval. Using these facilities for temporary parking cannot be arranged at this time.

New Business:

Valley Road is scheduled to be resurfaced and restriped this Fall. Upon completion, traffic will be reduced to one lane in each direction. RBA has suggested that once this improvement is completed, late afternoon traffic leaving 1600 Valley Road will be reduced to below service level E, which may warrant a traffic signal. Underground conduit may be installed during the road improvement for a future signal.

A new bus shelter, provided by NJ Transit, is anticipated to be supplied and installed at Lot 5.

Empty Conduit Package Timeline and Shutdowns:

Award Empty Conduit Package	9/ 26/ 12
Complete Empty Conduit Package	12/ 16/ 12
Network Infrastructure Award	TBD
All PSEG and network cable pulled	3/ 18/ 13
Complete New Power and Network Services for Existing Facilities	3/ 24/ 13

Note - There should be individual dates for each facility for power and network

Normal Power Shutdowns Required at Police, Facilities Maintenance, Storerooms, Overlook, Student Center, Science Chillers, Student Center Chillers, Wightman Gym, Athletic Locker Facility, Ben Shahn, Greenhouse, Lot 1 Lighting, Print Shop, Tennis Courts, Athletic Fields.

Emergency Power Shutdowns Required at Police and Facilities Maintenance.

Network Shutdowns required at Facilities Maintenance, Police, Print Shop, Science Hall East/ West, Greenhouse, Ben Shahn, Locker Facility, Athletic Fields, Rec Center, Pioneer, Heritage, **Emergency Phones?**.

Parking Garage Project Timeline:

Main Project Contract Award	10/ 23/ 12
Main Bid Package DCA Approval and Permits Issued	10/ 29/ 12
Chiller Plant Complete	3/ 5/ 13
Demo Storerooms	4/ 9/ 13
Precast 1 st Delivery	4/ 13/ 13
Utility Relocations Complete	4/ 22/ 13
New Salt Shed Complete	5/ 13/ 13
Relocate Boilers and Provide New Generator	5/ 17/ 13
Facility Maintenance Complete	5/ 17/ 13
Boiler Plant Demolition	6/ 10/ 13
Retaining Wall Complete	6/ 21/ 13
Scope in Lot 1 Complete	9/ 1/ 13
Scope in Lot 2 Complete	9/ 1/ 13
Parking Garage Substantial Completion	2/ 25/ 14
PARCS System Award	TBD
PARCS System Completion	TBD
CCTV and Security Award	TBD
CCTV and Security Completion	TBD