

Graduate Policies and Procedures Council
Minutes of Meeting, November 18, 2010

Present: Casey Lum, Bruce Diamond, Rochelle Kaplan, Yvonne Roux, Tinu Adeniran, Salika Lawrence, Francis Cai, Kem Louie, Susan Sabatino, Liana Fornarotto, Robert Chesney, Danielle Liautaud

1. Clarification of Council Charges

The Graduate Programs Council and the Graduate Policies and Procedures Council met together to clarify their respective charges.

Rochelle suggested that the name of the Graduate Policies and Procedures Council be changed to Graduate Policies and Standards Council in order to more clearly identify its function. No objections were raised to this change.

Those present reviewed each standing and additional charge assigned to both Councils by the Senate Executive Committee along with summaries of those charges prepared by Bruce and Rochelle. The original proposal to establish a second Graduate Council was also examined.

After discussion, the Councils agreed to the adjusted assignment of standing and additional charges for both councils.

In particular, it was noted that:

a)Both Councils would be responsible for maintaining communication among the two Senate Graduate Councils, the Council of Graduate Program Directors, and the administrators and staff of the Graduate Studies Office.

b)It was agreed to change all references to Graduate Education to Graduate Studies in the charges of both Councils.

c)Charges assigned to the Graduate Programs Council that related to policies and overall university standards for graduate studies would be transferred to the Graduate Policies Council.

d)It was agreed to add an Additional Charge to the Graduate Programs Council to draft a mission statement describing the purpose and goals of graduate studies at William Paterson University.

e)It was also agreed that these minutes and the amended recommended charges to both Councils would be reviewed by both Councils and when formally agreed upon, would be sent to the Senate Executive Committee for review and approval.

Attached here are the proposed charges for the Graduate Policies Council. The charges for the Graduate Programs Council will be prepared by that Council and sent to all.

2. Planning for Annual Graduate Studies Forum

It was agreed that the two Graduate Councils would co-sponsor another annual Graduate Studies Forum to discuss the Mission Statement for Graduate Studies at WPU and to discuss creative funding strategies to support graduate programs and students. The tentative date for the forum, if approved by the Executive Committee is Thursday, April 14, during the common hour. The Councils will have another joint meeting during the early part of the Spring 2011 semester to plan the forum.

3. The next meeting of the Graduate Policies and Standards Council will be on Thursday, December 9th at 11 a.m. Yvonne will arrange for a meeting room in the library.

Respectfully submitted,
Rochelle Goldberg Kaplan
Graduate Policies Council, Chair