

## UCC Council

### Minutes of the November 5, 2010 Meeting

**Present:** Lorra Brown, Giuliana Andreopoulos, Alex Panayides, Julie Rosenthal, Isabel Tirado, Jennifer Di Noia, Robert McCallum, Kathy Malanga, Nancy Weiner, Lynne Orr, Theresa Cruz Paul, John Peterman, Djanna Hill, Linda Hamalian, Carol Granoff, Sandra De Young

1. Agenda was adopted.
2. Approval of the prior meetings minutes were approved.
3. Co-chairs report on meeting with the Deans Council given.
4. Review of the Writing Intensive Guidelines (Draft) for two credit and foreign language courses presented.

5. Review of UCC courses:

PEAC 230 Tech Intensive

101 Experiencing Theatre

Film as a Medium

General Geology

Global Health issues

Race, Gender and Social Justice Diversity/Writing approval still pending.

The UCC agenda was reviewed as well as minutes from the prior meeting. A Motion was made for adoption of the aforesaid and passed. The members looked over the excerpt of Guidelines for Course Outlines which had been written up by Jean Levitan and included 16 points. The document was discussed and received a highly positive review with suggestions made to avoid certain punctuation such as bullets for technical reasons.

There was discussion that all that was needed was 14 points in a standard form. The members were reminded that when the courses are approved they go to the registrar. The registrar must have the courses that the committee approves by January 14, 2011 in order to meet the September course presentation time line. There was a good amount of discussion about the fact that we need to streamline the process we are involved in presently as there are many courses in

the pipeline and we cannot get bogged down on tiny points of the proposed courses and still meet our deadline. (It was noted that bullets should not be added to the documents.) Following this there was a discussion of a Course Outline Template posted on our UCC/Documents site on the computer. It was suggested that we review the UCC courses which were proposed.

Courses that were reviewed involved a review of test and measurement-kinesiology, Technology Intensive only, 6A course outline, (PEAC 230). There was some discussion of what the meaning of what T1 is and what T2 was. It was suggested that there needed to be revision on the proposal, and that the area number for the SLOS appear in the outline and proposal for all UCC proposed courses. The PEAC 230 course was approved with corrections. The next course that was considered was Experiencing Theatre, an area 2A course, (101 Experiencing Theatre). There was some discussion that in respect to all UCC courses that outlines are "stronger" than proposals, and that the outline is the key document. It was noted that the course outline is the official document and that eventually the proposal will "fade" away from view resulting in people seeing only the outline.

The next course considered was Film as a Medium, an Expression area 2A course which was approved with spelling corrections. Following that the next course discussed was Film as a Medium, in area 2A, which was approved. Following that was General Geology, a Science area course, which was noted to be a very good model, but again it was noted that the bullets should be changed to numbers and was approved.

The last course discussed and voted on was Global Health Issues, area 6 A and 6 B it was noted area 6 needs to include the United States and another place such as Europe and Asia or a specific foreign region such as "the Caribbean". The course was approved, but the following course candidate, Race, Gender and Social Justice Diversity/Writing approval still pending, as the committee was awaiting approval by the Writing Panel.

Carol Granoff