

UCC 9/24 Meeting Minutes

Present: L.Brown, L. Orr, B. Andrew, K.Malanga, J.Levitan, M. Villar, J. DiNoir, T.Gundling, K. Silgailis, P. Griswold, L. Hamalian, B. Natrajan, L. Razzore, M. Williams, S. DeYoung, C. Granoff, T. CruzPaul, L. Refsland, K. Makarec, K. O'Donnell, R. Verdicchio, D. Hill, R. McCallum

1. Adoption of minutes, McCallum, Orr. Approved with addition of Orr to attendance.
2. Co-Chairs' report.
 - If there are problems with the online forms, application process send information to Natrajan and chairs.
 - Revised list of Council members and panels: Replacements and open positions noted. Slots available for Writing Intensive Review Panel, Expression Review Panel (council rep), Diversity Justice (council rep), Community & Civic Engagement (council rep), Global Awareness (Council rep.), Education Council rep, Adjunct Council rep, Professional staff Council rep. , Q. L.Brown noted that there are now duplicate reps from several departments, when originally Council / Senate did not allow more than one representative from a department? Does this make process appear to have changed? A. K.Malanga/J. Levitan advised there may now be duplicates from same dept. if no one else applies to fill positions as the Council could not find a policy in the Senate bylaws.
 - Malanga has made slight revisions to the UCC Guidelines for the review panels.
 - Q. Are panels looking at assessment tools? K. Malanga advised that not all depts. are able to include assessment at this time so it was removed for now.
 - Motion made by McCallum, Granoff to accept the changes in the guidelines. Approved.
 - SLOs would not be changed in the fall. Any suggestions for SLOs may be made for the next round of submissions in the spring '11 (for spring '12 courses). As review panels identify language that does not work, please advise the Council.
 - Levitan suggests a revision on page 2 that WI or TI not be listed as a new course so they may move faster through the system, especially for those courses that reside in the major.
 - Possible issue with WI courses. Council suggests departments encourage all sections of a submitted course be WI.
 - Course approval procedures: the entire section must be changed to reflect votes not public. All review panel members must vote inc. council liaison. Panel meetings are not open. Experts/guests may be invited at the discretion of the panel for specific questions/expertise.
 - Q. Does this remove transparency? Natrajan advises that all outlines and comments are public and can be viewed by any faculty member or professional staff.
 - Q. Why are all "declined" outlines going to faculty junk mail? A. Malanga will have this issue fixed by the next UCC meeting.
 - Q. Do panels need to take meeting minutes? A. Not required, but there should be some record (not public) of the discussions/decisions.
3. Panels
 - Resfsland advises that WI continues to be an area of confusion. The basic skills prereq. Features are based on courses and level of risk.

- Expressions panel needs guidance regarding foundation course(s). There is an issue of portability. It isn't an SLO, but should be recommended. There is potential for more targeted writing for an area.
- College writing may have themed sections outside of English that could be taken in the same year (year 1).
- Q. Can a 200 level writing course be substituted for the foundations course in the WI or Expressions area?
- Global Panel: Q. How much of the world must be covered for a course to be considered global? A. The area outcomes by area are on the UCC page and should guide the process.
- Workshops: These will showcase model syllabi, break out groups will feature Q&A, best practice sharing. All areas and departments are encouraged to bring assignments, share ideas, and show activities that will reach / meet area outcomes. Common themes may be discussed regarding approaches to co-curricular learning. We must show students how to make connections re. the UCC, major and electives. Four Fridays. Oct. 1, 8, 15, 22. Please promote to departments to encourage attendance.

4. Implementation

- There is still no absolute number regarding the number of UCC courses needed for fall 2011. Estimate of 5,500 seats/spots, 200+ course sections (not including the existing GE).
- McCallum again suggests that the UCC Council recommend that when new UCC becomes active, GE's are honored as part of the new curriculum and UCC's be honored reciprocally as GE's during the transition period. Brown supports this recommendation and advises that we must accept that students under the old GE are still receiving a solid foundation even if they don't take every old GE course required (i.e. that UCC's should now count towards their timely graduation). Several Council members voiced agreement that this will make the transition period less confusing to faculty and students. Levitan advises that depts. would need to cross reference new and old courses to help registrar see where reciprocity makes sense. Motion tabled until next meeting.

Meeting adjourned at 2:05 p.m.