

WILLIAM PATERSON UNIVERSITY

APPLICATION FOR TRANSFER OF GRADUATE CREDITS

Transfer Credit - It is the policy of the College that a maximum of 6 credits from other institutions may be credited toward a master's degree program provided: (1) the student applies for transfer credit at the time of matriculation; (2) the work was taken in graduate courses for graduate credit; (3) the work was taken within the last six years; (4) the grade received was B or better; (5) the work does not duplicate any work, graduate or undergraduate, for which credit was previously given; (6) the work has not been applied toward an academic degree at any other institution; (7) the work has been taken at an accredited college or university; and (8) the work is applicable to the student's program.

NAME _____
 (Print) (Last) (First) (M. I.)

ADDRESS _____

CURRICULUM _____ ADVISOR _____

SOCIAL SECURITY NO. _____ CREDITS COMPLETED: _____

I request transfer of the following work be credited to my Master's Degree. An official transcript will be forwarded to the office of the appropriate School Dean.

<u>Date Taken</u>	<u>Course No. & Title</u>	<u>Institution</u>	<u>Date</u>	<u>Actual Credits To Be Awarded</u>	<u>In Lieu of WPC Course No. & Title</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Date _____ Student's Signature _____

ACTION TAKEN

Approved _____ Disapproved _____

COMMENTS _____

Signature of Dept. Chairman-Date _____ Signature of Dean-Date _____

Copy to: Student
 Dean
 Registrar
 (Official transcript must accompany Registrar's copy)

(For Office of Registrar Use Only)

Processor _____ Date _____