

Minutes
UCC Council Meeting

Date: May 4, 2010

Called to order: 2:05 p.m.

Attendees: Kathy Malanga, Jean Levitan, Balmurli Natrajan, Nancy Weiner, Linda Hamalian, Robert Harris, Kara Rbbitt, Lynne Orr, Peter Griswold, Bob Rimmer, Kathy Silgailis, Donna Potacco, Giuliana Andreopolous, Ron Verdicchio

Meeting:

1. Agenda approved
2. Approval of Minutes from 3/11/10
3. Approval of Minutes from 4/08/10
4. Co-Chair Report – Online course submission
 - a. IS has the forms in testing
 - b. Carol Sheffield sent course approval form to IS
 - c. Additional courses have been sent to IS for testing
5. Co-Chair Report – Summer Projects
 - a. Faculty Development
 - i. Discussed the creation of a Bb community
 - b. Meetings with Department Chairs
 - i. Encourage course submission
 - ii. Explanation of the submission process
 - iii. Discuss issues related to double counting
6. Assessment Working Group
 - a. Recommended revisions in the Criteria Document
 - b. Revisions, Criteria for UCC Designation
 - i. 2b change “assess” to “evaluate”
 - ii. 2f information which clarifies area designation
 - iii. Add to 2f – the student can choose which criteria designation
 - iv. Add to 4c – clarification
 - v. WI and TI can be approved outside of the UC areas
 - vi. Add to 3 – “be able to map to”
 - c. Accepted Revisions, R. Harris
 - d. Second, G. Andreopolous
 - e. Approved Revisions
7. Guidelines for Review Panels
 - a. Add text pertaining to course AREAS
 - b. Change the link for the flow chart

- c. Accepted Revisions, P. Griswold
 - d. Second, G. Andreopolous
 - e. Approved Revisions
- 8. UCC Council – Annual Report 2009-2010
 - a. If you would like to remain on the council, double check with Esther Martinez
 - b. Sandi DeYoung was originally a representative on the GE Council
 - c. Recommendations for 2010-2011
 - i. Continue faculty development
 - ii. Develop and finalize assessment plans for the first year
 - iii. Continue the implementation process for the UCC to begin Fall 2011
 - iv. Review and approve course submissions
 - d. Suggestion to find a regular day and time for meetings, outside of the “common hour” timeframe; select dates and times once the new council has been selected
- 9. Other Business
 - a. Send Pete Mandik’s course submission to IT for testing
 - b. Kudos to Jean Levitan and Kathy Malanga for your grand leadership
 - c. Ron Verdicchio – we have come a long way since last year and have accomplished significantly

Meeting adjourned: 2:55 p.m.

Respectfully submitted,
Lynne Orr, Professional Staff Representative