

GE /UCC Council Meeting

February 4, 2010

Present: Giuliana Andreopoulos, Alejandro Anreus, Peter Griswold, Linda Hamalian, Christine Kelly, Jean Levitan, Kathy Malanga, Murli Natrajan, Kara Rabbit, Kathy Silgailis, Nancy Weiner

1. Agenda adopted
2. Minutes from January 28, 2010 not available at meeting time.
3. Co-Chairs Report
 - a. Kathy Malanga reviewed the outline for the Senate UCC Forum scheduled for Friday, February 12, 2010. Kathy also distributed a draft of questions that will be used during the breakout session. The questions were reviewed and those in attendance were satisfied with the draft. Final agreement on the details for the forum will be made at the next Council meeting which is scheduled for Monday, February 8.
 - b. Jean Levitan noted that Sue Godar sent an email out to faculty about the Forum and that some department chairs also forwarded it to faculty.
 - c. Kathy and Jean noted that the Forum will provide an opportunity for faculty to present ideas and think outside the box in terms of courses. The Forum will include an introduction, breakout session, reports from the breakout and concluding remarks from Murli Natrajan.
 - d. The breakout session will consist of 8 groups based upon the Review Panel structure. Members of the Review Panels, along with faculty interested in the areas, are expected to attend. Facilitators and note takers will be needed for each group and information from the breakout session will be useful for implementation.
 - e. The suggestion was made to have examples of how courses can be revised to meet the criteria established by the UCC and be available at the breakout session. Jean and Kathy will send an email to the conveners and chairs of each Review Panel requesting that this task be completed prior to the Forum. Kathy and Jean will also communicate that Christine Kelly is the serving as the coordinator to the Review Panels.
 - f. After meeting with the Provost and Steve Hahn, Jean and Kathy reported that an electronic version of the UCC Course Review Form will be established. Any additional comments about the form should be sent to Jean as soon as possible.
 - g. Jean and Kathy will contact the Senate Governance Council to formally request that the name of the Council be changed from the General Education Council to the University Core Curriculum (UCC) Council.
 - h. A few issues, such as the offering of 100 level courses online, were raised during the course of the report and will be revisited at a later date.

4. Working Group Reports

- a. Assessment. Kathy Malanga reported that the group had met and in addition to working with members from the Senate Assessment Council, they are also working on an application to attend the AAC&U Institute on General Education and Assessment that is scheduled for June.
- b. Implementation. Jean Levitan reported that Nina Trelisky from Registration Services will be meeting with the group on Thursday, February 11.
- c. Faculty Development. Murli Natrajan reported that he and George Robb met and that there are four Faculty Development Workshops scheduled in the coming weeks. Room locations still need to be determined but the workshops are scheduled to be held on Friday afternoons. February 26 will be UCC and Technology Intensive Courses, March 5 will be UCC and Community and Civic Engagement, March 26 will be UCC and Writing Intensive and April 9 will be UCC and Diversity & Global Awareness.
- d. Review Panels. Christine Kelly requested clarification of her role as liaison. Jean and Kathy indicated they would send an email to the Review Panel chairs/conveners regarding her role. Christine will focus on what the Review Panels are doing and communicate that any suggested changes to the Student Learning Outcomes for each area be submitted by Monday.

5. Discussion: Criteria for UCC Designation

- a. Members reviewed the Draft UCC Criteria document dated February 2. Minor changes and revisions were made throughout the document. Kathy will incorporate the suggestions and resend the document on Monday for review.
- b. In addition to the suggested changes, it was decided that a key to the terms used in the document would be helpful. Terminology was also discussed and rather than use the SLOOs acronym (student learning outcome objectives), the preference is to use Area Learning Outcomes, UCC Program Outcomes and University Outcomes.

6. Discussion: Suggested Changes in Outcomes

- a. It was decided that the proposed changes be discussed via email prior to Monday's meeting. Kathy will send a message regarding the document and solicit comments from Council members and have them compiled by Monday.

7. Adjournment

Meeting adjourned at 3:30pm. The next meeting is scheduled for Monday, February 8 at 2:00pm, location TBA.

Respectfully submitted by,

Nancy Weiner