Reference Services (973-720-2116)
Save time. Start your project at the Reference Desk where a librarian will demonstrate databases and show you how to locate research materials and scholarly journals. Ask questions in-person, by phone, chat, or email refdesk@wpunj.edu.

Learn to Use the Library (973-720-2663)
• Individual Research Assistance
• Workshops
• Tutorials

Individuals with Disabilities may contact Reference Services for assistance or to arrange for an orientation to the adaptive equipment in the Library.

The Graduate Research Center is a quiet study area on the second floor open only to graduate students. Contact the Lending Services Department for more information. Lockers are available in the Center.

WPUNJ Master's theses and dissertations can be located by searching the Online Catalog for the keyword “thesis.” Recent theses and dissertations can be viewed online using the database “Theses and Dissertations @ WPUNJ” from the “Articles & Databases” tab on the Library webpage.

Databases and Other Online Resources such as ABI, Academic Search Complete, America: History & Life, CINAHL, ComDisDome, ERIC, Lexis-Nexis Academic, Linguistics and Language Behavior Abstracts, MLA Bibliography, PsycInfo, Scopus, Sociological Abstracts, ebooks and streaming videos are accessible with your WPUNJ username and password.

Electronic journal collections include Science Direct, JSTOR, Cambridge Journals, SpringerLink and Sage Premier. RefWorks, a bibliographic management software, facilitates the organization of citations. Click on Find Articles for a complete list of databases and online journals.

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David and Lorraine Cheng Library / Guide for Graduate Students

Explore. Connect. Learn.
@ the Cheng Library
WWW.WPUNJ.EDU/LIBRARY
Welcome Graduate Student!
The staff of the David and Lorraine Cheng Library will assist you in meeting your information and research needs. Whether you are an experienced researcher or “just a beginner,” we will help you make full use of the resources and services at your disposal. We wish you success in your graduate studies.

Getting Started
We strongly encourage you to take some time to learn more about our services described below. For a personal orientation, call 973-720-2663, or email libresearch@wpunj.edu. Click on the “Research Help” tab on the Library webpage to schedule an appointment for research assistance. This consultation will help you use your valuable time both efficiently and effectively. Get to know the librarian liaison for your program. You can find the liaisons’ names on the “Resources for You” link on the Library webpage: www.wpunj.edu/library.

Borrowing Library Materials

- Full semester loan for most books
- CDs circulate for two weeks
- Videocassettes & DVDs for three days
- Laptops/iPads circulate for 3 hours
- Reference books and periodicals do not circulate
- Avoid fines: Courtesy reminders will be sent prior to the due date.
- Fines: Books (25 cents per day); Media ($1 per day); Reserve materials ($5 per day)
- Books may also be returned at the Valley Road book drop in Room 1005.
- A Current WPUNJ ID card is required to borrow materials.

Reserves: Materials placed on reserve by professors for a specific class
- Ask at the Reserve Desk for print reserves
- Audiovisual reserves are located in Media Services
- Current University ID is required to use reserve materials
- Electronic reserves may be found by selecting the Reserves tab from the webpage.

Cheng Library Online

- Newly implemented in fall 2014, the ChengFind search tool on the Library webpage now has the ability to simultaneously search the Library’s online catalog, journal article databases, ebooks, audiovisual material, digitized content and more. This new tool will greatly improve access to the Library’s resources and at the same time offer new ways to improve the quality and quantity of your search results.
- Access full-text databases and online journal collections from off-campus with your WPUNJ email username and password.
- Use our growing collection of ejournals, ebooks and streaming videos.
- Chat with a reference librarian.
- Find LibGuides for your courses and programs
- Find tips on using MLA, APA, ASA and other style manuals.
- Computers are available in the Library’s Electronic Resource Center
- Wireless access is available throughout the Library.
- Laptops and iPads may be checked out of Media Services for use in the Library.
- Online tutorials provide an orientation to many of the Library’s services and resources.
- Subscribe to the Cheng Library Extra for updates on new electronic resources.
- Join the Cheng Library on Facebook and Twitter.

Journals & Periodicals

- Access to more than 90,000 journals, magazines and newspapers most of which are available electronically.
- Paper journals and magazines are located in the Periodicals Department.
- To find out if the Cheng Library subscribes to a specific journal, select Journals A to Z from the Library webpage.
- Copy Service: Articles on microfiche, microfilm or bound periodicals at the Cheng Library will be scanned and sent to your interlibrary loan account upon request.
- Visit the newsroom, NEXUS, in the Periodicals Department for current issues of popular magazines and live, televised newsfeed.

Information Technology • Instruction & Research Technology

Media Services • Films, DVDs, videos, CDs, MP3 Players, Headsets, Calculators & audiovisual equipment may be borrowed at the Media Services Desk.
- Loan periods vary by type of media
- Digital video editing (iMovie)
- Previewing facilities and listening rooms
- Equipment & software set-ups are scheduled at ext. 2984.
- Duplication services for DVDs, CDs, audiocassettes and videos (within copyright regulations).

Center for Teaching & Learning with Technology • Blackboard assistance • Poster design • Survey assistance

Technology Consultants • Digital media labs • Color printing and scanning • Software training and workshops • Staff all student computer labs

Broadcast, Production & Support (Hobart 230) • TV, radio, film, audio/video production • Videoconferencing • Satellite.

Interlibrary Loan • Use of Other Libraries

Interlibrary Loan • If the book or article you need is not available locally, request an Interlibrary Loan from the library webpage.
- Articles will be sent to you personal ILL account.
- Books must be picked up at the Periodicals Service Desk.

Use of Other Libraries • Reciprocal borrowing with other NJ universities is available through VALENJ and in Passaic County through PALS. Ask at the Reference Desk for assistance in locating materials and the use of other libraries.