

William Paterson University Pre-College Youth Programs Information Technology Policies and Consent Form

Introduction

The following series of policies govern the use of William Paterson University information technology services and resources by all faculty, staff, students and other authorized users. These services and resources are provided by the University to support its mission of teaching, research and public service as carried out by the various members of the University community. Recognizing the ubiquitous and changing nature of information technology services and resources, the Policies strive to provide the fundamental principles necessary to balance and understand divergent interests and needs of the University community.

Section 1: Appropriate Use Policy

Three principles provide the foundation upon which the University's Appropriate Use Policy is based. These are:

- University information technology resources and services are owned by the University and provided to authorized users (faculty, staff and students) for the purpose of assisting them in carrying out University-related activities. As a community service, the University also provides Internet access to registered Guests from workstations in the Cheng Library. Guest Accounts for members of the public and for visiting lecturers, etc. are created by appropriate University staff on a short-term basis. Individuals with Guest Accounts are also considered to be authorized users.
- Users of University information technology services are bound by all local, state and federal laws pertaining to the use and dissemination of information and data created, compiled or accessed by the University's information technology resources and services.
- As members of the University community, faculty, staff, students and other authorized users of these resources will act responsibly and ethically in their use of information technology resources and services.

Subsection 1.5: Legal Requirements Affecting Information Resources and Services

All users of University-provided information technology services and resources are obligated to comply with all federal, state and local laws and regulations. These laws and regulations include, but are not limited to the following:

1.5.1 Copyright

1.5.1a Print, digital materials, software and other non-print materials, including web pages, are equally subject to copyright laws and policies. The University prohibits faculty, staff, students or other authorized users from using University-owned technology resources, equipment or services to access, use, copy or otherwise reproduce, or make available to others any copyright-protected digital materials or software except as permitted under copyright law (especially with respect to "fair use" interpretations) or specific vendor licenses.

1.5.1b Copyright policies and practices to which members of the University must adhere are described at the following links on the University Library's web site as follows:

Introduction: http://www.wpunj.edu/library/copyright_main.shtml
Copyright Policy: http://www.wpunj.edu/library/copyright_policy.shtml
Fair Use Guidelines: http://www.wpunj.edu/library/copyright_fair.shtml

1.5.1d The University respects the copyright protections provided by federal law to all copyright holders, including digital materials and software.

1.5.1e Software applications provided by the University for use by its faculty, staff, students and other authorized users may be used only on computing equipment and in the manner authorized by the relevant vendor licenses.

The University regards violations of these policies as serious offenses and any such violation is without its consent and is subject to disciplinary action. Repeated violations will result in loss of computing privileges, among other sanctions.

1.5.1f Copyright infringement complaints pertaining to the Digital Millennium Copyright Act may be filed by sending an e-mail to an account established for this purpose.

To see the Full Policy, click here: <https://cms.wpunj.edu/dotAsset/222425.pdf>

By Signing Below, I, _____ understand that the virtual class is the property of William Paterson University and that recording the class or sharing the class without written permission by the instructor is a violation of the University's Technology Policy.

Student's Signature: _____

Parent's Signature: _____
(Required for Students under 18 years old)