Making Course Shells Available/Unavailable

Learning Objective

This document demonstrates how faculty can set course availability., making them available to students, as well as how to make them unavailable if/when they no longer want their students to have access to them.

I.   Start by entering the course shell you wish to make available to students and locating the icon that looks like a padlock, near the top-right corner of the page.
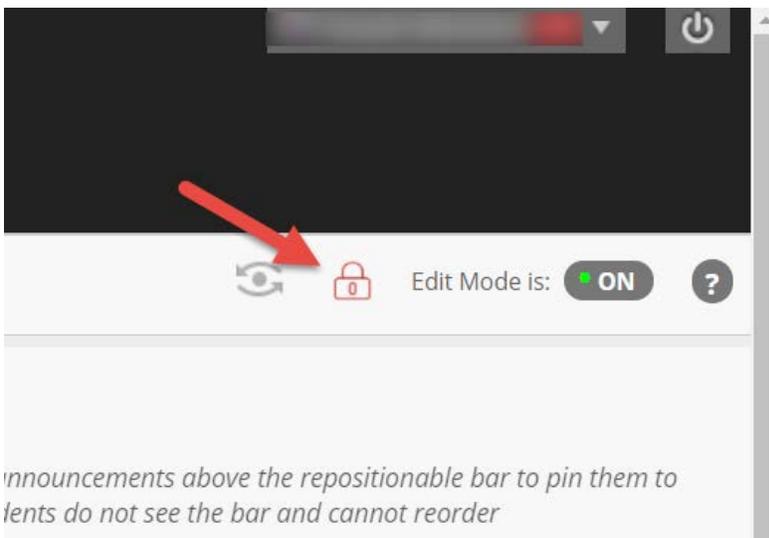
II.   To make an unavailable course shell available, click on the unlocked padlock icon to make it appear as being unlocked.
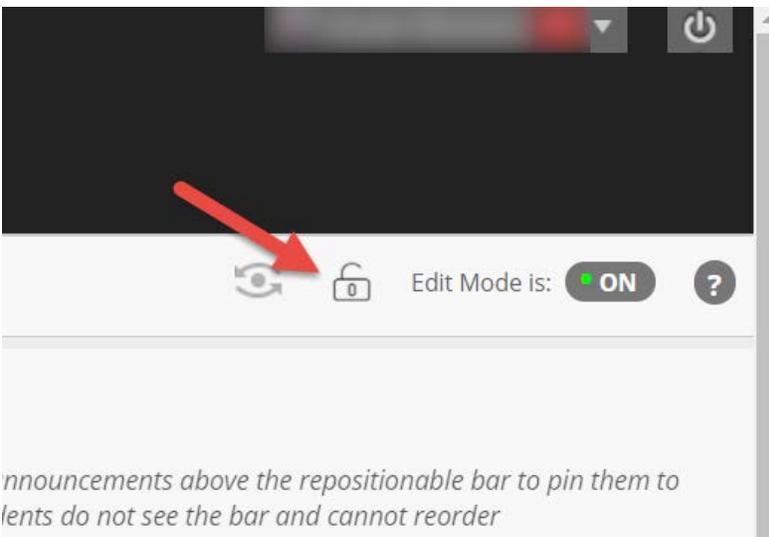
II.   To make an unavailable course shell available, click on the unlocked padlock icon to make it appear as being locked.