

## NOTICE TO BIDDERS

### PROJECT: Carriage House Catering Kitchen (WP-20-03-99)

Public Notice is hereby given that sealed bids will be received by William Paterson University located in Wayne, New Jersey for the above project to be completed and in accordance with posted bid documents.

Bids must be made on the form(s) furnished with the bid documents, unbound and must be enclosed in a sealed envelope which is clearly marked on the outside with the project number, project name, and the name of the contractor. Proposals may be mailed or delivered in advance to the University Office of Associate Vice President for Administration, College Hall Room No. 110, 358 Hamburg Turnpike, Wayne, New Jersey 07470 (Building #35 on the Campus Map), **prior to 12:00 p.m. on Friday, September 10, 2021**, at which time all proposals will be publically opened in the College Hall Conference Room No. 202. Bid documents may be accessed free of charge at Capital Planning website at: <https://www.wpunj.edu/capital-planning/rfp.html>

A mandatory site visit is scheduled for **Thursday, August 12, 2021 at 11:30 a.m.** Only firms with personnel signing the attendance sheet at the mandatory site visit will have their bids considered. All interested parties are required to meet at the Visitors Parking Lot, accessed via Entry 2 from Pompton Road. Parking is also available at Pioneer Parking Garage (Building # 21) which is accessible from Pompton Road via Entry 1. Directions to the Campus can be found at the University's website: [www.wpunj.edu](http://www.wpunj.edu) (see Directions & Map).

In case of inclement weather, or for any other reason, the University is closed on the day of the scheduled mandatory site visit, the mandatory walkthrough will be held the next business day at the same time and location.

If the forecast is for inclement weather, you may call 973.720.2475 or visit the University's website for up-to-date information.

The **last day for questions regarding this project will be Friday, August 20, 2021 by 2:30 p.m.** All questions, inquires and requests for clarification are to be submitted via email only to [capitalplanning@wpunj.edu](mailto:capitalplanning@wpunj.edu). All responses and other project information will be posted at [www.wpunj.edu/capital-planning/rfp.html](http://www.wpunj.edu/capital-planning/rfp.html).

Addendum, Clarification & Updates, if any, will be posted on The University Capital Planning webpage: <https://www.wpunj.edu/capital-planning/rfp.html>. Bidders are responsible to check the Capital Planning webpage periodically for the updates.

Bidders must be pre-qualified under N.J.S.A. 52:35-2 at the time the bid is due, and must submit bid security as provided in the Instruction to Bidders. All contractors and subcontractors must comply with the P.L. 1999 c. 238. "Public Works Contractor Registration Act" as of April 11, 2000. No bidder may withdraw his bid for sixty (60) calendar days after the bid opening. The University may reject any and all bids, in accordance with applicable law.

The University requires bidders to make a good faith effort to provide opportunities for SBE businesses to participate in the performance of this contract. It is William Paterson University's policy to meet the State goal, referenced in N.J.A.C. 17:14-1.1 et seq, of 25% to be awarded to small businesses registered in the category of businesses whose gross revenues do not exceed the applicable annual revenue standards.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

Kevin Garvey  
Associate Vice President for Administration  
William Paterson University of New Jersey