## Career Development / Tuition Reimbursement Applications For Fiscal Year 2020-2021

## Due Monday, March 01, 2021

The 2020 – 2021 Career Development and Tuition Reimbursement Program Applications are now available. The applications can be accessed on the link below:

https://www.wpunj.edu/faculty-and-staff/CDTUITapp.html

The applications have to be <u>downloaded</u> and saved either onto your desktop or in a file to be completed. Once the application is saved, and you have read all of the guidelines, you can eliminate pages by selecting 'Organize Pages' in Tools. This will provide you the ability to delete pages 1 & 2 for the Career Development Application and page 1 for the Tuition Reimbursement Application leaving only the application in your file.

Please review the Career Development Guidelines before submitting your application(s).

All Faculty, Librarians, and Professional Staff included in the AFT bargaining unit are eligible to participate in both programs.

- 1. The negotiated deadline for all applications is March 1<sup>st</sup> of the current fiscal year. Applications are due **Monday, March 1, 2021 by 4:30 pm**.
- 2. Only projects/courses completed between July 1, 2020 and June 30, 2021 will be considered for funding during this project period (Fiscal Year 2021).
- 3. Participation in this program is limited to Faculty/Staff who are re-appointed for the 2021-2022 academic year.

## **Submitting Application(s):**

Please submit 1 (one) original application for either or both programs by 4:30 pm on Monday, March 1, 2021 to:

Office of the Provost Raubinger Hall, Room 100

Attn: Sandy Hill

Email: guenthnerm@wpunj.edu

Please direct questions regarding the application or application process to Meg Guenthner <u>guenthnerm@wpunj.edu</u>. Or, you can call her or message her on Teams, or call ext. 2583.