

WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

Office of Undergraduate Admissions

300 Pompton Road

Wayne, New Jersey 07470

APPLICATION FOR UNDERGRADUATE NON-DEGREE AND VISITING STUDENTS

INFORMATION AND INSTRUCTIONS

A new application with the \$50 application fee must be filed for each semester. Students may enroll in courses on a *space available* basis only. Students who already hold a baccalaureate degree and wish to take non-degree courses (graduate or undergraduate) must contact the Office of Graduate Admission at 973-720-2237.

Non-Degree Application Deadlines

Fall- August 1

Spring- December 1

Winter- December 11

Summer- Three business days prior to the first day of each session (subject to space availability)

Non-Degree Maximum Course Limits

Fall- 19 Credits

Spring- 19 Credits

Winter- 1 course

Summer- 14 credits

Applications will not be processed until all required information/supporting documents are received by the specified deadline.

UNDERGRADUATE NON-DEGREE STUDENTS

In order to qualify for registration you must meet the following requirements:

- ◆ Possess a high school or GED diploma
- ◆ Not have been in attendance at a high school for a minimum of 2 years prior to the completion of this application.
- ◆ **Not possess a Baccalaureate Degree.**
- ◆ Have a grade point average of 2.0 when coming from a previous college.

Applications will not be processed until all required information and /or supporting documents are received by the specified deadline.

University Basic Skills Test

Undergraduate non-degree students are required to take the university basic skills test administered by the Office of Testing. Once accepted to William Paterson University,

applicants will be notified by the Office of Testing with further details about this requirement. **Please note that visiting students are exempt from this test.**

VISITING STUDENTS

Students from other colleges or universities may attend William Paterson University as visiting students. The non-degree application is the only documentation required for admission. **However, students electing to register for courses that require pre-requisite(s) must present transcripts to the Office of Transfer Programs and Special Sessions for permission to be granted.**

Phone: 973.720.3080

Fax: 973.720.3075

Email: winter@wpunj.edu or summer@wpunj.edu

HIGH SCHOOL STUDENTS

Currently enrolled high school students who wish to attend William Paterson prior to graduation must meet the following requirements:

- ◆ PSAT/SAT scores +100/1000
- ◆ Top 25% of the class and/or 3.00 GPA, B/85% average
- ◆ A letter of recommendation from a guidance counselor or the principal stating the student's ability to work at college level and an authorization to attend.

SENIOR CITIZENS

NO PROCESSING FEE IS REQUIRED for senior citizens aged 65 years or older. Courses are offered on a tuition free, *space available*, basis. **You are responsible for all other fees.** Please submit proof of age (i.e., copy of driver's license).

NATIONAL & INTERNATIONAL EXCHANGE STUDENTS

For further information please contact Cinzia Richardson, Director of International Students and Scholars at 973.720.2976

*William Paterson University offers hundreds of summer courses over ten different sessions starting on various dates throughout the summer. See wpunj.edu/summer for exact dates.

WILLIAM PATERSON UNIVERSITY

300 Pompton Road · Wayne · New Jersey 07470-0210
www.wpunj.edu · Undergraduate Admissions 973-720-2125

APPLICATION FOR UNDERGRADUATE NON-DEGREE STUDENTS AND VISITING STUDENTS

Social Security Number: _____

Name in full: _____
Last First Middle Initial

Indicate any other names under which transcripts may be received:

Home Address: _____

City State Zip County

Home Phone: _____ Cell Phone: _____

Email Address: _____

Date of Birth: _____
Month Day Year

Sex: ☐ Male ☐ Female

Are you a citizen of the U.S.? ☐ Yes ☐ No

If no what is your county of citizenship? _____

If no are you a permanent resident of the U.S.A: ☐ Yes ☐ No

If yes what is your Alien Registration No: _____

If yes date permanent residency was issued: _____

If yes date permanent residency will expire: _____

If not a permanent resident or citizen, what type of visa do you hold: _____

Date of expiration: _____

** A copy (front and rear) of your Permanent Resident Card or Visa will be required with this application.*

Are you a New Jersey resident? ☐ Yes ☐ No

Please indicate the answer that you feel best describes your race:

- ☐ American Indian/Alaskan Native ☐ Black/African American ☐ White/Caucasian
☐ Asian Pacific Islander ☐ Hispanic ☐ Other_____

Which semester do you plan to enroll? ☐ Fall ☐ Spring ☐ Summer ☐ Winter

Please indicate the non-degree program for which you wish to be considered:

- ☐ Undergraduate Non-Degree ☐ International Exchange ☐ Visiting Student
☐ High School Student ☐ National Exchange ☐ Senior Citizen

Academic History:

High School _____ High School CEEB# _____

Year of Graduation _____

In the fields below list all colleges/universities, locations and dates attended. Please list in descending order beginning with current or most recent college or university.

Name of Institution	Address (City & State)	CEEB	Beginning Term (Month/Year)	Ending Term (Month/Year)

Please attach an additional sheet if necessary.

I, the undersigned, state that the answers I have given to the questions in this application are complete and true. I agree to abide by the admissions requirements and policies of William Paterson University.

Date: _____ Signature of Applicant: _____

Return this completed application along with your \$50 application fee
(personal check or money order only, made payable to William Paterson University) to:

Office of Undergraduate Admissions
William Paterson University
300 Pompton Road
Wayne, NJ 07470-2103