

How to submit your Health Clinical Clearance to Health and Wellness Center (H&WC)

H&WC will only be accepting your clinical clearance forms through the Student Health Portal.

- Do not drop off, fax, or mail your documents to our office.
- Only submit the health forms and pertaining documents to the H&WC.
- You do not need to submit your drug screen/criminal background results.
- If you do not have a scanner, you may submit a **clear** picture of the **full page**.
- CPR card, medical insurance card, photo ID can be submitted to your clinical instructor on the first class meeting.

To access Student Health Portal:

1. Log into **WP Connect**
2. Go to **Student** and scroll down to **Campus Life**
3. Click on **Student Health Portal**
4. Put in your *date of birth* and press "**Proceed**"
5. You are now in the Home page of the Student Health Portal

To submit your clinical clearance forms or send a message to the Health and Wellness Center:

1. At the Home page, click **Message** on the left side of the screen.
2. Press **New Message**
3. Choose/click "*My message is regarding my clinical clearance,*" then press **Continue**
4. Press **Add Attachment** to upload your health forms. You may write a message in the box provided.
5. When you are ready to send, press **Send**.

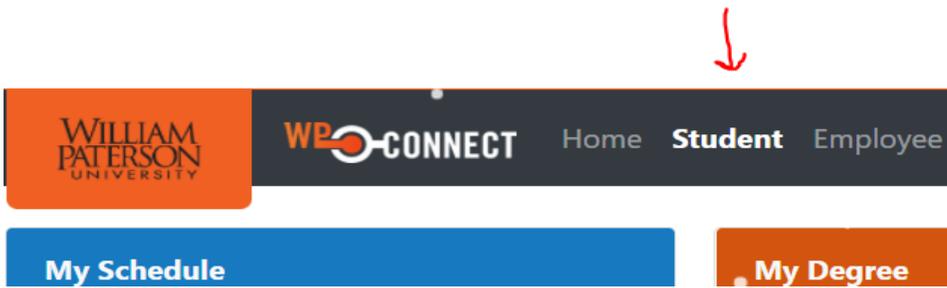
H&WC will communicate with you through the portal regarding your clearance status. Please check the portal frequently.

You can check your clinical clearance status from WP Connect -> Student -> Academic Services -> Nursing Clinical Status.

If you have any questions, contact Susan Lee at lees69@wpunj.edu.

STUDENT HEALTH PORTAL INSTRUCTIONS

Step 1: Log into WP Connect – Student tab



Step 2: Confirm date of birth – click on Proceed

Welcome back! To confirm your identity, you must provide the following additional personal information:

Please confirm your date of birth (DOB):

Step 3: Click on Forms to upload documents

Home |

You last logged in
Conditions of Use

Welcome to the V
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No in-person
WPUimmuniz**

Profile: Edit your
Appointments: S
Message: Send ,
Forms: Submit in
View Immunizati
Please choose an

STUDENT HEALTH PORTAL INSTRUCTIONS

Welcome to the WPUNJ Student Health Portal

**** URGENT NOTICE****

Only scheduling sick visits to be completed via PHONE at this time.

No in-person office visits at Health Center until further notice. IF you need birth control REFILL only, please email WPUimmunization@wpunj.edu

Profile: Edit your personal information

Appointments: Schedule, View or Cancel Appointments & Complete Pre-Visit Questionnaires

Message: Send / Receive secure messages with Health Center staff

Forms: Submit immunization dates & upload forms, meningitis survey & risk questionnaire, insurance information & consent forms

View Immunizations: View / Print your immunization records

Please choose an option from the menu on the left.