

1 WILLIAM PATERSON UNIVERSITY – FACULTY SENATE MINUTES – January 24, 2006

2 SENATE WEBPAGE – <http://www.wpunj.edu/senate> -- E-mail discussion: facultysenate@list.wpunj.edu

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4 **PRESENT:** Agard-Jones, Austin (for Makarec), Barnes, Bhat, Bliss, Bolyai, Bone, De Young, Diaz, Duffy, Ferris, Fuller-Stanley,
5 Godar, Griswold (for M. Goldstein), S. Hahn, Heluk, Jemmott, Kaplan, Kaufman, Kovaleski, Kim, Korgen, Lelyveld, Leung, Levitan,
6 Liautaud, Martone, Martus, Mukherjee, Pavese, Plank, Pollak, Potacco, Rivela, Rothman, Scala, Speert, Stroppel, K. Swanson, P.
7 Swanson, Swingle, Tardi, Tesfaye, Thompson, Thiuri, Wagner, Wahrman, Weisberg, Weltman, Xu, Yildiz

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9 **ABSENT:** Cunningham, Kalish

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11 **GUESTS:** Andrew, Bates, Betts, Ciliberti, Daniel-Robinson, Favata, S. Goldstein, Gonzales, Leckey, S. Miller, Rosengart, Roux,
12 Schaeffer, Schwartz, Sherman, Williams, Zeff

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14 **PRELIMINARIES:** Chairperson Duffy called the meeting to order at 12:31 PM. He asked for a motion to
15 approve the agenda. Korgen asked to amend the agenda to move item G (Undergraduate Council Resolution on
16 Social Studies Core K-12 Certification) down below item I (Research Council Report on new IRB policy). Weltman
17 moved that item G, the Undergraduate Council Resolution, be removed from the agenda as it was not yet ready
18 for discussion. Seconded by Levitan, the amended agenda was approved unanimously. Rivela moved that the
19 minutes of the November 22, 2005 meeting be approved. Kovaleski noted that he was marked present at the
20 meeting when he was absent with a substitute (Rob Meyer). The corrected minutes were approved unanimously.

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22 **CHAIR'S REPORT:** Duffy announced a vacancy due to Ginny Overdorf's sabbatical. Overdorf is an at-large
23 representative. He said that nominations had been solicited via email announcement and that four names had
24 been received: Barbara Andrew, Philosophy; Joanne Cho, History; Linda Dye, Exercise & Movement Science; and
25 Kara Rabbitt, Languages & Cultures. Ray Schwartz, Chair of the Elections Council, called for additional
26 nominations from the floor. Julie Bliss nominated Kem Louie, Nursing. Schwartz conducted a paper ballot by roll
27 call, and Linda Dye was elected. Anne Ciliberti, Chair of the Provost Search Committee, reported that the 17-
28 member committee had conducted a national search and recruited a good pool of 58 applicants. She reported
29 that nine candidates were interviewed in early January and that finalists will be interviewed on campus next
30 week by the President's Cabinet, Dean's Council, Chair's Council, SGA Council, Senate and Union Executive
31 Committees and that open meetings for the University Community are also being scheduled. She said that all
32 input on the candidates is welcome. Speert added that any comments will be seen only by himself and perhaps
33 the Board and the candidate will not see them. Duffy distributed a letter from Steve Hahn, a response to the
34 Senate Resolution of November 23, 2005 calling for reform of the University's Employee Process Guidelines
35 hiring policy document. Hahn said that he will be meeting with the Council of Chairs soon to discuss the matter.
36 He invited questions from the floor and welcomed a forum for further discussion. Duffy reminded everyone that
37 the upcoming agendas are filling rapidly and he urged all Councils and Committees, particularly those working on
38 curriculum matters, to get resolutions to the Senate Office ASAP. Levitan added that these discussions are crucial
39 and need to take place as early in the semester as possible. Duffy asked for approval of a retention committee
40 for the Department of Women's Studies to consist of Arlene Scala, Donna Perry and Jean Levitan. This was
41 passed unanimously. Wahrman reported on the December meeting of the Board's Education Policy Committee.
42 She reported discussion of the program review process, basic skills & academic support, the periodic review
43 report, and the NCATE team visit. On the topic of basic skills she reported that 40% of math student who receive
44 remediation score as well as non-remediated students. She reported that discussion groups are forming to
45 coordinate academic support in all areas. She reported that a pilot program whereby tutors will be matched with
46 faculty and classes to lend support. She said that a Basic Skills Forum will be held on February 6 and a General
47 Education forum will be held on February 9. Kaplan commented that the various specific disciplines need to be
48 very concerned and involved with basic skills as it directly affects their programs. Jemmott commented that the
49 initiative for the Basic Skills Forum comes in part by work done by the Admissions and Academic Standards
50 council. Duffy announced that Perry and Levitan have agreed to serve on a Women's Studies Department Faculty
51 Range Adjustment Committee. He asked for approval and there was unanimous consent. Sandie Miller, Director
52 of IRT reported that she and others attended a three-day workshop on focus group administration. She said that
53 as the Library recently ran a survey intended to chart service quality, IRT hopes to run focus groups to assess
54 ways that they can better help the WPUNJ community. Miller mentioned the new e-portfolio component of
55 Blackboard that will further university assessment efforts. Miller also discussed a Blackboard refresher course on
56 February 24 in Atrium 114 and an online institute focusing on principles of online pedagogy to be held July 17-28.
57 Duffy announced that the deadline for sabbatical leave applications is February 1 and that Violet Flynn (Provost's

58 Office x2565) can answer questions. Ferris announced a Center for Teaching Excellence forum to be held on
59 February 9 on the topic of effective teaching of GE courses and improving class syllabi.

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61 **VICE CHAIR'S REPORT:** Korgen announced that Bogong Su from the Department of Computer Science
62 accepted a nomination to serve on the Assessment Committee. She asked if there were any other nominations.
63 There were none and the Secretary cast a vote for Su. Korgen urged everyone to get program change proposals
64 to the appropriate Council as soon as possible. She encouraged everyone to make sure a representative from
65 each department attends the February 2nd Basic Skills Forum at Valley Road.

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67 **ENROLLMENT AND CAREER SERVICES REPORT:** Duffy said that in response to Kim's series of questions
68 about the demographics of our student body, he invited Jane Zeff, Director of Institutional Research and
69 Assessment, to make a presentation. Zeff presented a series of spreadsheets
70 (<http://www.wpunj.edu/senate/Enrollment060124.xls>) containing details of academic profile of full time, first
71 time, first year students; gender, ethnicity and origin; majors; remediation; and retention and graduation rates.
72 She pointed out that the current WPUNJ factbook is available online at <http://ww2.wpunj.edu/ira/>. There was a
73 broad discussion of the trends suggested by this data. Anthony Leckey and Jonathan McCoy of Admissions
74 discussed their statewide recruitment efforts. Tardi commented that we seem to see the enrollment statistics
75 pretty regularly but not much in the way of research that leads to new strategies. Leckey commented on the
76 great amount of time such research involves and how there had been meetings with the Academic Affairs
77 Council to identify research target areas. He said that having an AVP of Enrollment Management on board will be
78 an important step toward focusing efforts in this area. Wahrman commented that some community colleges are
79 getting higher enrollment by the use of scholarships for top local high school students. Diaz asked if we send a
80 follow-up question to applicants who end up not choosing WPUNJ. Leckey said that this information has been
81 gathered but has not yet been compiled. Levitan remarked that we are surely seeing a temporary decrease in
82 enrollment due to the construction on campus. Martone added that all factors come into play, and that it is
83 always important to know who our students are and what they care about. Tardi asked about the Enrollment
84 Management Committee, but there was no update on its status.

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86 **ADJOURNMENT:** At 1:46 PM Rivela moved to adjourn. The next meeting of the Faculty Senate will be Tuesday,
87 February 14 at 12:30 PM at Valley Road, room 1016.

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89 Respectfully submitted: K. Wagner, Secretary