

1 WILLIAM PATERSON UNIVERSITY – **FACULTY SENATE MINUTES** – September 14, 2004

2 SENATE WEB PAGE: <http://www.wpunj.edu/senate> -- E-mail discussion: faculty senate@list.wpunj.edu

3
4 PRESENT: Bhat, Bone, Cunningham, Gazzillo-Diaz, Deller, De Young, Duffy, Dye, Gerardi (for Charlebois),
5 Godar, Gulbranson, Gundling, S. Hahn, Heluk, Kalish, Kaplan, Kaufman (replacing Radev), Kovaleski, Kim,
6 Korgen, Lelyveld, Levitan, Martus, Mukherjee, Nag, Newton, Northington, Overdorf, Pagano, Principe, Rivela,
7 Robb, Rothman, Scala, Stern, Swanson, Swingle, Tardi, Thompson, Wagner, Wahrman, Weisberg, Weltman, Xu

8
9 ABSENT: Ferris, Stroppe, Torres-DiMaio

10
11 GUESTS: Boroznoff, Boucher, Ciliberti, Dunlap, Evangelista, Fanning, S. Goldstein, Horvath, S. Miller, Nemeth,
12 Schaeffer, V. Taylor, Terraneo, Vicari, Zeman

13
14 **PRELIMINARIES:** Chairperson Wahrman called the meeting to order at 12:37 PM. She noted that item H
15 on the proposed agenda would be postponed. Duffy and Bone moved and seconded adoption of the
16 agenda, which passed unanimously. Duffy and Overdorf moved and seconded acceptance of the minutes
17 of the April 27, 2004 meeting and this motion also passed unanimously.

18
19 **CHAIR'S REPORT:** Wahrman noted that the 20th anniversary of the Senate as presently constituted is
20 upon us and that an appropriate recognition of this should be held. She also commented that Barbara
21 Liput-Perry has been the Senate Office Secretary for the entire time and thanked her for her service to the
22 Senate and the University. Wahrman passed along an invitation from Provost Sesay to attend the
23 September 23 All Faculty Meeting. Wahrman distributed new binders to all senators which contained the
24 Senate Constitution and By-Laws, and meeting calendar. She said that the next meeting, September 28,
25 will be held in Science 200A and the following meeting, October 12, at Valley Road room 1007/8.
26 Wahrman said that some departments are having meetings on Senate meeting days and that they should
27 be meeting on the first Tuesday of the month. Wahrman noted that Jenny Gehrman will be representing
28 the Student Government Association at this year's Senate. Wahrman announced that at the April 27th
29 Senate Meeting Pixy Ferris had accepted nomination to serve as Senate representative to the Board of
30 Trustees Minority Affairs Committee and that additional nominations would be accepted. As there were no
31 more nominations Wahrman asked for a motion to appoint Ferris to this position. Overdorf and Tardi
32 moved and seconded this, which was approved unanimously. Wahrman said that the Executive Committee
33 nominated Overdorf for the Education Policy Committee, Makarec for the Student Affairs Committee and
34 Godar for the Finance & Audit Committee. She said that additional nominations will be entertained and a
35 vote taken, if necessary, at the September 28 Senate meeting. Wahrman said that the discussion of the
36 Evaluation of Administrators was supposed to have been on this meeting's agenda, but a delay in
37 distributing the final document has pushed the discussion to the September 28 meeting. Wahrman asked
38 that the Senators discuss this with their departments and bring feedback to the next Senate meeting.
39 Tardi asked about access to the additional written comments contained in the evaluation responses.
40 Wahrman said that these documents can be viewed by appointment at the Senate office, and to contact
41 Barbara Liput to make arrangements. Dye asked whether the people being evaluated receive the
42 additional written comments and Wahrman that this will be done. Wahrman said that the election of an
43 adjunct representative to the Senate is underway and that a first round of nominations had occurred. She
44 asked that everyone spread the word, especially to adjuncts who may not have university e-mail accounts.
45 She said that adjuncts with less than a year of service can vote but not run. Tardi asked that adjuncts be
46 notified via regular mail. Dye commented that she is happy to see this moving forward and asked that the
47 Governance Council review all policies relating to this. Duffy supported this, saying that the Governance
48 Council should make sure that these procedures are in consonance with existing election practices.
49 Wahrman announced that the Department of Special Education and Counseling has asked the Senate to
50 confirm a retention committee for Henry Heluk. They requested that Danzinger, M. Goldstein, and
51 Griswold with the addition of Strasser from Elementary & Early Childhood Education be appointed to this
52 committee. Overdorf and Duffy moved and seconded approval of this committee and the motion passed
53 unanimously. Duffy reported on the University Foundation, saying that they have been distributing a lot of
54 scholarship money. He added a request to let students know that financial support in the form of
55 scholarships is available. Sandra Deller, Vice President for Institutional Advancement, said that application
56 information can be found on the University web page under "Giving Opportunities." Dye asked whether a

57 scholarship in the name of Lois Wolf is being established. Deller said that this is being done and she'll
58 follow up with Dye. Godar reported on the Board of Trustees Finance & Audit Committee, saying that they
59 met twice over the summer, approved standing procurements, and that FY04 concluded with a balanced
60 budget. She discussed NJ funding of the University. Bolyai added that the state's contribution has dropped
61 to below 40% of the total budget from 60% in previous years.
62

63 **VICE-CHAIR'S REPORT:** Principe welcomed everyone back and distributed an updated
64 Council/Committee membership list, noting that some vacancies remain. Duffy and Godar moved to accept
65 the list. Some typos were pointed out and Principe said that a corrected copy would be distributed. The
66 list, with corrections to come, was accepted unanimously.
67

68 **PARLIMENTARY PROCEDURE:** Burt Weltman, Parliamentarian, gave a discussion on general
69 parliamentary principals. He said that all activity should be in the form of motions. He said that accepted
70 procedural practice ensures peace and smooth meetings but is not necessarily fair or efficient at all times.
71 He said that following Robert's Rules is important but that local practice is allowed if kept consistent.
72 Weltman reminded the Senate that the priority of motions is: 1-adjourn, 2-recess, 3-call the question, 4-
73 limit or extend debate and 5-end debate.
74

75 **MBA PROGRAM ADMISSION STANDARDS:** Virginia Taylor said that the requirement of a GMAT score
76 of 450 or better was driven by accreditation standards and had come from AACSB review meetings. In the
77 past, a score of 500 or better was required, but a new formula that includes the GPA is now being used.
78 She said that this will have little impact on admissions to the program. She said that GMAT scores are
79 easily improved with a small amount of preparation. A motion of the Senate Executive Council was
80 presented: "In addition to stated requirements the College of Business [requests] an admission
81 requirement into its MBA program of $GMAT \geq 450$." The Senate approved this change unanimously.
82

83 **OVER-ENROLLED SECTIONS OF GE COURSES:** Registrar Mark Evangelista reported that 11,900
84 students are registered at present and said that over-enrollment is due to several factors. He said that
85 normal attrition will reduce enrollment by 200-300. He said that the three reasons we over-enroll are:
86 institutional goals of higher enrollment is happening, permits are being issued that allow students into full
87 class sections, and some students are advised to enroll in more classes than they need to give them
88 options of dropping classes as the semester begins. He added that the number of transfer students is
89 sometimes unclear until late in the process and they have to be accommodated. He said that 300-400
90 students wait until the first week of class to register and this, also, creates problems. Tardi said that it
91 would be helpful to have a firm number of over-enrolled sections as soon as possible in order to begin a
92 discussion of maintaining academic integrity in the face of the administration's goal of increased
93 enrollment. Godar said that this over-enrollment seems like an accepted practice rather than an oversight
94 and that more sections of classes are called for. Kaplan said we should have enough sections to
95 accommodate the number of students we accept. Bone recommended that the GE Committee take up this
96 issue and make recommendations. Godar seconded this and it was accepted unanimously.
97

98 **ADJOURNMENT:** Godar and Tardi moved and seconded adjournment at 1:42 PM. The next meeting will
99 be Tuesday, September 28 in Science 200A.
100

101 Respectfully submitted: K. Wagner, Secretary
102