

**Charges for the Undergraduate Council  
for 2009-2010**

**Standing Charges:**

1. Review advisement and registration policies and procedures, and recommend revisions and/or new policies as needed.
2. Identify problems and recommend means for improvement in advisement and registration procedures.
3. Work with administrators involved in areas of Advisement and Registration to recommend ways to facilitate policy implementation.

**Additional Charges for 2009-2010:**

1. Collaborate with the GE Council concerning new courses related to a new GE Program.
2. Collaborate with Admissions Council regarding the graduation credit reduction.

***Please note:***

The Additional Charges are listed in order of priority.

Please keep minutes of each meeting and forward them, once approved, to the Vice Chair of the Senate for posting on the Council's page. Please follow the format which the Vice Chair will distribute to the Council at its first meeting. [Copies of the minutes for meetings held in 2008-2009, if available, would be appreciated.]

Please prepare an oral report, not to exceed 10 minutes, for the Senate meeting of Tuesday, March 23, 2010, on the Council's accomplishments for the year.

Please submit a written Year-End Report to the Vice Chair of the Senate no later than May 10, 2010. Please follow the format which the Vice Chair will distribute to the Council at its first meeting.