

**Charges for the Budget and Planning Council
for 2009-1010**

Standing charges:

1. Recommend University budget policy and overall direction.
2. Advise and prioritize in matters related to institutional planning and finance.
3. Examine and review the institution's proposed budget.
4. Work with the administration in resolving fiscal concerns.

Additional charges for 2009-2010:

1. Report to the Senate by November 10, 2009, on the impact of cutbacks to department budgets on the teaching and research activities of faculty.
2. Provide faculty input on plans for allocating Economic Stimulus funds coming to the University for the current fiscal year.
3. Provide faculty input on the allocation of budget funds for the Fiscal Year 2010-2011.
4. Conduct a study, in cooperation with the administration, to analyze the growth in costs of administrative personnel over the past ten years, and the reasons for this growth.

Please note:

The Additional Charges are listed in order of priority.

Please keep minutes of each meeting and forward them, once approved, to the Vice Chair of the Senate for posting on the Council's page. Please follow the format which the Vice Chair will distribute to the Council at its first meeting. [Copies of the minutes for meetings held in 2008-2009, if available, would be appreciated.]

Please prepare an oral report, not to exceed 10 minutes, for the Senate meeting of Tuesday, March 23, 2010, on the Council's accomplishments for the year.

Please submit a written Year-End Report to the Vice Chair of the Senate no later than May 10, 2010. Please follow the format which the Vice Chair will distribute to the Council at its first meeting.