

**Charges for Admissions and Enrollment Management Council
2009-2010**

Standing Charges:

1. Review and recommend policy for admission and retention in undergraduate and graduate programs.
2. Liaise with administrators responsible for admission, retention, and enrollment management issues to review the effectiveness of current policies and practices on an ongoing basis.

Additional Charges for 2009-10:

1. Review and make recommendations to the Senate on the appropriate criteria for Regular Admission, including CSAT, Academic Index, Class Rank, and TOEFL scores.
2. Report to the Senate on the acceptance of transfer credits from community colleges, and propose recommendations for a policy on the maximum number of transfer credits to be allowed in accordance with the new State transfer agreement and the new minimum credit floor of 120 for graduation. [make this #1?]
3. Work with the appropriate offices to create a central tracking system for all at-risk students so that faculty could report to, and request assistance from, one central office.

Please note:

The Additional Charges are listed in order of priority.

Please keep minutes of each meeting and forward them, once approved, to the Vice Chair of the Senate for posting on the Council's page. Please follow the format which the Vice Chair will distribute to the Council at its first meeting. [Copies of the minutes for meetings held in 2008-2009, if available, would be appreciated.]

Please prepare an oral report, not to exceed 10 minutes, for the Senate meeting of Tuesday, March 23, 2010, on the Council's accomplishments for the year.

Please submit a written Year-End Report to the Vice Chair of the Senate no later than May 10, 2010. Please follow the format which the Vice Chair will distribute to the Council at its first meeting.