

Using the Library's Online Catalog for Curriculum Resources

To find teaching resources:

Using a keyword search, combine your topic with the word, *teaching*. Use + directly in front of words that must be included in the results, example:

The screenshot shows the library catalog search interface. At the top, there are four tabs: "Basic Search" (highlighted in orange), "Advanced Search", "Course Reserve", and "New Books". Below the tabs, there are two main sections. On the left, under "Find This:", there is a search box containing the text "+self esteem +teaching". Below the search box is a "Quick Limit:" dropdown menu with the following options: "None", "Video", "Audio", and "Last 10 Years". On the right, under "Find Results in (example):", there is a list of search filters: "Keyword (french music)", "Exact Title (lord of the rings)", "Author (morrison toni)", "Subject (music france)", and "Call Number Browse (PE1628)".

To find children's materials:

Using a keyword search, combine your topic with the word, *juvenile*. Use + directly in front of words that must be included in the results, example:

The screenshot shows the library catalog search interface. At the top, there are four tabs: "Basic Search" (highlighted in orange), "Advanced Search", "Course Reserve", and "New Books". Below the tabs, there are two main sections. On the left, under "Find This:", there is a search box containing the text "+self esteem +juvenile". Below the search box is a "Quick Limit:" dropdown menu with the following options: "None", "Video", "Audio", and "Last 10 Years". On the right, under "Find Results in (example):", there is a list of search filters: "Keyword (french music)", "Exact Title (lord of the rings)", "Author (morrison toni)", "Subject (music france)", and "Call Number Browse (PE1628)".

To find a specific title:

Omit initial articles (a, an, the), e.g. *cat in the hat* not *the cat in the hat*.

To find works by an author:

Type last name first name, e.g. *seuss dr*

To find a subject:

Since the catalog uses Library of Congress Subject Headings that are not familiar to most people, keyword search is recommended.

Limiting by date or formats:

Quick limits can ONLY be used with keyword and title searches.

Advanced Search is recommended for other types of limiting, e.g. language, etc. 1/04