

Your 2013-2014 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding any Federal Student Aid, we must ask you to confirm the information you and/or spouse reported on your FAFSA. To verify that you provided correct information the financial aid office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information will be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and the other required documents to the financial aid office at Morrison Hall. If you have questions about this form, contact the financial aid office as soon as possible at (973) 720-2202 so that your financial aid will not be delayed.

In the chart below, list the people in the student's household.

Members of the student's household include:

- The student.
- The student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of their support from July 1, 2013, through June 30, 2014, even if the children do not live with the student.
- Other people if they now live with the student and the student or spouse **provides more than half of their support and will continue to provide more than half of their support through June 30, 2014.**

For any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2013, and June 30, 2014, include the name of the college.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Mary Jones (example)</i>	<i>28</i>	<i>Wife</i>	<i>Central University</i>	<i>Yes</i>

Independent Student's Income Information to Be Verified

- Complete **SECTION 1** if student (or spouse, if married) files a tax return.
OR
- Complete **SECTION 2** if student (or spouse, if married) will **NOT** file a tax return.

SECTION 1

Instructions: Complete this section if the student and spouse filed or will file a 2012 IRS income tax return(s). *The best way to verify income is by using the **IRS Data Retrieval Tool (IRS DRT)** that is part of FAFSA on the Web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2012 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT.

Check the box that applies:

- The student has used the IRS DRT in *FAFSA on the Web* to transfer 2012 IRS income tax return information into the student's FAFSA.
- The student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead is attaching a **2012 IRS Tax Return Transcript(s)**. If the student is married and the student and spouse filed separate 2012 IRS income tax returns, a 2012 IRS Tax Return Transcript must be submitted for the student and the spouse.

To obtain a **2012 IRS Tax Return Transcript**, go to www.irs.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "**IRS Tax Return Transcript**" and not the "IRS Tax Account Transcript."

SECTION 2

TAX RETURN NONFILERS – Complete this section **only** if the student (or spouse) will not file and are not required to file a 2012 income tax return with the IRS.

Check the box that applies:

- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2012.
- The student (and/or the student's spouse if married) was employed in 2012 and have listed below the names of all employers, the amount earned from each employer in 2012, and whether an IRS W-2 form is attached. Attach copies of all 2012 IRS W-2 forms issued to you (and, if married, to your spouse) by employer(s). *List every employer even if they did not issue an IRS W-2 form. Student must provide a signed written explanation on a separate paper if a W-2 form is not attached for every employer. Include name and Banner ID on the paper. If more space is needed to list all employers, attach a separate page with your name and Banner ID at the top.*

Employer's Name	2012 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

- Complete **SECTION A** if a household member received SNAP benefits in 2011 or 2012.
- Complete **SECTION B** if a household member **PAID** Child Support in 2012.
- **ALL** students must sign **SECTION C**.

SECTION A

Check the box below if someone in the students' household received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2011 or 2012 calendar years. SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433-3243).

One of the persons listed as a household member on this form received SNAP benefits in 2011 or 2012.

SECTION B

Complete the chart below if the student or spouse **PAID** child support in 2012. List below the names of the persons who **PAID** the child support, the names of the persons to whom the child support was **PAID**, the names of the children for whom the child support was **PAID**, and the total annual amount of the child support that was **PAID** in 2012 for each child.

If more space is needed, provide a separate page that includes the student's name and ID number at the top.

Name of Person Who PAID Child Support	Name of Person to Whom Child Support was PAID	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2012

SECTION C.

Certifications and Signatures

The student person signing below certifies that all of the information reported is complete and correct. The student must sign and date.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Print Student's Name

855

Student's ID Number

Student's Signature

Date

Mail this form and the required attachments to:

**WPU Financial Aid Office
300 Pompton Road
Wayne, NJ 07470**

Forms may be faxed to: **973-720-3133**. Do not forget to include a copy of your and your spouse's (if married) 2012 IRS Tax Return Transcript. Access your WPConnect account after 3 business days to confirm your submission. Incomplete and/or unsigned forms delay the processing of aid.