Academic Standards Council, Standing Charges

1. Review and recommend policy for the adoption, implementation and enforcement of educational and academic standards.

2. Review and recommend policy for the adoption, implementation and enforcement of educational and academic standards in curricular issues.

3. Liaise with university officials responsible for all academic policy matters to conduct an ongoing review of their effectiveness.

Standing Charges Revision (Pending Recommendation from the Governance Council:

4. Review and recommend policy for the adoption, implementation and enforcement of educational and academic standards in curricular issues and other areas. (Essentially, this is merging Standing Charges #s 1 and 2.)

Academic Standards

1. Discuss the relationship between University and Department policies. Eg. Can Departments/Programs have policies that are stricter than the University's?
2. What role should the Academic Standard Council play in the review and development of University academic standards?
3. A review of the plagiarism policy, specifically in light of new issues that arise from teaching online.
   a. Consult with technology council
   b. Outdated academic Integrity Policy
4. Examine course WD Policy.

Admissions and Enrollment Management Council, Standing Charges

1. Review and recommend policy for (recruitment), admission and retention in undergraduate and graduate programs.

2. Liaise with administrators responsible for admission, retention, and enrollment management issues to review the effectiveness of current policies and practices on an ongoing basis.

3. Report to the Senate on the acceptance of transfer credits from community colleges, and propose recommendations for a policy on the maximum number of transfer credits to be allowed in accordance with the new State Transfer Agreement and the new minimum credit floor of 120 for graduation.

4. Recommend policy for a timely and accurate assessment of transfer credits for each transfer student.

Admissions and Enrollment Council charges, 2015

1. Develop a survey to be sent to Chairs requesting information on that specific department's role in terms of retention. What are the specific practices used?
2. Write a resolution in which this would be formally presented which derives from the survey data.
3. Further identify core Enrollment and Management practices, which support retention that can then be articulated as resolutions which guide faculty.
4. Work with the Senate and Administration to plan a retention workshop.

Advisement and Registration Council, Standing Charges

1. Review undergraduate advisement and registration policies and procedures, and recommend revisions and/or new policies as needed for both undergraduate and graduate processes.

2. Identify problems and recommend means for improvement in undergraduate advisement and registration procedures.

3. Work with administrators involved in areas of undergraduate Advisement and Registration to recommend ways to facilitate policy implementation.

Advisement and Registration Council charges, 2015

1. Review assessment reports of the new advisement model prepared by the Academic Development Unit.
2. Examine and evaluate the level of effectiveness of Degree Works
3. Survey faculty and students about the impact of the new advisement model.

Assessment Council, Standing Charges

The Assessment Council shall carry out its charges within the context of the current Assessment Policy and the Principles of Assessment, adhered to by this institution. On this campus, assessment is distinct from evaluation. Assessment at WPUNJ shall be defined as the measurement of course, program, and other student learning outcomes, as well as university-wide curricular initiatives, for the purpose of improvement. To enhance our educational environment, assessments will be designed that:

1. Better articulate educational goals,
2. Provide means for collecting information on the progress towards the goals,

3. Disseminate results to faculty and staff involved, who will consider possible modifications in that which has been assessed.

Assessment Council Charges, 2015

1. Work with the UCC on the implementation of the UCC assessment plan.

Budget and Planning Council, Standing charges
1. Recommend University budget policy and overall direction
2. Advise and prioritize in matters related to institutional planning and finance.

3. Examine and review the institution's proposed budget.
4. Work with the administration in resolving fiscal concerns.

Budget and Planning Charges, 2015

1. Encourage institutional advancement to work with faculty to determine areas of need.
2. Continue to work to ensure that the Senate and the WP community is informed of the coming year's budget report.
3. Work to provide a venue for the representatives from the colleges, professional staff and adjunct staff to discuss how the budget and planning process is being followed in their departments or units.

Elections Council, Standing charges

1. Develop standardized procedures for all campus-wide elections.
2. Conduct Faculty Senate elections prior to April 30th.
3. Conduct campus-wide elections according to the election policy for:
    a. Promotion Committee, Sabbatical Leave Committee, Merit Award Committee

    b. University-wide ad-hoc committees and major Search Committees

Elections Council Charges, 2015

a. Review elections timeline to consider a three-week election period, instead of the current four week calendar.
b. Work with Human Resources to reestablish procedures for generating list of eligible voters for each semester.
c. Consider whether two rounds of nominations in the election process are necessary.

Governance Council, Standing Charges

1. Delineate the role of the Faculty Senate in University governance.

2. Review the various governance statements.

3. Recommend patterns of and responsibilities for self-governance by colleges, schools, institutes, divisions and faculties.

4. Review the Policy Manual periodically and suggest policies that need to be reviewed, revised and/or updated.

5. Review applications for Emeritus/a Status and make recommendations to the Senate. 6. Educate the Senate on the Constitution and By-Laws.

Governance Council Charges, 2015

1. Work with the Provost to investigate the appropriateness of adding ex officio members to the UCC, undergraduate and Graduate Programs councils.
2. Discuss the expanded size of the UCC and determine whether the current size should be permanent.
3. Review the policy regarding emeritus status.
4. Develop a council responsible for administrator evaluations.

Graduate Policy Council, Standing Charges

1. Review and recommend policy for the adoption, implementation, and enforcement of

    graduate educational and academic standards.

2. Review and recommend policy for admission and retention in graduate programs, and for publicity and recruitment issues.
3. Review graduate advisement and registration policies and procedures, and recommend revisions and/or new policies, as needed.
4. Identify and recommend means for improvement in graduate advisement and registration policies and procedures.
5. Liaise with university officials and bodies responsible for policy on the above matters to review the effectiveness of policies and facilitate their implementation.
6. Work with other appropriate offices as needed.

Graduate Policies

1. Review and recommend policies and procedures for the graduate probation policy
2. Review and recommend policies and procedures for maximum graduate credit transfer
3. Review and recommend policies and procedures for developing deadlines for review of graduate assistantship applications, by university programs and offices, and for implementing guaranteed assistantships.
4. Review and recommend policies and procedures for a dissertation continuation course and/or mechanism and a policy for faculty compensation.
5. Review and recommend policies and procedures for developing marketing strategies for graduate programs
6. Review and recommend policies and procedures for developing, identifying, and coordinating academic and social integration resources in order to support graduate students, particularly returning and mature students, as well as international students.

Graduate Programs Council, Standing Charges

1. Recommend policy on course requirements for graduate degrees and the procedures for inaugurating, changing, or terminating graduate courses and programs.
2. Review and recommend new graduate programs, major changes in existing programs, and areas of expansion.

Graduate Programs Council, 2015

1. Review and recommend new graduate programs, major changes in existing programs, and areas of expansion.
2. Work on "Online integrity and Standards" for ensuring academic integrity in graduate programs that are offered completely online and make recommendations to the Senate.
    a. * work on in conjunction with the technology council.

Research and Scholarship Council, Standing Charges

1. Promote Faculty, Librarian, Professional Staff, and Adjunct Faculty scholarship; identify, on an ongoing basis, current and anticipated faculty, librarian, professional staff and adjunct faculty needs with regard to scholarship and research and recommend strategies designed to meet those needs,

2. Support the continued efforts to build academic research networks on and beyond the William Paterson campus,

3. Review, yearly and as needed, the policies, procedures, and guidelines for each of the following:

      a. Institutional Review Board for the Protection of Human Subjects

      b. Scientific and Academic Fraud and Misconduct,
      c. Assigned Research Time Application and Selection.

Research and Scholarship Charges, 2015

1. Participate and contribute to the efforts of Developing a Culture of Research and Research Funding Initiative being conducted by Group I&I Inc. in collaboration with the OSP.
2. Continue to improve the development and effectiveness of WPU's new Research and Scholarship Week which is intended to extend the promotion of faculty RSCE and the collaboration with other campus groups involved in student-faculty RSCE.
3. Work with the Library to continue to educate faculty about the issues related to open-access publication, including considerations for promotion decisions, funding models for article processing fees, and adoption of a university open-access policy.
4. Work with chairs to determine if there has been a change in procedure and/or significant change in the number of independent studies awarded.

Technology Council, Standing Charges

1. Identify the technological needs of faculty.
2. Recommend technology policies and initiatives based on curricular and scholarship needs.
3. Participate in the University's technological policy-making and planning.
4. Liaise with technology administrators on policy, curricular, and scholarship issues.

Technology Council Charges, 2015

1. Assist with implementation of Ellucian Degree Works, perhaps in the form of a series of faculty group meetings where several members of the Council meet with several faculty who are using Degree Works. The Council team may gather useful feedback that it can share with campus IT.
2. Plan for another Technology Form, again identifying four or five areas of concern involving campus technology and inviting faculty participation.
3. Conduct faculty survey of technology needs.
4. Research the possibility of establishing a digital repository at William Paterson University.

UCC Council, Standing Charges

1. The UCC Council, working with the Undergraduate Council, shall monitor the General Education program and review and recommend to the Senate all proposed course and curriculum changes for UCC credit.
2. The UCC Council will review and make recommendations regarding all changes in the UCC Policy to the Senate.

UCC Council Charges, 2015

1. Continue discussion of the implementation of topical and interdisciplinary courses; streamlining process while ensuring high standards
2. Discuss maintaining UCC Council size. *Please work with governance council on this.
3. Continue outreach efforts.
4. Examine areas and encourage course development where courses are needed.
5. Continue to align UCC efforts with strategic plan and Middle States.
6. Work with new UCC Assessment Coordinator and assist Assessment Council in leading assessment efforts.
7. Examine size of reviewer panels so that they are maximally efficient.

Undergraduate Council Charges, 2015

- Determine whether the "Academic Program Change Proposal Process Flow" chart that is available on the web should include the Undergraduate Council. http://www.wpunj.edu/dotAsset/660d7141-973e-4e69-bcb2-7d0ad2660c4e.pdf
  - What would be considered a *minor* change that would be exempt from the entire process?
- Communication about proposal due dates and an electronic system of tracking proposal submissions, contact information and multiple resubmissions (as is often necessary).
- Review and provide feedback on the First Year Seminar redesign.