

**Year End Report
Undergraduate Council of the Faculty Senate
2015-2016**

Council Members:

Arts & Communication: Diana Peck
Business: Rahi Abouk
Education: Susan Mankiw
HSS: Ryan Rebe
Science: Karen Phillips
Library: Yvonne Roux
Professional Staff: Deborah Sheffield
Administration: Wartyna Davis

Council Charges and Summary of Council Activities:

Standing Charges:

1. Recommend policy on undergraduate course requirements for degrees and the procedures for inaugurating, changing, or terminating undergraduate courses and programs.

Council Activities: None

2. Review and recommend new undergraduate programs, major changes in existing programs, and undergraduate courses.

Council Activities: Recommended revisions of six major programs, three new minor programs, and four revisions of minor programs (see listing at end of report). All passed by the Faculty Senate. One new program was reviewed and is awaiting revisions before proceeding.

Council Charges, 2015-16:

Determine whether the “Academic Program Change Proposal Process Flow” chart that is available on the web should include the Undergraduate Council.

<http://www.wpunj.edu/dotAsset/660d7141-973e-4e69-bcb2-7d0ad2660c4e.pdf>

What would be considered a *minor* change that would be exempt from the entire process?

Council Activities: The Undergraduate Council reviewed this document and recommended changes to include the Undergraduate Council in all Program Changes.

Communication about proposal due dates and an electronic system of tracking proposal submissions, contact information and multiple resubmissions (as is often necessary).

Council Activities: The Undergraduate recommends that an electronic system of tracking proposal submissions, contact information and multiple resubmissions be implemented.

Other Council Activities: The Undergraduate Council reviewed proposed changes to the First Year Seminar course (new name: Pioneer First-Year Success Seminar: WPU 1011). Recommended the proposal to the Faculty Senate. Faculty Senate passed the proposal.

Recommended Council Charges for 2016-2017:

Provide specific recommendations for an electronic system of tracking proposal submissions, contact information and multiple resubmissions.

Programs Reviewed & Passed by Faculty Senate**Majors:****New:**

None

Revised:

B.S. Public Health

History

Anthropology

Applied Health

B.A. Communication Disorders

B.S. Physical Education & Health Certification

Minors:**New:**

English Minor in Critical and Professional Writing

International Studies

Middle East Studies

Revised:

History

Anthropology

English Writing

English Literature

Other:

First Year Seminar--Revised

Respectfully submitted,

Yvonne Roux & Deborah Sheffield

Co-Chairs