

UCC COUNCIL
Meeting Minutes
October 19, 2012

Present: Giuliana Andreopoulos, Kathy Malanga, John Malindretos, Ian Marshall, Rob McCallum, Murli Natrajan, Lynne Orr, Karen Swanson, Hideo Watanabe, Nancy Weiner, Mel Zeleke, Peter Griswold, Julie Rosenthal, Carol Granoff, John Malindretos, Steve Marccone, Maggie Williams, Wartyna Davis,

Meeting started at 12:10.

1. Agenda adopted.
2. Sept 21 Minutes approved.
3. Co-chairs' report:
October 31st – Area 5 Workshop
November 7 – UCC Program with speaker Douglas Thomas

Provost's strategic plan – Sub group of UCC members – Jean Levitan, Jean Fuller Stanley, Murli Natrajan, Kathy Malanga, Kara Rabbitt plus the TBA UCC assessment coordinator – sub group will receive charges from provost on integrating UCC with strategic plan.

- Ensure thoughtful and innovative implementation and ongoing development of the University's Core Curriculum
- Ensure that all undergraduate foundation courses reflect the spirit and substance of the UCC
- Provide guidance and support to faculty in designing course syllabi and materials that include key educational building blocks for the UCC
- Evaluate regularly the impact and effectiveness of the UCC and make necessary adjustments in the order, character and delivery of the University's foundational courses.

Next meetings – Nov 16 & Dec 14

START THINKING ABOUT Spring forum! Difficult to schedule space, get on faculty calendar, and do we want a speaker at that – or should it be more interactive/have a panel? Receive feedback from the Univ community on how the creation and implementation is going.

Additional possible speakers might include someone to speak on Area 5...

4. Rogernelle Griffin: academic support for students taking UCC courses. Impact of UCC on Academic Support – there has been a lack of dissemination of information. "Ability to choose does not equate to proficiency in the area." Academic support has not necessarily received information on courses that students are coming in for help on.

The center is responsible for providing to support to students in a range of content and skill areas. However, as new courses are developed, the center has not been kept up to speed and hence tutors are not necessarily prepared to tutor in the new areas/for the content of the new courses.

Better communication between center and dept. Chairs would help with this since Chairs would have a better idea of what textbooks are being used; chairs have a better idea of actual content of courses.

Center has initiated the forming of study groups in the residence halls. However, most tutoring happens on Main Campus which is not helpful for – for example – finance majors who attend primarily on V Road. There is a need for tutoring assistance at the other campus.

Music business: Computation is part of the course – but when students have gone for help, tutors turn them away saying they don't "do music". Center is not aware of content of course which is the root of the problem.

Center does workshops!

5. Council Charge – how many times can a course be counted to fulfill various requirements?

Comments from Levitan re. rules governing how courses can count/double count – implementation guidelines and advisor guidelines. UCC/faculty login to access documents.

Are these requirements integrated into Banner yet? Area 4 is; not clear that Area 5 & 6 are integrated yet. Areas 1, 2, 3 are also not yet properly integrated and we may need to follow up on this being inputted. Difficulty with inputting into Banner because unlike old GE which was static, menu of courses is growing.

During transition, students may be able to register for courses even if they should not be able to. Advisors need to be aware of the rules and the shortcomings in Banner's current status.

At Dept meetings we should ask our dept if there are any apparent issues during advisement. What is coming up? And then we could make a list.

AA/AS qualified transfer students will have completed UCC requirements EXCEPT for one WI in level 3000 or higher. Students may need courses which are in the UCC to fulfill major requirements but not UCC requirements.

Some GE students are seeing degree audits with UCC requirements. This can be avoided if the advisor or student input Fall 2010 as the term – rather than it defaulting to SP 2013. Then their audit will properly

Tegrity tapes – available on UCC page – sharing advisement information for the UCC.

Advisement workshop, Tues Oct 23, 11AM – new advisors; 12:30 for those advising Secondary Ed majors – in Atrium (126?).

Question about what to do about counting/double counting courses in minors.

WI courses – for those that are only some sections WI, chair needs to send email to the registrar letting them know which sections are WI. (Possibly also true of TI.) Can sort by WI.

Should the council consider recommending that WI for some sections should no longer be allowed? Doing so would help us avoid a number of problems with advisement and with students mistakenly taking sections that are not WI. We need to examine how many courses have this status – (only some sections WI/TI) and at the next meeting come up with a plan/suggest that this be changed so that all WI courses have all sections as WI.

Can a course be more than one area? A course can be designated more than one area – but a student can only have it count for one area. How would student identify which area they want it to count for? This is for now theoretical – nothing in the current “rules” prohibit this – but there is an issue of how many SLOs a course can successfully meet. Council may determine to suggest a new set of guidelines to keep this from happening...

Issue surrounding courses that are already approved but have been resubmitted to get another designation (i.e. approved as an area but needing WI/TI designation.). Issue of them appearing as not yet approved at any level – and hence going through the entire process for a second time. Needs to be a system in place/new form for resubmission of already submitted courses.

Issue of TI SLOs – do they need to be revisited? Example Chemistry is so technological – but the way the SLOs are written makes it difficult to fit in to the courses; may be true of other Areas as well. Discussion in future of possible revisit of SLOs.

When can a course be added/if it is approved? What is the deadline?

MUS 3xxx Music Ensemble and the Community Area 5

Approved with 16 votes. 1 abstention.

POL 2020 Research Methods Tech

Why at a 2000 level? Intro course; P.S. wants students to understand research methods and build base knowledge.

Approved with 15 votes (with edits). 2 abstentions,

GEO 2030 Introduction to GIS Tech

Minor edits suggested. 16 in favor. 1 abstention.

CHEM Biochemistry II Writing and Tech

Minor comments, minor edits suggested. 17 in favor.

SPAN Survey of Latin American Literature Area 6

Editing needed, some redundancy. Minor edits needed. 17 in favor.

FIN International Financial Management Area 6

No bibliography – and only one Newspaper included. Sources needed; international sources needed.
(Rebuttal from COB: Voluminous resources available for the course. COB collectively decide on texts.)

16 in favor with edits (bibliography). 1 abstention.

Meeting ended at 1:56.