

Senate Research and Scholarship Council
Raubinger Hall – Graduate Admissions, Conference Room
Wednesday May 10th, 2012
12:30 p.m.
MINUTES

<p><u>Members Present</u> Sheetal Ranjan (HSS) – <i>Co-Chair</i> Sandra Alon (COE) – <i>Co-Chair</i> Lourdes Bastas (Co-Administrative Liaison) Sue Sgro (Professional Staff) Pam Theus (Library) Jorge Arevalo (COB) Martin Williams (Co-Administrative Liaison)</p>	<p><u>Absent</u> David Gilley (S&H) Robin Schwartz (A&C) Beth Ann Bates (Co-Administrative Liaison)</p>
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MEETING CALLED TO ORDER AT 12:40

An agenda covering 6 points was distributed to the group.

1. The committee was asked to review and edit minutes for the May 2, 2012 meeting. The minutes were accepted as written by Martin and seconded by Sandy.
2. Likewise, finalized minutes for 4/18 were reviewed and accepted.
3. Discussion of inclusion in the Strategic Planning Committee: Jorge proposed that the R&S Council accept the proposal to be added in the Strategic Plan Implementation Team. In particular, item D of Goal 1, which is to Offer Academic Programs of Higher Quality; specifically item D, to “Recruit, develop and retain a diverse faculty dedicated to fulfilling the University’s mission and achieving its new vision.” It was agreed upon that this placement is well suited for the R&S Council, as the responsibilities reflect Council’s mission. It was further agreed upon that this decision will be included in the 2012 annual report, especially since it relates to charge 1 received from the Senate.
4. Sheetal will draft an email to the Senate Executive Committee that will contain an attachment of the year-end report. She will highlight recommendations and request a clarification of the role of R&S in ART Application Process as this is a negotiated item with the Union.
5. The committee set up a tentative date for the first meeting of Fall 2012. We will meet in Raubinger Hall 309 on September 20 at 12:30 PM.
6. A discussion on informing and familiarizing members of the university with the policy for Scientific and Academic Fraud and Misconduct was conducted. Members suggested that perhaps the council should provide these links to faculty as a proactive measure. It was agreed upon that Martin’s office will take on the responsibility and will disseminate the policy to all faculty on a yearly basis.

7. There was a discussion on the poor involvement in Common Hour activity on R&S day, including difficulty getting the Deans' participation. Jorge shared his difficulty with this process. As a possible solution, Martin recommended that we develop an information memo about the R&S day and the expected contribution of the Deans to Common Hour activity. This information will be shared with the Deans early on in the coordination of activities for R&S day. A follow-up personal meeting with each Dean, by R& S committee members, will act as reinforcement and a reminder to set up a presentation.
8. The committee reviewed the draft of Annual Report. Corrections were attended to. Sheetal said she will address the correction and email the report. It was again recommended to add an overview of the Councils' participation in the strategic implementation plan to bring focus to our own charges and make them part of implementation.

MEETING ADJOURNED: 1:42 P.M.

Respectfully Submitted,
SANDY ALON