Elections Council Meeting

January 4, 2014
12:30pm-1:45pm
Atrium 126

Present: Jerry Beal, Judith Broome (Chair), Tony Joachim, Chris Mulrine

1. Motion to accept minutes from November 14, 2013. Accept: Joachim Second: Beal
2. Motion to accept agenda. Accept: Joachim Second: Beal
3. Susan Dinan from the University Governance Council attended the meeting. Major points of discussion and their outcomes are listed below:
    i. Susan is going to check with the Governance Council to see if they want the committee to attend their meeting on March 25th.
    ii. Susan is going to check with the Governance Council to see if they want to use paper ballots for the Spring faculty senate elections. There was a problem last year with voting accuracy using the clickers for the election.
4. Review of Fall election procedures.
    i. The committee discussed the process/phases for the Fall elections and its four- week starting and ending dates. It might be too cumbersome. Susan is going to check with Governance to see if by-laws state specific time lines for the process. If there are no specific time lines, the committee will look into possibly shortening the process to three weeks. In addition, the turn-around time for the election phases used in the voting process was discussed. It currently does not allow for enough time to initiate the next round of the election phase. If the by-laws permit, allowing for a full day between the election phases will be implemented.
    ii. Tony Joachim has created on-line tutorials for new committee members to help understand the voting process. He also has created a spread sheet to help expedite the results of voting for the committee members.
    iii. The committee asked for guidance on how to obtain an official distribution list of faculty members from the Registrar's Office to use with the elections process. Susan is going to check on this for us.
5. Spring elections: assignment of monitoring duties and dates.
    i. The election process for new senate council members will begin the first week of April.
    ii. The election of faculty senate officers will begin on April 22nd.
6. Council involvement in testing program for Administrative evaluations
    i. The committee will not be charged to help with these evaluations.
8. Chris Mulrine will represent the committee at the Senate Council Chair luncheon February 13th

Minutes submitted by Christopher Mulrine