

4 **PRESENT:** Aktan, Andreopolous, Bernstein, Bhat, Bliss, Broome, Cunningham, D’Haem,
5 Diamond, Dinan, Duffy, Ellis, Falk-Romaine, Finnegan, Furst, Gazzillo-Diaz, Kearney, Kim,
6 Kothandaraman, Ku, Lee, Levitan, Maganuco, Makarec, Martus, McNeal, Natrajan, Nyaboga,
7 Nyamwange, Pavese, Perez, Pozzi (for Alon), Rosar, Sabogal, Sandmann, Schwartz, Sheffield,
8 Slaymaker, Smith, Snyder, Steinhart, Swanson, Tardi, Verdicchio, Wagner, Wallace, Wicke
9

10 **ABSENT:** none
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12 **GUESTS:** Chabayta, Schneider, Davis-Dukes, DeLoatch, Burns, Griffin, Refsland, Vasquez,
13 Darby, Ciliberti, Rosengart, Brenenson, Noonan, Hahn, Rabbitt, Rosenberg, Miller, Matthew,
14 Tiernan, Moore, Mukherjee, Daniel-Robinson, Hill, Delasuaree, Kim-Yoon, Frye, Williams
15 Olaye, Nantu, Fuller-Stanley, Wolf, Risley, Sherman, Zeller
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17 **PRELIMINARIES:** Levitan called the Senate to order at 12:30PM and asked for a moment of
18 silence for those who lost their lives when typhoon Haiyan crossed the Philippines.

19 *Pavese and Makarec moved and seconded a motion to accept the Agenda and the motion*
20 *passed unanimously. A motion to approve the Minutes from the October 22, 2013 meeting of*
21 *the Faculty Senate was made and seconded by Wicke and Duffy. The motion was approved*
22 *unanimously with a minor correction.*
23

24 **CHAIR’S REPORT:** Levitan reported that the list serve used by the Senate is inaccessible by
25 individuals not included in the list and that no undeliverable message is returned to the sender.
26 The Chair also announced that the Administrative Evaluations will be taking place in the spring
27 and that a test run of the software will be conducted shortly and if anyone is interested in being a
28 participant in the software trial they should contact May Chabayta by 11/18/2013. Nominations
29 for the ART committee are currently being held and the voting period will end on November 26
30 at noon. The Chair reported that she has personally experienced some issues pertaining to
31 advisement and these included; the advisement notes cannot be edited, writing intensive sections
32 are not being identified on degree audits, and foreign language CLEP are no longer accepted.
33 The chair acknowledged Finnegan who expressed a concern regarding advisors in the History
34 Department who are being asked to approve practicums for students who have a second major in
35 education. It was noted that this is a systemic issue where the Secondary Education Department
36 no longer advise students regarding practicums or student teaching applications and that the task
37 falls on the advisor from the students “academic” major. The Chair announced that President
38 Waldron hosted a well-attended luncheon for WPUNJ retirees on 11/8/2013 and that this will
39 become a regularly scheduled event. The Chair also announced that there was still time for
40 interested faculty to attend a retirement party in honor of Kathy Malanga on November 19, 2013.
41

42 **FINANCIAL REPORTS:** Rosa Soto reported for the Budget and Planning Council and she
43 reiterated that future budgets are tied to the strategic plan. The FY2014 operating budget is
44 available on-line at ([http://www.wpunj.edu/budget/assets/operating-budget/fy14-budget-](http://www.wpunj.edu/budget/assets/operating-budget/fy14-budget-book/FY2014-operating-budget.dot)
45 [book/FY2014-operating-budget.dot](http://www.wpunj.edu/budget/assets/operating-budget/fy14-budget-book/FY2014-operating-budget.dot)). Finnegan reported that his previously submitted written
46 report on the Board of Trustees meeting of the Finance, Audit, and Institutional Advancement
47 Committee required a clarification regarding the revenue decrease that it may have been due to a
48 decrease in the occupancy in the dormitories.
49

50 **GOVERNANCE COUNCIL:** *Duffy and Slaymaker moved and seconded to award Emeritus*
51 *Status, with all the rights and perquisites, thereunto, pertaining to Michael Sebetich. The*
52 *motion was approved unanimously.*

53 *Schwartz and Duffy moved and seconded to award Emeritus Status, with all the rights and*
54 *perquisites, thereunto, pertaining to Rochelle Goldberg Kaplan. The motion was approved*
55 *unanimously.*

56
57 **UNDERGRADUATE COUNCIL:** *McNeal and Tardi moved and seconded the motion to*
58 *accept the new Endorsement Program for Undergraduate ESL. The motion was approved*
59 *unanimously.*

60 *Duffy and Dinan moved and seconded the motion to accept the change in the Sound*
61 *Engineering Arts (BM). The motion was approved unanimously.*

62
63 **GRADUATE COUNCIL:** *Duffy and Dinan moved and seconded the motion to accept the*
64 *change in the MA in Teaching in Secondary Education (K-12): Mathematics, Science. The*
65 *motion was approved unanimously.*

66
67 **NEW BUSINESS:** Makarec reported that she will provide a written report on the Educational
68 Policy and Student Development meeting, but there were three major items she wished to
69 mention. The fall enrollment report was distributed to the Senators and that the “Common
70 Application” tools are now being used. The information now being reported in the enrollment
71 report will reflect a larger pool in incomplete applications and that this is an artifact of the new
72 tool. The second point was that high school seniors were being actively recruited through the
73 “Royal Project” which will impact future applications. The third issue gravitated around the
74 impact of current policies on retention issues. She also indicated that Provost Sandmann gave a
75 presentation on on-line courses and S. Miller gave a presentation on MOOCs. Kim requested
76 that Senators read and consider the implications of a number of articles and a report that he
77 distributed. Kothandaraman mentioned that the Department of Professional Sales was hosting a
78 National Sales Challenge for the 7th year running that brought numerous institutions to WPUNJ.
79 For more information (<http://rbisaleschallenge.wpunj.edu/home/competition/agenda.dot>).

80 *Sheffield and Snyder moved and seconded a motion to charge the Advisement and*
81 *Registration Council to research and make recommendations regarding the current timing of*
82 *the add/drop calendar. The motion was approved unanimously.*

83 Verdicchio suggested that the institution somehow honor the upcoming 50th year anniversary
84 events from the civil rights era.

85
86 **OLD BUSINESS:** The chair requested DelaSuaere to summarize the foreign language
87 placement process ([http://www.wpunj.edu/cohss/departments/lang_cul/foreign-language-](http://www.wpunj.edu/cohss/departments/lang_cul/foreign-language-requirement.dot)
88 [requirement.dot](http://www.wpunj.edu/cohss/departments/lang_cul/foreign-language-requirement.dot)).

89 **ADJOURNMENT:** *Steinhart and Slaymaker moved and seconded to adjourn the meeting.*
90 *The motion was unanimously approved at 1:32PM.*

91
92 Respectfully Submitted: Kevin Martus, Secretary

93
94 THIS AND OTHER SENATE DOCUMENTS ARE AVAILABLE ONLINE AT:
95 www.wpunj.edu/senate