

**William Paterson University
Research and Scholarship Council
Meeting Minutes
Tuesday, October 13, 2015
Raubinger Hall, Room 309 Conference Room**

In attendance: Pam Theus and Lisa Warner (co-chairs), David Gilley, Jorge Arevalo, Martin Williams, Lucia McMahon, Annette Baron. **Guest attendee:** Nicole Magaldi - Senate Vice Chair

Meeting called to order: 12:35pm

Approval of Minutes:

- Lucia noted that the Open Access fund of \$10K was not actually approved. David said the money has been approved, but the process has not been approved. In light of this fine point, Richard Kearney suggested the minutes be corrected. As a result, the minutes from the previous (9/22/15) R&S minutes were approved with the following amendment: Section 3D - \$10K was deleted. A new fund has been proposed to cover article processing charges.
- Added to 9/22 minutes - 2014 Survey of Faculty Needs for Research - Document #1
- Added to 9/22 minutes - R&S Survey follow-up from Provost Sandmann - Document #2

Minutes approved: David motioned to approve/Lucia seconded. Minutes unanimously approved with one correction and two addenda.

Open Access

- Lucia - The criteria and process for using the anticipated Open Access funds have not yet been approved by the Provost's Office. Richard Kearney and Lucia will be hosting an Open Access Forum during common hour on 10/29 in the Atrium Auditorium, intending to raise awareness on the open access issues involved. Ultimately, presentations will be tailored to the needs of each College. The forum will focus on the benefits, show some examples, and discuss ways open access can be utilized. Lucia thanks Richard for all his help and support. The forum will be announced through emails and flyers distributed university wide. The 10/29 forum is specifically for HSS, but everyone is welcome.
- David - funding. David met with Steve Hahn, Associate Provost on 10/1 to discuss the open access process and the faculty application form crafted by David. Major questions not yet resolved: 1) at what point will the Open Access funds become available to a WPU author: **prior** to the article being accepted by the journal, or **after** acceptance of the article by the journal? Discussion centered on the long publishing and acceptance cycle that may create a problem in the timing for securing money. 2) As this is a pilot project, with a policy and procedure not yet in place, there is a chance that the approved funds will not be used in time, with anxiety that any unspent funds would disappear. 3)

Will there be a limit to the amount of funding support provided to each WPU author, and is there a limit to the amount of support provided for each application (i.e., one journal may have an authoring fee of \$500, another journal may have an authoring fee of \$2,000). David will contact us off-line to ask for more input.

Research and Scholarship Week

- Jorge - We are extending R&S day to R&S week. We will stress that any research and scholarship activities in April 2016 fit under our umbrella. Our goal is to reach out to include a larger group on campus. We can also get input from our invitees. April 25 - 28 was reported to be R&S week. This is an error. **April 18 - 21st is the correct week.** Martin clarified this with all concerned. We want our invitees to volunteer to include their program under the R&S umbrella. We will ask how they format their ideas so we can learn from them and highlight what they are doing in our week. Jorge would like us to consider changing the name of R&S week to include creativity. Meetings have been arranged to talk to the constituents on Thursday, 10/22 and Thursday 10/29 from 12:30 to 1:40.

- Martin - We are seeking changes and improvements in the execution R&S week/month. Having the common hour with poster and college sponsored sessions works well. The author reception is great. The issue is that the sessions before and after the posters are not well attended. Discussion centered on several suggestions: 1) Judge abstracts and choose some for presentation. 2) Presenters might be responsible for bringing their own audience. 3) Have other colleges offer PE credits, similar to the College of Business, or other types of incentives for student attendance. 4) Have Deans encourage faculty to bring classes to presentations. 5) Integrate the various college research days under the R&S umbrella. 6) Have graduate students present in the evening. 7) Have some type of incentive for faculty participation, especially those not yet tenured. We want more student involvement and we want to honor our mission to engage faculty involvement. The R&S sub-committee will talk about these issues with the other campus constituents and solicit ideas.
- Martin stressed that the whole month is fine for research and that we should not limit ourselves to the specific R&S week. Currently, Honors College and R&S Week are scheduled for the same week in April, so logistics will have to be resolved.
- Martin mentioned that he envisions a resurgence of a variation on the Cross Cultural Arts Festival that existed years ago put on by the College of Arts and Communications. In that model, events were organized by each college with coordination of timing and scheduling.

New Business

- Survey follow up - Dave, Lisa, Lucia - Dave came up with a list of developing suggestions which came as a result of the survey; David is working with the Provost and Assistant Provost on specific action items (tasks) and using the survey to rectify issues. The Provost is in support this effort. Warren and Steve Hahn are looking at what's feasible. There seems to be a positive momentum. Jorge will be presenting survey results to

CCOB. Introducing the results to the various colleges has netted mixed results; David, Lisa and Lucia said they were less successful than they thought they would be and agreed that timing is everything. They plan to position the survey as a cultural shift; not just a request for money. Martin said that the Survey Sub-committee should determine priorities on this issue.

- Nicole Magaldi - Senate Vice Chair came to talk about our charges and answer questions. She said that our additional charges were created from our own year-end report.

- **Independent Study**
- Committee members sought clarification about our charge involving independent study, how the philosophy of independent study has changed, and if the issue was outside of the scope of the R&S committee or should it be in conjunction with the Undergraduate council. Nicole reported that that officially, there has been no change in the independent study policy. However, various colleges are looking more critically at how many independent study courses are scheduled and/or implemented, along with the cost of independent study. The R&S committee will probably have a sub-committee on this issue as well. This sub-committee might reach out to the Provost's office and/or survey the Deans to ask what their criteria are for scheduling Independent Studies. As there seems to be lots of conflicting information, we would be asking for clarification from them about the current state of Independent Study, how the numbers have changed, if independent studies are being approved equitably and fairly, and how this effects students and faculty. The committee's charge then would be to draft a response to the findings.

- Regarding the survey, Nicole suggested we come up with a Resolution to address the outcome of our survey. David explained that we are creating a sub-committee to tackle individual ideas.
- Nicole asked that we email her contact information for our 2015-2016 co-chairs, Pam and Lisa. She noted that the Senate Luncheon is next week.

Meeting adjournment

- Dave moved to adjourn and Pam 2nd the motion. The meeting was adjourned by full council agreement at 2:01pm.

Respectfully Submitted, Annette Baron, Adjunct Professor, CCOB