

## Welcome Letter for PETC3300-80

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<b>Department:</b>	Kinesiology
<b>Course No. &amp; Section:</b>	PETC3300-80
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<b>Office Hours:</b>	None

### Expectations

This course is offered online for those students schedules make it difficult to attend the traditional class. However, the online course will cover the identical material as the classroom offering. In addition, the student is expected to spend the same amount of time to acquire the subject matter, as you would in a traditional classroom setting. Using the computer, rather than the classroom as our learning environment, the student will be expected to perform reading assignments, writing assignments, and technology assignments at an accelerated pace. The student must be prepared to perform a large quantity of work using the computer in a short time frame. The student during the Winter session is expected to hand-in the assignments on the designated due dates. If you decide to take the challenge, I expect you to give your best effort to fulfill the requirements as presented in the course syllabus. Last, the students in this course must observe a Behind the Wheel lesson or High School Drivers Education class for the New Jersey Certification. In addition, you must make the arrangements immediately upon entering the on-line course.

### Texts

Text Johnson, Margaret L... Drive Right (tenth edition), Scott-Forsman/Prentice Hall, and N. J. 2009-10. The textbook is available in the WPU bookstore. The book is a requirement for the course and needed for the teaching process.

### Grading

The grading for the course is outlined in the course syllabus. The Behind the Wheel Session is a pass/fail grade. However, it is a mandatory requirement of the course for certification. In addition, the student must adhere to the due dates. All late assignments have penalties. (10 points per day deducted for late papers) No papers are excepted four days past the due date, automatic zero on the assignment. Please, refer to the rubric links in the course syllabus.

**How to Access Blackboard:**

To log on to Bb point your web browser to <http://bb.wpunj.edu> and click the Login button in the upper left. Then enter your username and password in the spaces provided and click login again -- you'll find your course Bb sites listed on the right.

Some things to be aware of as you work with Blackboard:

1. You probably won't find all your courses listed; the only ones that will appear are those that have been activated by the professor teaching the course. Professors who don't use Blackboard will not activate their courses.
2. Your username is comprised of your lastname and firstinitial, usually appended with a numeral. If you don't know your WPUNJ system username password you can use the Username lookup link at <http://bb.wpunj.edu> , or go to it directly at: <http://www.wpunj.edu/username>
3. If you are already logged in to the WPUNJ system through WPCconnect you won't have to re-enter your username and password -- just click the first login button.
4. Blackboard documentation can be found in two places: at Bb Home, <http://bb.wpunj.edu>, before one logs in, and in the Blackboard Support tab after one has logged on.
5. You can always obtain Bb help by using the Problem Report form at <http://bb.wpunj.edu> , or by going to it directly at: <https://liberty.wpunj.edu/bb/support-center/> .

**WPUNJ Student Email:**

To access WPUNJ Student Email point your web browser to <http://wpcconnect.wpunj.edu>, enter your username and password, then select the **Mail** tab. If you are logging on for the first time you'll be asked to set your time zone and language.

Blackboard courses will use student email; third-party email addresses will not work on Bb

**Good luck and have fun in the course! Lori M. Albert**